

REGIONAL SCHOOL DISTRICT #10
Regular Meeting of the Board of Education
24 Lyon Road, Burlington, CT 06013
Monday, September 8, 2025
7:00 p.m.

Minutes

Board Members Present:

Scott Savelle, Chairman
Melanie Wilhelm, Treasurer
Cassandra DuBois, Secretary
Victoria Basile
Amy Boisvert-Baltrush
Matt Cummings
Rachel McFadden
Scott Ragaglia
Matthew Szydlo

Absent:

Thomas Fausel, Vice Chairman
Natalie Sliwka, Senior at Lewis Mills

Also Present:

Fran Thompson, Superintendent
Susan Laone, Director of Finance and Operations
Vonetta Romeo-Rivers, Director of Teaching and Learning
John Osowiecki, Junior at Lewis Mills

<i>Call to Order</i>	The meeting was called to order by Chairman, Scott Savelle, at 7:00 p.m.
<i>Pledge of Allegiance</i>	The Pledge of Allegiance was recited.
<i>Region 10 Recognition</i>	<u>Years of Service Recognition:</u> Faculty and staff of RSD 10 that have achieved their milestone years of service with the district were recognized and congratulated.
<i>Communication</i>	<u>Student Representatives' Report:</u> <u>John Osowiecki</u> , first-year student representative, reported to the Board that Lewis Mills students are enjoying the new schedule, which begins with homeroom. However, there are mixed feelings regarding the new phone policy, which requires students to turn in their phones at the start of each class.

Communication Continued	Superintendent's Report: Superintendent Thompson delivered his first report to the Board, highlighting a successful start to the school year with 2,061 students welcomed across the district. He expressed his appreciation to the Region 10 team for their dedicated efforts in preparing for the new academic year. On the first day of school, Superintendent Thompson rode the school bus and visited several campuses, noting a sense of excitement and joy among students and staff. Additionally, he shared that over the summer and in recent weeks, he has engaged with various community partners to strengthen collaboration and support for the district. Board Chair Report: Chairman Savelle extended a warm welcome to everyone as the new school year commenced. He encouraged Board members to visit the schools and participate in the upcoming Tavern Day community event, emphasizing the importance of continued engagement with both students and the broader community.
Approval of Minutes	A motion was made by Scott Ragaglia and seconded by Cassandra DuBois to accept/approve June 9, 2025, minutes with an edit to add the letter A in John Deeb's name. 8 in favor; none opposed; 1 abstain; motion passed.
Consent Agenda	Approval of the Financial Report dated June 30, 2025, July 31, 2025, August 31, 2025, and Personnel Report: A motion was made by Cassandra DuBois and seconded by Scott Ragaglia to accept/approve the consent agenda as presented. All in favor; none opposed; motion passed.
Public Participation	Jamie McCusker – 3 Burlwood Dr. Burlington, CT
Business	<u>HVAC project update</u> <u>Field enhancement project</u> Director of Facilities, Rich Miller, provided the Board with updates on both the HVAC improvement initiative and the Field Enhancement Project. He also addressed questions from Board members, offering clarification and insight into the progress and next steps for each undertaking. <u>HCS donation – picnic tables & gaga ball pit</u> A motion was made by Cassandra DuBois and seconded by Matt Szydlo to move the HCS donation to action item E on the agenda. All in favor; none opposed; motion passed <u>LSM Auditorium dedication</u> Superintendent Thompson announced that the official renaming ceremony of the Lewis Mills Auditorium will take place on December 18, 2025, at 6:00 PM. The event will coincide with the district's annual holiday concert, and community members are encouraged to save the date and attend this special occasion. <u>LSM softball trip to Florida in April.</u> The Board discussed and reviewed the trip, which will be included as an action item on next month's agenda. <u>LSM crew member trips</u>

Business Continued	A motion was made by Scott Ragaglia and seconded by Vicky Basile to move the Lewis Mills crew member trip to action item F on the agenda. All in favor; none opposed; motion passed <u>District strategic framework presentation</u> Superintendent Thompson presented the district's Theory of Action, outlining a strategic framework centered on setting clear goals supported by focused improvement strategies. The presentation emphasized the importance of district-wide alignment and active community engagement as a component of student success and organizational growth.
Action Items	<u>Lewis Mills 2025 Graduation Date</u> A motion was made by Scott Ragaglia and seconded by Rachel McFadden to set the Lewis Mills graduation date to June 11, 2026. All in favor; none opposed; motion passed. <u>Agreement for child nutrition</u> A motion was made by Cassandra DuBois and seconded by Rachel McFadden to approve the authorized signatures change form for CT state Dept of Education ED-099 Agreement for Child Nutrition Programs. All in favor; none opposed; motion passed <u>District savings account signatory</u> A motion was made by Melanie Wilhelm and seconded by Cassandra DuBois to add Director of Finance and Operations Susan Laone to cafeteria bank account at Torrington Savings Bank as a signer on the account. All in favor; none opposed; motion passed <u>Contract renewal: Director of Finance & Operations, Director of Teaching & Learning, Director of Student Services</u> A motion was made by Melanie Wilhelm and seconded by Cassandra DuBois to move the contract renewal action item D into Executive Session at the end of the meeting. All in favor; none opposed; motion passed. <u>HCS donation – picnic tables & gaga ball pit</u> A motion was made by Scott Ragaglia and seconded by Vicky Basile to accept the HCS donation for picnic tables and gaga ball pit by HCS PTO. All in favor; none opposed; motion passed. <u>LSM crew member trips</u> A motion was made by Vicky Basile and seconded by Matt Cummings to accept the Lewis Mills crew member's trip. All in favor; none opposed; motion passed.
Board Committee Reports	<u>Athletic Strategic Planning</u> – The committee is working on scheduling a meeting later this month. <u>Building Committee</u> – Have not met. <u>Curriculum</u> – The committee is scheduled to meet September 16th.

Board Committee Reports Continued	<u>Communication</u> – The committee is scheduled to meet September 15 th .
	<u>Facilities</u> – Met in July to review field improvement and removal of fuel tank at Harwinton Consolidated School.
	<u>Finance</u> – Committee met in July regarding Harwinton Consolidated school oil tank replacement and discussed bonding.
	<u>Policy</u> – Have not met.
	<u>Security</u> – Have not met. Next meeting will be later in the fall.
	<u>Superintendent's Evaluation</u> – Have not met. The committee is planning to meet soon regarding new Superintendent goals.
	<u>Technology</u> – Have not met.
Liaisons	<u>CREC</u> – nothing to report at this time.
Upcoming Meetings	Board of Education Regular meeting; Monday, October 20, 2025; 7:00 p.m.
Executive session	A motion was made by Vicky Basile and seconded by Matt Szydlo to enter into executive session for the purpose of discussing cabinet members' contracts and salaries and to review district security procedures. The Board invites Superintendent Thompson into executive session at 8:26 pm. All in favor; none opposed; motion passed
Returned	Out of Executive Session at 8:59 pm
Motion	A motion was made by Matt Szydlo and seconded by Scott Ragaglia to come out of executive session. All in favor; none opposed; motion approved
Adjourn	A motion was made by Cassie DuBois and seconded by Melanie Wilhelm to adjourn the meeting at 9:08 p.m. All in favor; none opposed; motion passed.



Cassandra DuBois, Secretary

10/20/25

Date

Board of Education Meeting Minutes are placed on our web page (www.region10ct.org) within seven (7) workdays following the Board of Education Meeting.

The minutes are marked as DRAFT, pending Board of Education approval at the next regularly scheduled meeting.

When participating in or attending a Board of Education meeting or reviewing minutes, please note that the Board of Education uses formats prescribed by Robert's Rules of Order for conducting meetings and publishing minutes.

Robert's Rules state, "Minutes are a record of what was done at a meeting, not a record of what was said." [RONR (11th ed.), p. 468, ll. 16-18] which is the standard for which board minutes strive. For this reason, the minutes will typically not reflect the discussion surrounding a motion, only its outcome.

Additionally, Robert's Rules in brief advises "The name and subject of a guest speaker or other program may be given, but no summary of the talk." [RONRIB page 149]

Both books can be found at our local libraries for anyone interested in more information.