

**ASHLAND SCHOOL BOARD REGULAR MEETING**  
**Ashland Elementary School – Heffernan Media Center**  
**Tuesday, September 2, 2025**  
**6:00 p.m. Regular School Board Meeting**

**MINUTES**

I. CALL TO ORDER

Mrs. Coleman called the meeting to order at 6:03 p.m.

II. PLEDGE OF ALLEGIANCE

III. RECORD ROLL

**Members Present:**

Mr. Stephen Heath, Chair (Remote)  
Mrs. Sandra Coleman, Vice-Chair  
Mr. Jesse Farris  
Mrs. Jennifer Foote

**Administrators Present:**

Mrs. Mary Moriarty, Superintendent  
Mrs. Ashley Dolloff, Business Administrator  
Mr. Guy Donnelly, AES Principal  
Mrs. Carrie Sanborn, School Counselor

**Members Absent:**

Mr. Stephen Felton (with notice)

**Others Present:**

Mr. David Ruell, Press

IV. PUBLIC COMMENT – *Opened at 6:03 p.m.*

V. OTHER

**A. Suicide Prevention Plan**

Mrs. Sanborn, School Counselor, reviewed the proposed Suicide Prevention Plan.

Mrs. Foote moved, seconded by Mr. Farris, to approve the Suicide Prevention Plan as presented.

The motion carried 4 – 0.

VI. MINUTES

**A. Regular School Board Meeting of August 5, 2025**

Mrs. Foote moved, seconded by Mr. Farris, to approve the minutes of the Regular School Board Meeting of August 5, 2025.

The motion carried 4 – 0.

VII. ADMINISTRATIVE REPORTS

**A. Enrollment/Principal's Report**

Mr. Donnelly reviewed enrollment with the School Board, noting that there are currently 140 students enrolled.

He reported that Ashland had a very successful opening week. The kindergarten class participated in a well-received orientation prior to the start of the school year. On Wednesday, the school achieved 100% attendance, which was highlighted as particularly exciting.

Mr. Donnelly shared that the 8th-grade students visited the Meredith Public Library to view the traveling Americans and The Holocaust Exhibit. The Ashland Open House is scheduled for September 11th, with the PTO planning a barbecue for families.

He also noted that NWEA testing for grades 1–8 will begin the week of September 16th. Fall sports, including volleyball and soccer, are starting this week.

## **B. Financial Update**

Mrs. Moriarty and Mrs. Dolloff provided the School Board with a financial update, noting that preparations are underway for the 2025/2026 DOE-25 financial report, which is due October 1. Once this report is finalized, the district will close out FY25.

They also shared that the FY24 audit is currently in progress but has been delayed due to staff turnover. The audit is expected to be completed by the end of the calendar year, with the FY25 audit anticipated to be completed within the current fiscal year.

## **VIII. CURRENT BILLS PAYABLE**

### **A. General Operating Expenses**

Mrs. Dolloff presented to the School Board Manifest number 2002.

Mrs. Foote moved, seconded by Mr. Farris, to approve the payment of bills, manifest number 2002.

The motion carried 4 – 0.

## **IX. NEW BUSINESS**

### **A. Food Service Update**

Mrs. Dolloff presented to the School Board a food service update letting them know the Ashland Food Service Fund exceeded revenues. To reconcile the deficit, the General Fund must provide additional support in the amount of \$1,359.73. This amount is in addition to the \$30,000 that was originally budgeted to support the program.

## **X. DONATION**

**A.** Mrs. Foote moved, seconded by Mr. Farris, to accept the following donation as presented with gratitude.

- Anonymous donation in the amount of \$1,000 for unpaid lunch balances at Ashland Elementary School

The motion carried 4 – 0.

## XI. POLICY

### A. Policy Committee Minutes

Mrs. Moriarty provided the School Board with a review of the Policy Committee minutes from August 5, 2025.

### B. First and Final Reading

Mrs. Foote moved, seconded by Mr. Farris, to approve the first and final reading of the following policy as presented:

- JICJ – Unauthorized Communication Devices.

The motion carried 4 – 0.

## XII. Public Comment –*Closed at 6:46 p.m.*

## XIII. NON-PUBLIC SESSION

### A. Non-public Session

**R.S.A. 91-A:3, II(c):** This includes matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this Board, unless such a person requests an open meeting.

***Note: Mr. Heath confirmed he was alone for non-public session.***

Mrs. Foote moved, seconded by Mr. Farris, to enter Non-Public Session at 6:47 p.m.  
Mrs. Coleman called the roll.

YES: Mr. Heath, Mrs. Coleman, Mr. Farris, Mrs. Foote  
NO: --

The motion passed unanimously. The Board entered Non-Public Session at 6:47 p.m.

### B. Public Session

Mrs. Foote moved, seconded by Mr. Farris, to re-enter Public Session at 6:52 p.m.  
Mrs. Coleman called the roll.

YES: Mr. Heath, Mrs. Coleman, Mr. Farris, Mrs. Foote  
NO: --

The motion passed unanimously. The Board re-entered Public Session at 6:52 p.m.

XIV. New Business Continued

**A. School Treasurer Appointment**

Mrs. Foote moved, seconded by Mr. Farris, to appoint Rebecca Zumbach as School Treasurer until after March elections.

The motion carried 4 – 0.

XV. ANNOUNCEMENTS

**A. Tuesday, October 7, 2025**

Ashland School Board @ Ashland Elementary School – Heffernan Media Center

- Policy Review Committee – **5:30 p.m.**
- Ashland School Board Regular Meeting – **6:00 p.m.**

XVI. ADJOURNMENT

Mrs. Foote moved, seconded by Mr. Farris, to adjourn meeting at 6:54 p.m.

The motion carried 5 – 0. The meeting adjourned at 6:36 p.m.

The meeting adjourned at 6:36 p.m.

*Respectfully submitted,  
Sarah Briggs, Recording Secretary*

**CONFIDENTIAL**  
**NONPUBLIC SESSION**  
**Tuesday, September 2, 2025**

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**Members Present:**

Mr. Stephen Heath, Chair (Remote)  
Mrs. Sandra Coleman, Vice-Chair  
Mr. Jesse Farris  
Mrs. Jennifer Foote

**Members Absent:**

Mr. Stephen Felton (with notice)

**Administrators Present:**

Mrs. Mary Moriarty, Superintendent  
Mrs. Ashley Dolloff, Business Administrator  
Mr. Guy Donnelly, Ashland Principal

**Others Present:**

**I. NEW BUSINESS (6:47 p.m. – 6:52 p.m.)**

**A. School Treasurer Appointment**

Mrs. Moriarty and Mrs. Dolloff presented a nomination for the appointment of School Treasurer to the School Board.

Action was taken in public session.