

Facilities Committee Meeting Minutes

September 9, 2025

7:00 pm

Attending all or part of the meeting:

Board Committee Members:	Dr. Robert Singh, Chair, Susan Audrain, Kenneth Hong and Sue Tiede
Other Board Members:	Todd Kantorczyk and Dr. Roberta Hotinski
T/E School District Representatives:	Dr. Richard Gusick, Arthur J. McDonnell, Dr. Mike Szymendera, Marshall Barkman and Richard Livergood
Other:	Matt Heckendorn and David Farabaugh from Heckendorn Shiles Architects, Kenneth Hoffman, Pennoni, Miriam Terman, District Employee
Community Member:	Anne Murphy

Review of the Minutes:

- The Committee reviewed May 13, 2025 minutes and requested a change in the minutes and recommended that they be placed on the next Board consent agenda.

2025 Summer Infrastructure Projects

- Mr. Farabaugh stated that both projects are substantially completed. Mr. Farabaugh shared pictures of all the finished infrastructure projects.

Change Orders:

- Mr. Heckendorn reviewed the change orders. The Committee recommends that all change orders be placed on the next Board consent agenda.

Donation of Trees at VFMS:

- Marshall Barkman spoke about a donation of trees that will be placed on the Valley Forge Middle School property. Anne Murphy, member of township environmental council, spoke about a resident that would like to donate trees at the Valley Forge Middle School. Ms. Murphy spoke about the importance of trees, and the donation amount of \$8,000. The Committee accepted the donation and recommended that it be placed on the next consent agenda.

Easttown Township 2025 Multimodal Transportation Fund Grant:

- Mr. McDonnell explained the Easttown Township Grant application that includes a crosswalk which allows the neighborhood students to walk on a sidewalk to get to school at Beaumont Elementary School.

Athletic Fields Project Update:

- Mr. Farabaugh stated that the Athletic Fields Project site work is ongoing, and the buildings are going up. Also, turf field #2 is complete, turf field #1 is preparing for turf to be placed, the bleacher foundation is installed, tennis court subbase is in and surfacing will be starting soon. Additionally, the track surfacing will be starting and internal roadways and sidewalks are in and storm drains are installed. Mr. Farabaugh showed pictures of the Athletic Fields Project followed by a video of the project. Mr. Hoffman explained the change orders for the project and the

Committee recommended that the change orders be placed on the next consent agenda. Mr. Heckendorn updated the budget for the project. The project's cost is tracking downward on the overall project.

Bear Hill Elementary School Update:

- Mr. Heckendorn stated that the notice to proceed was issued in August to the four prime contractors and the pre-construction meeting was held. The District is working with the prime contractors on the logistics of the project. All permits have been obtained from the township. Construction fencing is up, existing asphalt paving is being taken up, interior demolition has also started. Although there are no formal change orders, there are two allowances for this project which the Committee recommends be placed on the next consent agenda.

2026 Summer Infrastructure Report and Technology Reports:

- Mr. Farabaugh stated that bid documents for the project are being put together and the anticipated release will be in October and review of the bids are expected in November.

Capital Sources & Uses:

- Mr. McDonnell reviewed the Capital Sources and Uses report. In the year 2025-26 school year, it's likely a bond issue will be needed to inject funds into the capital fund. This will be discussed at an upcoming Finance Committee Meeting.
- **Goals**

The Committee recommended several changes to the goals for the Facilities Committee. Mrs. Audrain would like goal #1 to be expanded. Mr. Hong stated that the goals #1, # 2, and #3 are related and we need to restructure these goals. Ms. Tiede recommended changing goal #4 and #9 to 2026 and put two infrastructures together. Mr. McDonnell will revise the goals and send them to the Committee Chair for review.

Other:

- None

Public Comment:

- None.

Adjournment:

- The meeting was adjourned at 8:21 pm.

Future Meetings:

- Tuesday, October 14, 2025
- Tuesday, November 18, 2025
- Tuesday, December 16, 2025