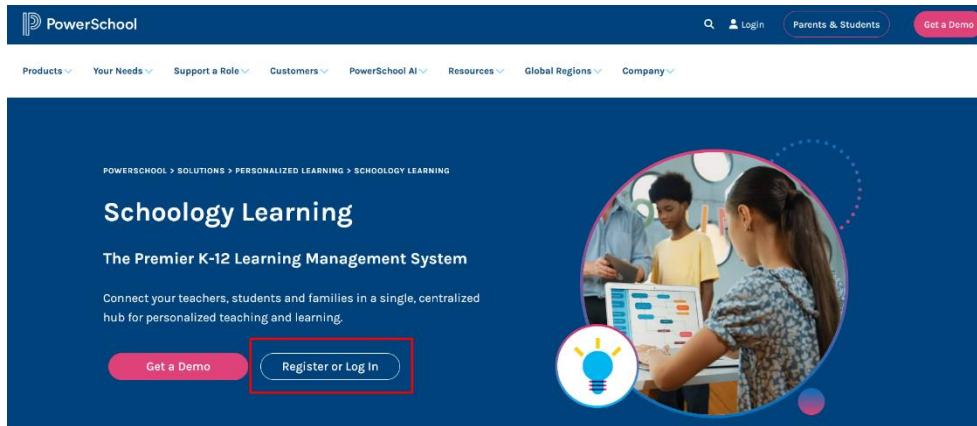# How to create a Schoology Parent Account

You will need a computer or phone that can access the internet via a browser to complete this process.

1. Go to www.schoology.com.
2. Click **Register and Login** in the middle of the page and choose **Register for Schoology Learning**.
3. After you get redirected to a signup page, click on the grey box labeled **Parent**
4. Enter your **Parent Access Code**. This is a 12-digit code in **xxxx-xxxx-xxxx** format that you receive from one of your child's instructors.
5. Fill out the form with your information. You can use an email address or just create a username.
6. Click **Register** to complete.

When you use a Parent Access Code to create an account, you are automatically associated with your child. You can add additional children to your account using the **Add Child** option explained below.

Notes:

- Parent Access Codes are unique to each student but can be used to make multiple parent accounts.
- If your Parent Access Code does not allow you to register or, if the code does not have 12 digits, please contact your child's instructor or school for more information.

To add additional children to your account:

1. Log in to your Schoology account using your username or email address and password.
2. Click the arrow next to your name in the top-right corner.
3. Click the **Add Child** button.
4. Enter the **Child Code** for the child you're adding. This is the same as your **Parent Access Code**, the 12-digit code in a **xxxx-xxxx-xxxx** format that you received from your school.
5. Click **Use Code** to complete.
6. Click **Add Child** again to enter additional children. You will need to enter a different code for each child, but once they are added you will not need the code again.

Note: Once your account is created, you may prefer to use the phone app instead of a browser. It is called Schoology and is a free download in all app stores.