



Ephrata School District

Minutes

Special Board Meeting

Date and Time

Monday September 29, 2025 at 5:30 PM

Location

357 Alder ST NW
Ephrata, WA 98823

Directors Present

Casey Devine, Josh Sainsbury, Matthew Truscott, Mike Fleurkens

Directors Absent

James Adams

Guests Present

Aaron Cummings, Allison Razey, Hannah Malone, Ken Murray, Roberto Araujo, Sarah Morford

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Josh Sainsbury called a meeting of the board of directors of Ephrata School District to order on Monday Sep 29, 2025 at 6:00 PM.

C. Flag Salute

Director Sainsbury asked all present to stand for the flag salute.

D. Public Comment

There was no one signed in to speak to the Board.

E. Approve Minutes

Mike Fleurkens made a motion to approve the minutes from Board Meeting on 08-25-25.

Casey Devine seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Approve Minutes

Matthew Truscott made a motion to approve the minutes from Special Board Meeting on 09-08-25.

Mike Fleurkens seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Action Items

A. Consent Agenda

Mike Fleurkens made a motion to approve the consent agenda as presented.

Casey Devine seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Approve Out of State Travel for FFA to Billings, MT

Mike Fleurkens made a motion to approve the out of state travel for the high school FFA students to Billings, Montana. Plan A would be the first option, but if not able to secure flights, plan B would be approved.

Matthew Truscott seconded the motion.

FFA would like Out-of-State Travel Approval for our Livestock Judging team to attend the NILE Livestock Evaluation contest in Billings, Montana. This is a high caliber contest with teams competing from all over the Pacific Northwest. Attending this contest will help to prepare members to be more competitive at this spring's State FFA contest.

Trip will be October 12-14. Plan A would be to fly to Billings, if possible making the approximate cost of \$4,584.00 and Plan B would be to drive to Billings if flights are not able to be secured. Estimated cost for Plan B is \$1,500.

The board **VOTED** unanimously to approve the motion.

C. Approve Out of State Travel for EHS Baseball Coaches

D. Approve Teacher Teaching Out of Endorsement

Mike Fleurkens made a motion to approve the teacher teaching out of endorsement.

Matthew Truscott seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Non-Action Items

A. National LegoRobotics Trip Update

The Parkway Pizzaz Lego Robotic team from Parkway Intermediate updated the Board on their team's recent participation in the national competition in New Jersey. The team placed sixth out of 52 teams from across the country and was recognized for creativity, problem-solving, and teamwork. Students also shared highlights from their trip, including visits to the Statue of Liberty, New York City, and the Liberty Science Center, along with their experiences traveling cross country and competing on the national stage.

B. Budget Report

Allison Razey, Finance Director, reviewed the August budget with the Board.

C. Superintendent Report

1. Starting next week we are going to be rolling out some of our initial notifications to families about the healthy youth survey, emphasizing transparency and providing opt-out option for families and students.
2. Full-time FTE remains above budget, though overall enrollment is slightly down due to smaller kindergarten classes.
3. New "E" flags for the buildings have arrived and we are in the process of creating a new mascot to fall in line with our branding.
4. Facilities updates:
 - Completed the Tiger Cub Preschool deck
 - Completed the ADA-accessible playground at the middle school
 - Continuing work on the EHS intercom system upgrade
 - Planning for the high school roof replacement
 - Replacing lighting at the baseball, softball, and soccer fields
 - Reviewing long-term, cost-effective solutions for the tennis court project
5. The Facility Study Group is ready to present a bond package to the board in October, proposing to replace Grant Elementary and Parkway Intermediate, add to the high school, and construct a new performing arts center and secure office suite at EHS. If approved, the proposal will move to a public hearing in November and could become a February ballot measure.
6. The district has begun developing a strategic plan to establish district-wide goals and align fiscal decisions with instructional and student support priorities.

D. Legislative Update

1. School Board Directors met on September 8 to review district positions on proposed Washington State School Directors' Association (WSSDA) legislative priorities to ensure alignment and consistent representation with the Ephrata School District 2025-2026 legislative priorities.
2. Director Truscott attended the WSSDA General Assembly meeting on September 25 and voted online in alignment with Ephrata School District priorities. He noted that most voting outcomes aligned with district priorities; however a proposed amendment that would strengthen language on parental involvement in education did not pass.
3. Director Fleurkens noted that WSSDA elections for board and legislative positions will occur in October. He encouraged directors to review positions and candidates prior to the vote.

E. First Reading of Policy

The board discussed the first reading of two new policy updates, 2020 and 3241, which were critical due to recent laws. These policies, including changes to student discipline, were implemented with associated procedures at the time of the first reading due to their direct legal impact.

2020 Course Design Selection and Adoption of Instructional Materials- Critical
3241 Student Discipline - Critical

F. Procedure Updates

2020 Course Design Selection and Adoption of Instructional Materials - Critical
2161 Special Education and Related Services - Critical
3114 Homeschooling- Important
3122 Excused and Unexcused Absences - Critical
3520 Student Fees, Fines, and Charges - Critical
4120 School Support Organizations - Discretionary
6801 Capital Assests - Theft-Sensitive Assests - Critical

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:49 PM.

Respectfully Submitted,
Josh Sainsbury