



2025-2026

Title I, Part A Parent & Family Engagement Plan (School PFEP)

I, JONATHAN PEARCE do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parent and family engagement, and will carry out programs, activities, and procedures in accordance with the definition:
- Engage the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parent and family engagement are spent.
- Jointly develop/revise with parents the school Parent & Family Engagement Plan (PFEP) and distribute it to parents of participating children and make available the PFEP to the local community.
- Engage parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school's Parent and Family Engagement Plan (PFEP) and the joint development of the School Improvement Plan (SIP).
- Use the findings of the PFEP review to design strategies for more effective parent and family engagement, and to revise, if necessary, the school's PFEP.
- If the plan for Title I, Part A, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan.
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading.
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.

Jonathan Pearce

10/23/2025

Signature of Principal or Designee

Date Signed

Mission Statement (optional)

Parent & Family Engagement Mission Statement

Response:

The heartbeat of T. DeWitt Taylor Middle-High School is working together to achieve academic excellence, self-worth, and multicultural respect through a caring environment. T. DeWitt Taylor Middle-High School Believes · ...that ALL students have a right to learn in a safe and secure learning environment. · ...that the strength of T. DeWitt Taylor Middle-High School is based upon a cooperative working relationship with our stakeholders - parents, students, teachers, and community members. · ...that T. DeWitt Taylor Middle-High has a strong and positive academic learning climate in which teaching and learning are actively supported. T. DeWitt Taylor Middle-High believes parent involvement is essential in actively supporting student achievement. Through collaborative efforts of all involved parties, we will continually support our students and parents. Together as a team we can! We are Wildcat Nation!

Engagement of Parents & Families

Describe how the school will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs **including involvement in the decisions regarding how funds for parent and family engagement will be used.**

Response:

Parents will be invited and encouraged to become active members of the School Advisory Council (SAC). At the SAC meetings parents will be provided information regarding the school's Title I allocation. Parents will be allowed to provide input in the development and decision-making process of Title I activities related to the school.

School Advisory members are made up of 51% demographic makeup and include representatives from the school who are employees and parents and representative of the school faculty. The members have been elected and/or appointed to be in this representative group. SAC minutes are taken at each of the meetings and parent/community input is taken at every meeting. Additionally, an annual evaluation will be conducted using surveys completed by parents, staff, and students. The results will be analyzed to evaluate the effectiveness of the school's parent involvement program.

The annual Title I meeting will be held 2 times and provided during flexible hours and different dates. After each parent event, surveys are provided for all stakeholders to complete. Input is taken for both the SIP (School Improvement Plan) and PFEP (Parent Family Engagement Plan) by having input surveys in English and Spanish available at the front desk. The PFEP is available upon request; parents notified through school website, flyer sent home, SAC (School Advisory Council), marquee, Focus Communication, and a copy is kept in front desk lobby.

Coordination and Integration

Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.

	Program	Coordination
1	Title III	Additional support and resources provided by the school will be discussed with parents during the LEP committee meeting. The District ESOL Coordinator and staff provide ongoing support and Professional Development to teachers to ensure instructional best practices are utilized. Teachers consistently monitor the progress of ELL students to identify specific needs and to target interventions/enrichments to ensure the appropriate pathway toward graduation.
2	Title I Part C	Parent support is offered through migrant services such as translation and food assistance programs. Academic assistance is offered through credit accrual/recovery, tutoring, and summer school. Parental support is also offered

		through parent/kid activity nights and workshops on school success.
3	Title X Homeless	Title X Coordinator provides services to families to ensure that students have school supplies, community resources, and transportation.
4	Title I Part D	Transition plans are coordinated with the Department of Juvenile Justice with funds from the Neglected and Delinquent programs.
5	IDEA	Supplemental instruction support is provided by the school will be discussed with parents during the development of the students' IEP.
6	Title I Part A	Supplemental Tutoring before and/or after school. Supplemental materials and supplies needed to close the achievement gap. Supplemental funds for on-going staff development as determined by the results of FSA data
7	Title II	The district provides ongoing Professional Development in the core subject areas to ensure quality instruction and student success.

Title I Parent Meetings

Describe the specific steps the school will take to conduct at least two Title I meetings designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity. **Meeting should be offered a minimum of two times on different dates/times to accommodate parents' schedules. One in the fall and one in spring is suggested.**

	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Adhere to Title I Toolkit/disseminate information	Admin. Team; Activities Director; Clerical	September 2025 Spring 2026	Event surveys, Website, Focus Communication, marquee, flyers placed in community locations
2	Open House/ Title I Meeting	Admin. Team	September 2025 Spring 2026	Focus Communication report; Title I survey results
3	SAC/ Title I Meeting	Admin. Team; Activities Director; Clerical	October 2025 Spring 2026	Focus Communication report; Title I survey results; SAC minutes
4	Develop sign in sheets	Parent Liaison	September 2025 Spring 2026	Sign in sheets
5	Event Surveys	Admin. Team Parent Liaison	September 2025 – ongoing 2026	Returned surveys
6	Focus Communication	Admin. Team	September 2025 Spring 2026	Focus communication log

7	Title I Agenda; Talking Points	Principal	September 2025 Spring 2026	PowerPoint Event surveys
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Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening

Response:

T. DeWitt Taylor Middle-High will offer a flexible number of meetings, such as meetings in the morning, during the school day, or in the evening to better accommodate parents. School counseling services are available for students/guardians before school, during lunches, and after school. Teachers will hold conferences, individually or by team, with parents of children in their classrooms either in the morning, during the teacher's planning time, or in the afternoon. Also, the school may host several content area specific trainings/workshops where childcare will be provided, if needed. Presentations such as Parent Portal Help Desk, Rising 9th Grade Orientation, Incoming 6th Grade and Open House/ Title I will be offered with flexible dates and times. Another opportunity for parents that may be offered are grade level specific trainings. Input for the School Improvement Plan (SIP) and the Parent Family Engagement Plan (PFEP) is solicited from parents; we schedule input times in the morning, afternoon, and evening to ensure that parents can participate. Input is also requested at the Title I Meeting and at SAC (School Advisory Council) meetings.

Parent & Family Engagement Activities (Building Capacity)

Describe how the school will implement activities that will build the capacity for strong parent and family engagement, in order to ensure effective engagement of parents and families and to support a partnership among the school, parents, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents and families work with their child to improve their child's **academic achievement**. Include information on how the school will provide other reasonable support for parent and family engagement activities as parents may request. A minimum of three academically focused activities are required.

	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Teacher/Parent Conferences	Admin. Team & Faculty	Increase parental involvement. Work with parents in a collaborative relationship	Yearlong	Conference Form
2	Grad requirements for HS and MS requirements	Admin. Team & School Counselors	Provide parent strategies to increase student achievement and parent involvement.	Yearlong	Student academic history; grades
3	Parent Portal Help Deks	Admin. Team and Counselors	Parents will learn how to sign up for parent portal and navigate portal. Understanding items on parent portal will allow parents to see the student progression for meeting graduation requirements.	Fall 2025	Climate survey; event survey; sign in sheets; AYP data; Graduation rate
4	Curriculum Night-Schedule Verification (Rising	Admin Team and counselors	To provide parents and guardians a opportunity to review student's schedule. Students and	Spring 2026	Event survey; climate survey

	sophomores, Juniors & Seniors) Grades 9-11		parents will have the knowledge of courses selected and questions regarding courses will be answered. Course registration and changes for 2026 school year. Parents will also be shown how students track their graduation status of course completion on the FOCUS portal.		
5	Science Night/Parent Portal Help/MS Promotion Requirements	Admin Team and counselors	Parents will receive information on MS promotion requirements. Parents will receive assistance on setting up Parent Portal and learning how to navigate it. Additionally Orlando Science Center will be on site to address science topics. Also the district STEM bus will be on site for parents to visit.	FALL 2025	Event survey; climate survey; Science EOC data
6	Rising 6 th grade orientation	Admin Team Counselors	To provide essential information about middle school to incoming 6th graders and their families. Students and parents will become familiar with Taylor Middle-High's school campus, meet key stakeholders, gain knowledge of courses offered and middle school requirements.	Spring 2025	Event survey; climate survey

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, administrators, and other staff in **how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent and family engagement programs, and build ties between parents and schools. Staff Training focusing on “Building Capacity”**

	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Shared Decision Making	SAC Chair Admin. Team	School staff working with parents in a collaborative relationship; learning effective strategies for communication	Fall 2025	Grades; conferences
2	Effective use and knowledge of volunteers and business partner	SAC chair Admin Team	Working with various organizations to promote student achievement in the classroom	Yearlong	Faculty sign in and implementation
3	Collaborative partnering – SAC presentation	SAC chair Admin Team	Working with school personnel; learning effective strategies for communication with parents	Fall 2025	Sign in sheets SAC minutes SAC agenda
4	Principal planning meeting	School Psychologist, Admin Team; SRD Counselors	Building ties across all student/parent services	Fall 2025	Sign in sheet Agenda
5	Building Capacity for Parent Involvement (PP)	Admin Team	Building ties between parents and schools	Fall 2025	Sign in sheet Agenda

Communication

Describe how the school will provide parents and families of participating children the following:

- Timely information about the Title I programs;
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
- If the schoolwide program plan is not satisfactory to the parents of participating children, the school will submit the parents' comments with the plan that will be made available to the local education agency.

Response:

At Title I meetings, which will take place in both Fall of 2025 and Spring of 2026, parents of T. DeWitt Taylor Middle-High will hold a general meeting where information will be presented about the Title I programs, the curriculum, Parent Portal, tutoring, and academic assessments. Parents will learn about the school program, how to schedule parent-teacher conferences, and how to participate in decisions related to the education of their child. During the annual Open House, parents will be invited to visit their child's classrooms and meet staff. During the classroom visits, teachers will maintain sign-in sheets and provide a copy to the assistant principal who will also maintain documentation on the dissemination of information, distribution methods, and timelines. Meetings will be posted on the school website. FOCUS

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communication message will be sent out in English and Spanish alerting the parents to both the importance and content of the annual meeting. This information will continue to be shared at various meetings and trainings. Sign-in sheets and event surveys are maintained at each event on the campus to gauge attendance and feedback.

Accessibility

Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand.

Response:

T. DeWitt Taylor Middle-High will provide full opportunities for participation in parental involvement activities of all parents (including parents with limited English proficiency, disabilities, and migratory children). Information regarding parent participation is provided to parents via school website, FOCUS Communication phone messages, parent/teacher conferences, student backpacks, workshops, and meetings. District information is available in English and Spanish. Written communication is also provided to parents in Spanish as needed. School documents are available in Spanish and are explained to parents. When requested, the district will provide a translator if school staff are not able to assist. ESOL paraprofessional and parent liaison translate information for parents over the phone and at conferences. ESOL tutoring is available specifically for ESOL students to assist them in both subject area and language acquisition, and this information is shared with parents at individual parent conference. Parents with special needs are accommodated. T. DeWitt Taylor Middle-High is handicapped accessible. Additionally, the Migrant Advocate works closely with the school to ensure that the parents of the migrant students are receiving the information at home through a home visit if the parents are unable to attend.

UPLOADS

Parent and Family Engagement Plan

Per Florida DOE Title I compliance, all schools are required to complete a Parent and Family Engagement Plan in conjunction with the School Improvement Plan (SIP) goals. **A copy of the completed and signed PFEP must be uploaded to the Title I Compliance TEAMS folder.**

School-Parent Compact (Elementary school only)

As a component of the school-level PFEP, each school shall jointly develop, with parents for all children served under this part, a School-Parent Compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. **Copies of completed and signed compacts must be uploaded to the Title I Compliance TEAMS folder.**

Previous year's Parent & Family Engagement Plan (PFEF) Evaluation

Parent & Family Engagement summary (Building Capacity Summary)

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children. Include participation data on the Title I Meetings.

	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	SAC meetings (parent input)	8	100	Increasing parent involvement, sharing information regarding various programs and specific curriculum information.
2	Open House - Title I Mtg	2	200+	Sharing and training parents how to fill out information to apply for financial aid, college requirement information shared, and scholarship information shared, etc
3	Rising 9 th Graders Academic Planning	1	30+	To provide parents and guardians a opportunity to review student's schedule. Students and parents will have the knowledge of courses selected and questions regarding courses will be answered. Course registration and changes for 2025 school year. Parents will also be shown how students track their graduation status of course completion on the FOCUS portal
4	College Fair	1	30+	Share information on colleges and how to apply for them.
5	Herff Jones & Senior Graduation Information	1	10+	Provided parents and students handout for graduation information. Reviewed graduation information. Herff Jones presented on what they provided for graduation.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school.

	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Shared Decision Making	1	85	School staff working with parents in a collaborative relationship, learning effective strategies of communication.
2	Building Parent and Family Engagement	1	85	Build capacity to enhance your knowledge, skills, and abilities to form sustainable partnerships with families through effective communication and by helping families support their children's learning, academic achievement, and success.

3	Effective use and knowledge of volunteers and business partners	1	85	Increase student achievement in content grades and AYP data
4	Collaborative Partnering - SAC presentation	8	45	Working with school personnel, learning effective strategies of communication.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parent and family engagement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background).

	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Language – ELL	The school will provide translators for school meetings and events.
2	Childcare	The school will provide childcare as needed for events.
3	Time (Availability/Flexibility)	The school will schedule meetings and events throughout the day including morning and afternoon to meet different parents time and work schedule. Meetings will also be conducted via phone conference or TEAMS via parent need.
4	Limited Literacy	The school will ensure that information is presented in a parent friendly language and format.
5	Resources (computers, teacher experience, materials)	School will provide resources as needed such as wifi hotspots; computers and training. Tutoring is also available throughout the year across subjects and grade levels.

Best Practices (Optional)

Describe the parent and family engagement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

	Content/Purpose	Description of the Activity
1	OPEN HOUSE/TITLE I MEETING	Open House evening provides parents with the open invitation to learn about the educational opportunities for each course their student is taking during the 2024-2025 school year and gives them the foundation to open communication with their student's teachers. Parents also have the ability to learn about Title 1 involvement opportunities offered on our campus such as:

2	Awards Banquets (Sports)	Event for entire family in which families could meet school staff in a nonthreatening environment. Build relationships and ask questions regarding individual student needs. Student recognition in the designated sport.
3	Senior Awards Assembly	Event for entire family in which families could meet school staff in a nonthreatening environment. Build relationships and ask questions regarding individual student needs and future endeavors.
4		

Submission Procedures:

- 1. Please submit completed Parent & Family Engagement Plan (PFEP) to the Title I Parent & Family Engagement office.**
- 2. Once the PFEP is approved by the Parent Facilitator and initialed, it will be returned for signature and the watermark will be removed. Upon receiving an approved copy PFEP, upload it to the Title I Compliance Teams folder and keep a copy for your records.**
- 3. Please make a copy available for parents to review as needed.**

If you have any questions, contact Sheila Rees ext. 44740

Approval check by PFE