

**YALE PUBLIC SCHOOLS – BOARD OF EDUCATION  
REGULAR MEETING  
Yale Junior High Central Office Board Room  
Thursday, September 4, 2025 – 7:00 PM**

**MEETING MINUTES**

**1. CALL TO ORDER**

President Bullard called the meeting to order at 7:00 PM.

**2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

President Bullard led the Pledge of Allegiance which was followed by a Moment of Silence.

**3. ROLL CALL**

Members Present: Bullard, Hurlburt, Butler, French, McClelland, Johnson, Brancaccio

Members Absent: None

Also Present: Superintendent Kurt Sutton  
Secretary to the Board Nancy Maplethorpe  
Student Representative Alfred Schwehofer III  
Kaitlyn Hurlburt, Tara Jordan, Mike Butler and Sherrie Kleitch

**4. ADOPTION OF THE AGENDA**

Motion by Hurlburt seconded by French to adopt the agenda as amended.

Ayes: 7                      Nays: 0                      Absent: 0                      Motion Carried

**5. CORRESPONDENCE -**

**6. SUPERINTENDENT'S REPORT**

Superintendent Sutton read/shared his report which contained the following:

- We posted for a career exposure position as we continually search for ways to connect students with potential career opportunities. We will be asking this person to spearhead the virtual learning exposures, connect content with our Portrait of a Learner, and much more. After posting for the position for a few weeks, we hope to have a person in place by the end of the month.
- Yale's Homecoming is scheduled for Friday, September 19<sup>th</sup> with the parade beginning at 6:00 PM before the game at 7:00 PM.
- The Yale Alumni Luncheon is Saturday, September 27<sup>th</sup> beginning at 11:30 AM in the Yale High School cafeteria. This outstanding event is for Bulldog graduates and their guests that are fifty or more years past their graduation. Our active alumni association organizes the event that includes time to reminiscence while enjoying a fantastic meal.
- Students and staff will be leveraging artificial intelligence by using School AI when appropriate in grades 3-12 this year. After vetting a few different options, we opted to give this AI tool a try as it has protections for students that meet our standards and offer practical application that would not allow students to rely too heavily on AI and not replace who should be doing the work.
- The District has been contacted by a publisher from Business View magazine as they are highlighting top performing school districts in the state. They would like to do a feature on Yale that highlights our resilience, collaboration, and community engagement. There will be more to come on this as a few interviews occur before the full story is published late this fall.

7. **STUDENT REPRESENTATIVE REPORT – Alfred Schwehofer III**

Alfred presented his report which included the following information:

- The newly renovated high school office is very nice and very functional.
- The cafeteria has amazing new lunch tables and the students like the different options of seating arrangements.
- The senior sunrise pancake breakfast was well attended.
- The students loved their first day of school walking on the red carpet and being greeted by cutout characters as they entered the building.
- Many seniors personalized their own parking spaces with painted designs.
- Student Council is busy working on Homecoming activities.
- Fall sports, girls golf, cross country, boys tennis, boys cross country and football are off to a great start. Girls volleyball matches start this weekend.

8. **PUBLIC PARTICIPATION**

- A. Special Guests: None
- B. Agenda Items: None
- C. Non-Agenda Items: None

9. **APPROVAL OF FINANCIAL REPORTS**

A. Treasurer’s Report and Monthly Bills in the amount of **\$848,003.16**.

Motion by French seconded by Butler to acknowledge receipt of the Treasurer’s Report and approve monthly bills in the amount of **\$848,003.16** as presented.

Roll Call Vote:

Bullard- Yes, Butler-Yes, Hurlburt- Yes, French- Yes, McClelland- Yes, Johnson- Yes, Brancaccio- Yes

Ayes: 7                      Nays: 0                      Absent: 0                      Motion Carried

10. **APPROVAL OF PERSONNEL REPORT**

A. Instruction and Personnel

1. Hiring

- A. Michael Hazel, Yale Elementary Custodian
- B. Delbert Trombley, Farrell Emmett Elementary Custodian
- C. Jodi Beiser, Avoca & Farrell Emmett Elementary Custodian
- D. Susan Barnhart, Yale High School Custodian
- E. Rebecca Branson, Farrell Emmett Elementary Children’s Center Director/Preschool Teacher
- F. Sarah Libkie, Farrell Emmett Elementary GSRP Aide
- G. Cecilia Nimbach, Avoca Elementary Children’s Center Opener
- H. Terri Bahr, Avoca Elementary Title I Paraprofessional
- I. Tiffany Mericle, Yale Junior High Instructional/Non-Instructional Aide
- J. Kimberly Franklin, Yale Elementary Instructional/Non-Instructional Aide
- K. Joy Stockwell, Yale Elementary Instructional/Non-Instructional Aide
- L. Kimberly Woodcock, Farrell Emmett Elementary Instructional/Non-Instructional Aide
- M. Jennifer Armstrong, Avoca Elementary Instructional/Non-Instructional Aide
- N. Nicole Grzywnowicz, Yale High School Instructional/Non-Instructional Aide
- O. Amy Sieb, Bus Driver

2. Resignation

- A. Shelby James, Avoca Elementary Paraprofessional
- B. Nicole Tucker, Avoca Elementary Children’s Center Closer

3. Recommendations to the Substitute List

Motion by Hurlblurt seconded by Johnson to approve the personnel report as amended.

Roll Call Vote:

Bullard- Yes, Butler-Yes, Hurlburt- Yes, French- Yes, McClelland- Yes, Johnson- Yes, Brancaccio- Yes

Ayes: 7                      Nays: 0                      Absent: 0                      Motion Carried

11. **OLD BUSINESS: None**

12. **NEW BUSINESS**

A. Apparel, Graphics & Sign Vendor List

Motion by McClelland seconded by Johnson to approve the apparel, graphics, and sign vendor list for 2025-2026 as presented.

Roll Call Vote:

Bullard- Yes, Butler-Yes, Hurlburt- Abstain, French- Yes, McClelland- Yes, Johnson- Yes, Brancaccio- Yes

Ayes: 6                      Nays: 0                      Abstain: 1                      Absent: 0                      Motion Carried

B. New Bank Account Authorization

Motion by French, second by Butler, to authorize the business office staff to open a new bank account for the purpose of accounts payable disbursements including paper checks and electronic fund distributions.

Roll Call Vote:

Bullard- Yes, Butler-Yes, Hurlburt- Yes, French- Yes, McClelland- Yes, Johnson- Yes, Brancaccio- Yes

Ayes: 7                      Nays: 0                      Absent: 0                      Motion Carried

C. MASB Fall Conference Delegate Assembly

Pete Bullard and Meghan Butler will represent the Board at the MASB Fall Conference Delegate Assembly.

13. **COMMENTS FROM BOARD MEMBERS, ADMINISTRATION**

- Board members welcomed Yale High School Student Representative Alfred Schwehofer III.
- Mr. Sutton stated that being contacted by a statewide magazine that will feature all the great things happening in our district says a lot about the culture in our district.
- Mr. Sutton reported that plans are underway to hold a session of mock interviews with seniors sometime in April
- Mr. Bullard said that our district appreciates all of the community support and involvement and that it's a great start for the school year.

14. **ADJOURNMENT BY CONSENSUS: 7:19 PM.**

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**Mark Hurlburt, Secretary  
Yale Board of Education**