
MINUTES OF THE MILLVILLE SCHOOL DISTRICT BOARD MEETING
MONDAY, OCTOBER 13, 2025

The Millville Area School Board held their regular business meeting on Monday, October 13, 2025 in the Millville Jr./Sr. High School Library beginning 7:02 pm. Prior to the meeting, the Board held an executive session for a number of legal and personnel related matters.

1. ROLL CALL

The following Board members answered roll call: Matthew Deihl, Greg Hemsarh, Gena Maize, Heather Mausteller, Susan Myers, and Jessica Whitmoyer.

Also present were Joseph Rasmus, Superintendent of Schools; Whitney Holloway, Business Manager; Matthew Mills, Secondary Principal; Brandon Gordner, Elementary Principal; Matthew McWilliams, Supervisor of Buildings and Grounds; Dyson Savage, Director of Technology; and Chelsea Rosenberger, Board Recording Secretary.

2. GUEST RECOGNITION AND COMMENTS

Guests Chris Kinney, Christopher Sassaman, Gwen Utt, Wendy Faatz, Amber Kolk, Christina Meckrantz, Corey Whitmoyer, Betsy Riera-Gomez, Rick Riera-Gomez, and Alex Cavallini all signed the register.

- Ms. Amber Kolk asked to address the Board in regards to a complaint on discrimination related to her daughter's disability. She asked that the district reconsider opening the investigation into the matter and that it was not sufficient to say only that the student's 504 plan was not violated. Ms. Kolk asked the Board to reconsider the matter and fully investigate the details.

3. SUPERINTENDENT'S REPORT

3.1 District Updates

- Dr. Rasmus did not provide a report to the Board and no further questions were asked.

4. BUSINESS MANAGER'S REPORT

4.1 Business Manager's Report

- Mrs. Holloway had previously shared a report with the Board but wanted to reiterate that the district is experiencing the impact of the Pennsylvania state budget not yet being passed. She explained that approximately 52% of the district's budget comes from state subsidy revenue while only 46% is based on income gleaned from local school taxes. Additionally, she shared that the district is losing income from interest in this time while we do not have that funding, which is also a significant part of the budget. Finally, Mrs. Holloway explained that the district would need to prioritize purchasing to allow for necessary bills to be paid.

- Dr. Rasmus added that the district would be looking at all conferences and excursions that may not be able to happen going forward until the budget is passed by the state.

5. APPROVAL OF BOARD MINUTES

5.1 September 22, 2025 - Board Meeting Minutes

A motion by Gena Maize and seconded by Jessica Whitmoyer that the Millville Area School Board approve the September 22, 2025 Millville Area School District Board meeting minutes. The motion carried by voice vote. 6 Yea; 0 Nay; 3 Absent

6. BUDGET AND FINANCE

6.1 Expenditures 10/13/25

A motion by Jessica Whitmoyer and seconded by Greg Hemsarth that the Millville Area School Board consider and approve October 13, 2025 general fund expenditures in the amount of \$271,253.88, athletic expenditures in the amount of \$1,910.00, cafeteria expenditures in the amount of \$30,315.41, and capital reserve expenditures in the amount of \$6,683.62. The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

6.2 Conrad Siegel Proposal

A motion by Heather Mausteller and seconded by Gena Maize that the Millville Area School Board consider and approve the proposal of Conrad Siegel Actuaries for Affordable Care Act (ACA) consulting services, at \$5,200 for a 12-month period, no change in cost from last year. The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

7. POLICY & GOVERNANCE

7.1 Second Reading MASD Board Policy 918 Title I Parent and Family Engagement

A motion by Gena Maize and seconded by Jessica Whitmoyer that the Millville Area School Board consider and approve the second and final reading of the revised MASD Board Policy 918 Title I Parent and Family Engagement. The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

8. ADMINISTRATIVE ITEMS

8.1 2025-2026 Safety Net Counseling Agreement

A motion by Jessica Whitmoyer and seconded by Heather Mausteller that the Millville Area School Board consider and approve the agreement between Millville Area School District and Safety Net Counseling for the provision of Intensive Behavioral Health Services in the 2025-2026 school year.

- Ms. Maize asked if the district had this agreement previously.
- Mrs. Myers answered that, yes, this was a renewal of this agreement.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

8.2 Evacuation Site MOU's

A motion by Gena Maize and seconded by Greg Hemsarth that the Millville Area School Board consider and approve the Memorandums of Understanding between the Millville Area School District and the emergency evacuation sites for use when evacuation from campus is necessitated.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

9. CURRICULUM / EDUCATIONAL**9.1 Curricular Excursions & Field Trips**

A motion by Gena Maize and seconded by Jessica Whitmoyer that the Millville Area School Board consider and approve the curricular excursions and trips as presented. District will sponsor field trip costs up to the \$20 per student threshold, as indicated in the Millville Area School District Administrative Regulation 121-AR-1: Field Trips, Curricular Excursions, and Community Based Instruction.

- 9.1 A - Keystone Challenge - Mrs. Schrader - October 14, 2025
- 9.1 B - Danville Halloween Parade - Mrs. Sweeney - October 30, 2025
- 9.1 C - Senior High County Chorus Festival - Mrs. Sweeney - November 4 - 5, 2025
- 9.1 D - The Spark Park - Mrs. Schrader - November 4, 2025
- 9.1 E - Scholastic Scrimmage - Mrs. Schrader - November 6, 2025
- 9.1 F - BU Math Competition - Mrs. Schrader - November 11, 2025
- 9.1 G - PA Farm Bureau Annual Meeting - Mrs. Hall - November 18, 2025
- 9.1 H - 8th Grade Trip to CMAVTS - Mrs. Uranko - December 5, 2025

-Ms. Maize asked how these trips fit in with our reconsideration of spending due to the budget impasse.

-Dr. Rasmus answered that after these trips, no other trips would be considered until the budget is passed.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

9.2 - 2025-2026 Red Rock Job Corp. Agreement

A motion by Heather Mausteller and seconded by Jessica Whitmoyer that the Millville Area School Board consider and approve the agreement between Keystone/Red Rock Job Corps Centers and the Millville Area School District to provide vocational and technical training, workforce preparation, and career transition Readiness services to applicable district students for the 2025-2026 school year.

- Ms. Maize asked if the district has had this agreement in place previously.
- Dr. Rasmus answered that yes, we have had this previously and that this agreement allows for the relationship with Red Rock Job Corp. in the case that is necessitated for a student.
- Mr. Deihl asked what happens if Red Rock's emergency funding runs out.
- Dr. Rasmus answered that his relative who works for a Job Corps stated that they have funding for a few years but did not know about after that point.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

9.3 Agriculture Occupational Advisory Committee Minutes - 9/4/25

A motion by Jessica Whitmoyer and seconded by Greg Hemsarth that the Millville Area School Board consider and approve the September 4, 2025 minutes of the Millville Agriculture Occupational Advisory Committee (OAC) meeting.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

10. BUILDINGS AND GROUNDS**Combined Consent (10.1 – 10.2)**

A motion by Heather Mausteller and seconded by Gena Maize that the Millville Area School Board consider and approve the combined recommended action as presented.

- 10.1 Cub Scout Pack 247 Facility Use
 - A motion to consider and approve allowing Cub Scout Pack 247 to use the High School Cafeteria for a Pack Christmas Party on Monday, December 15, 2025 from 6:00 pm to 8:00 pm. Pending refundable deposit, consistent with Administrative Regulation 707 AR-3 District Facilities Fee Schedule.
- 10.2 Disposal Approvals
 - A motion to consider and approve the disposal of the following items through disposal and auction, as presented.
 - 10.2 A - Disposal/Auction of desk chairs, filing cabinets, tables, free standing grinder, rolling desk chairs, mirrors, carts, shelves, and plastic chairs
 - 10.2 B - Auction of 2008 Chevy Express Van

The combined motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

11. PERSONNEL AND ACTIVITIES

Combined Postponement (11.1 – 11.2)

A motion by Susan Myers and seconded by Gena Maize that the Millville Area School Board postpone the following recommended action as presented to the October 27, 2025 regular business meeting.

- 11.1 Collective Bargaining Agreement - MAESPA
A motion to consider and approve a collective bargaining agreement with the Millville Area Educational Support Personnel Association from July 1, 2025 through June 30, 3031, subject to approval of the same by the MAESPA.
- 11.2 Memorandum of Agreement - After School Detention Monitors 25/26
A motion to consider and approve the Memorandum of Agreement between the Millville Area School District and the Millville Area Education Association whereby staff may serve as After-School Detention monitors in the 2025-2026 school year at a compensated rate of \$40 per hour from 3:10 - 4:10 pm to supervise students assigned to detention.

The combined motion to postpone carried by voice vote. 6 Yea; 0 Nay; 3 Absent

11.3 Memorandum of Agreement - Retirement Benefits

A motion by Susan Myers and seconded by Heather Mausteller that the Millville Area School Board table the recommended action as presented.

A motion to consider and approve the Memorandum of Agreement between the Millville Area School District and the Millville Area Educational Support Personnel Association outlining the receipt of retirement benefits for employee 296, as outlined in the agreement.

The motion to table carried by voice vote. 6 Yea; 0 Nay; 3 Absent

11.4 Support Personnel

A motion by Gena Maize and seconded by Greg Hemsarh that the Millville Area School Board consider and approve the support personnel recommendations as presented.

- Unpaid Leave
 - 11.4 A - A motion to consider and approve September 24, September 29 - October 3, October 6 - 10, 2025 (11 days) as unpaid leave for employee 1098.

- 11.4 B - A motion to consider and approve September 25, 2025 (1 day) as unpaid leave for employee 346.
- 11.4 C - A motion to consider and approve October 16-17, 2025 (2 days) as unpaid leave for employee 985.
- Resignation
 - 11.4 D - A motion to accept the resignation notice from BOBBIE PARKS as Second Shift Custodian, effective October 6, 2025.
- Support Staff Appointments
 - 11.4 E - A motion to appoint FRANK LOIACONO as Full Time Second Shift Custodian at the rate of \$15.15 per hour (including the differential for second shift).
 - 11.4 F - A motion to appoint MARK BAUMAN as Full Time Groundskeeper at the rate of \$13.50 per hour.
 - 11.4 G - A motion to appoint BROOKE BROWN as Health Room Assistant/LPN at the rate of \$17.00 per hour.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

11.5 Additional Co-Curricular Personnel 2025-2026

A motion by Susan Myers and seconded by Gena Maize that the Millville Area School Board consider and approve the Co-Curricular Personnel recommendations for the 2025-2026 school year as presented.

- 11.5 A - Coaching Staff
 - Appoint REBECCA RICHARDS as Junior High Girls Basketball Co-Coach for the 2025-2026 winter sports season, retroactive to October 8, 2025.
 - Appoint KEIRA SMITH as Junior High Girls Basketball Co-Coach for the 2025-2026 winter sports season, pending receipt of all necessary documentation.
- 11.5 B - Game Staff
 - Appoint KERRY WHITMOYER as Game Staff for the 2025-2026 school year.

The motion carried by roll call vote. 6 Yes; 0 No; 3 Absent

Combined Consent (11.6 – 11.8)

A motion by Greg Hemsarth and seconded by Matthew Deihl that the Millville Area School Board consider and approve the combined recommended action as presented.

- 11.6 Substitute Personnel
- A motion to consider and approve the substitute personnel recommendations as presented.
 - Professional Substitutes
 - 11.6 A - Appoint MADELYN ISENBERG as a Day-to-Day Professional Substitute for the 2025-2026 school year. Pending receipt of all necessary documentation.
 - CSIU Guest Teacher Substitute
 - 11.6 B - Approve KYLE BRYAN as a CSIU Guest Teacher Substitute for the 2025-2026 school year.
 - Act 91 Student Teacher Substitute
 - 11.6 C - Approve ALAINYA SHERWOOD as a Student Teacher Substitute, under PA Act 91, for the 2025-2026 school year. Pending receipt of necessary documentation.
 - Nurse Substitute
 - 11.6 D - Approve LAURA WOLFE as a Nurse Substitute, for the 2025-2026 school year. Pending receipt of necessary documentation.

- Resignation
 - 11.6 E - Accept the notice of resignation from SUZANNE MIZZER as a Cafeteria Substitute effective October 9, 2025.

- 11.7 MASD Employee Driver Approval

- A motion to consider and approve MEGAN MESSIMER, as a driver of MASD vehicles.

- 11.8 Volunteer Personnel

- A motion to consider and approve the list of Volunteer Personnel for the 2025-2026 school year as presented. Current clearances and Volunteer Forms on file.

- Wendy Faatz

The combined motion carried by roll call vote 6 Yes; 0 No; 3 Absent

13. ADJOURNMENT

A motion by Heather Mausteller and seconded by Greg Hemsarth to adjourn the meeting. The meeting adjourned at 7:20 pm.

Whitney Holloway, Board Secretary

Chelsea Rosenberger, Board Recording Secretary