



MEETING MINUTES

Mountain Park Elementary School Governance Council

Date | Time September 26, 2025 | 8:00 AM *Location* TEAMS

SGC Members

- Ayo Richardson, Principal-present
- Tarnisha Ruben, Appointed School Employee
- Sarah Linn, Teacher-present
- Sarah Dunn, Teacher-present
- Kristen Reittenbach, Curriculum Support Teacher-present
- Robert Slater, Community Member
- Ken Kurilec, Community Member-present
- Ashley Macken, Parent-present
- Caulie Hamling, Parent
- Kelly Henderson, Parent-present

Agenda Items

Time	Item	Owner
8:00	Action Item: Call to Order	Ashley Macken
8:02	Action Item: Approve 9/26 Agenda	Ashley Macken
8:05	Action Item: Approve 8/29 Minutes	Ashley Macken
8:10	Discussion Item: SGC Cross Council Event Friday, 10/3 North Learning Center 9a.m. – 12p.m.	Ayo Richardson
8:15	Discussion Item: Determine SY25-26 Council Norms <i>Suggested Meeting Norms: Silence Phones, Be Respectful of Others' Opinions, Work for the good of all Students</i>	All Members
8:25	Discussion Item: Review SGC Website for Compliance	Sarah Linn
8:30	Discussion Item: Review 2024 Council Self-Assessment & Perception Data	Ashley Macken
8:40	Action Item: Approve Strategic Plan	Ayo Richardson
8:50	Informational Item: Principal's Update <ul style="list-style-type: none">a. Staffing Updateb. Charter Expenditures Updatec. Georgia Milestone Results	Ayo Richardson
8:55	Discussion Item: Draft Next Meeting's Agenda	All Members
9:00	Meeting Adjournment	Ashley Macken

Action Item: Call to Order

Meeting called to order at 8:03

Action Item: Approve 9/26 Agenda

Linn motioned to approve agenda, Kurilec seconded and agenda was approved at 8:03

Action Item: Approve 8/29 Minutes

Reittenbach motioned to approve 8/29 minutes, Linn seconded and minutes were approved at 8:04

Discussion Items: SGC Cross Council Event

Friday 10/3, North Learning Center, 9-12

Richardson and Reittenbach are attending. Richardson would like to see one parent volunteer to go-Caulie Hamling.

Discussion Items: Determine SY25-26 Council Norms

After discussion, decided on the following norms:

Silence phones, be respectful of others' opinions, work for the good of all students, challenge the process-not the person

Discussion Item: Review SGC Website for Compliance

Looked thru webpage audit checklist-Linn will be sure to go through checklist again to be sure SGC is compliant

Discussion Item: Review 2024 Council Self Assessment and Perception Data

Participation rates were reviewed-initial results shared during June strategic plan meeting for principals; analysis will be presented at October board meeting. The survey vendor will be changing and the old survey will not be used next year.

Staff domains

strengths-engagement, relationships, safety and security

Concerns-district stewardship, professional support (conversation about the professional support-does staff want resources, PD, or admin support?)

Parent domains

Strengths-positive and welcoming, relationships, safety and security

Concerns-district stewardship, engagement (how can we have parents feel engaged and connected in decision making?)

Student Domains

Strengths: Positive and welcoming, relationships, learning environment

Concerns: engagement, school safety, student services

Parent engagement responses were also reviewed

SGC self assessment was reviewed

Action Item: Approve Strategic Plan

Strategic plan reviewed-some goals are not as flexible

- enhance performance for all students GA milestones ELA proficiency to 80%
- ensure impactful programming-special education reading proficiency 73% to 80%
- prioritizing safety and operational efficiency-ISS/OSS -limit to 3 days
- strengthen work force engagement-retention or satisfaction of employees-accelerate to 80%
- using fiscal resources efficiently-charter dollar expenditure 100%
- deepen community connections-SGC satisfaction to 100%

High level actions for strategic plan goals:

- planning for ELA
- SEC-specially designed instruction
- PBIS
- work force engagement
- employee satisfaction
- budget committee for SGC

Plan for monitoring progress of strategic plan-assessments, iready, discipline dashboard, employee feedback survey, SGC check ins

Henderson motioned to approve Strategic Plan, Reittenbach seconded and strategic plan was approved at 8:56

Informational Item: Principal's Update

- a. Staffing update-gained 1 parapro in MI program; 3rd grade teacher was surplusd and classroom collapsed
- b. Charter expenditures update-everything approved is currently rolling in
- c. Georgia Milestones results-MPE had highest growth in math in the district
 - steady growth over the last few years

Discussion Item: Draft Next Meeting's Agenda

- cross council
- superintendent's meeting
- communication and outreach team look at signage for PBIS

Meeting Adjournment 9:04

Linn motioned, Henderson seconded and meeting adjourned at 9:05