

Date: September 10, 2024
Where Held: School Library/Media Room
Members Present: D. Brean, S. Karn,
B. Whitacre, V. Nolan, J. Wratten
Others Present:
Ronald Pavlus, Superintendent
Colleen Rutherford, Interim Principal
Tiffany Lopesz, Business Manager
Christa Case, District Clerk
Community Members

Type of Meeting: Regular Meeting
Presiding Officer: B. Whitacre
Members Absent: 0

I. CALL TO ORDER

The September 10, 2024 Regular Meeting of the Board of Education was called to order at 7:00 p.m. by Board President, B. Whitacre.

II. CONSENT AGENDA

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education approves the Consent Agenda consisting of Approval of: Warrants: General Fund: Warrant #1 dated July 31, 2024 in the amount of \$68,553.98, Warrant #12 dated August 16, 2024 in the amount of \$8,727.89, Warrant #17 dated September 6, 2024 in the amount of \$283.00, Warrant #18 dated September 9, 2024 in the amount of \$119,819.92; Cafeteria Fund: Warrant #1 dated September 9, 2024 in the amount of \$325.50.

Motion carried: 5-0

III. COMMUNICATIONS, REPORTS, ANNOUNCEMENTS

A. Additions/Amendments to the Agenda

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education approves the Agenda for the September 10, 2024 meeting, as amended.

Discussion: Add Executive Session to discuss matters relating to a particular employee.

Motion carried: 5-0

B. Board President Communications:

-The Board discussed the rules with regards to students being allowed to leave the building during lunch and suggested creating a policy

C. Principal Communications:

-Ms. Rutherford shared that BCS held an assembly with teachers and staff to review rules and policies. Open house will be held on September 12th

D. District Clerk Communications: None

E. Business Communications:

-Ms. Lopesz suggested that the district increase the substitute rates due to the increase in minimum wage.

F. Superintendent Communications:

-Mr. Pavlus shared that there are not enough boys for a modified soccer team. The boys interested in playing will practice with the varsity team. The district has increased communication with parents and community through the school district website and parent square. Mr. Pavlus also shared that he believes that staff know that they can approach him with concerns. He believes that staff and students are happy. The district's goal is to increase communication with the Board of Education, parents, and community.

IV. Public Forum:

-A parent voiced a concern that the teachers are not following the cell phone policy. Ms. Rutherford shared that those concerns have been addressed with teachers.

V. Old Business: None

IV. NEW BUSINESS:

A. Approval of District Comprehensive Improvement Plan

Motion was made by S. Karn, seconded by D. Brean, the Board of Education, upon the recommendation of the Superintendent, approves the District Comprehensive Improvement Plan, as attached.

Discussion: Mr. Pavlus shared that the District Improvement Plan is being implemented to improve student tests scores and increase participation in testing

Motion carried: 5-0

B. Personnel: Appointment of Mentors

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education upon the recommendation of the Superintendent, approves the appointment of the following teachers to provide instructional support services: mentoring per NYS Education Regulations for the 2024-2025 school year:

Taylor Tessitore - Tyler Rifenburg

Colby Thall - Olivia Brink

Stipend for this service is per the BTA contract.

Motion carried: 5-0

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C. Approval of: Notice of Public Hearing and Comment Period

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education, upon the recommendation of the Superintendent, approves the following notice:

Adoption of District-wide School Safety Plan for the 2024-2025 School Year

Notice is hereby given of the intention of the Brookfield Central School District Board of Education to hold a public hearing on the adoption of the 2024-2025 Brookfield Central School District-wide Safety Plan. This public hearing will be held after the 30-day public comment period has ended for the School District-Wide Safety Plan.

The Board is hereby encouraging input from stakeholders (stakeholders shall mean parents, school administrators, collective bargaining units, community members, prosecutors, courts, students, teachers, parent and student organizations, probation officers, defense counsel, and any other concerned or interested person) during the public comment period commencing on the date of the announcement and ending at the conclusion of the public hearing on this issue. The public hearing will be held at 7:00 p.m. on October 8, 2024, in the school library/media room at Brookfield Central School, 1910 Fairground Road, Brookfield. At such time, the comments of all interested persons regarding the subject of the 2024-25 Brookfield Central School District-wide Safety Plan will be heard. If you wish to submit a written comment during the open comment period, please direct the written comment to Christa Case, District Clerk, P.O. Box 60, Brookfield, NY 13314.

Motion carried: 5-0

D. Personnel: Appointment of Class/Club Advisors

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education, upon the recommendation of the Superintendent, approves the following appointments for the 2024-2025 school year:

Kallie Jaquay and Rachel Peck	Senior Class Co-Advisors
Andrew Long and Holly Melnikow	Junior Class Co-Advisors
Sharon Cossette and Lisa Farmer	National Honor Society Co-Advisors
Colleen Peavey and Shelley Elliott	Yearbook Advisors
Juliet Abrams	Varsity Club Advisor
Kallie Jaquay	Future Farmers of America Club Advisor
Dakota Nelson	High School Student Council
Cassie Head	Elementary Student Council

Discussion: Stipends for these positions are per the BTA Contract

Motion carried: 5-0

E. Personnel: Appointment of Substitutes

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education, upon the recommendation of the Superintendent, approves the following substitutes for the 2024-2025 school year, as per attached list.

Motion carried: 5-0

F. -Resolution was tabled-

Approval of: RESOLUTION APPROVING LEAVE OF ABSENCE AND APPOINTING ACTING HIGH SCHOOL PRINCIPAL

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following resolution:

BE IT RESOLVED, that Colleen Rutherford (“Ms. Rutherford”), a tenured elementary education teacher, is hereby approved for an unpaid leave of absence from her current elementary teaching position beginning July 1, 2024; and

BE IT FURTHER RESOLVED, that Ms. Rutherford, who holds initial certification as school building leader, is hereby appointed to the position of Acting High School Principal effective July 1, 2024, at the daily rate of \$375.

Ms. Rutherford shall continue to receive the same benefits, leave and other economic benefits as she received as a teacher pursuant to the terms of the Brookfield Teachers’ Association agreement.

G. Approval of Memorandum of Agreement – TOSA

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education, upon the recommendation of the Superintendent, approves the memorandum of agreement between Brookfield Central School District and THE BROOKFIELD TEACHERS’ ASSOCIATION, NYSUT/AFT/NEA/AFL-CIO LOCAL #08020 and Colby Thall, as attached.

Discussion: Resolution enables Mrs. Thall to act as Committee on Special Education Chairperson and Classroom Teacher.

Motion carried: 5-0

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V. EXECUTIVE SESSION

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education enters Executive Session at 7:35 p.m. for the purpose of discussing matters related to a particular employee.

Motion carried: 5-0

Board President, B. Whitacre appointed Tiffany Lopesz as Clerk Pro Tem in the absence of the District Clerk.

Board Member, S. Karn moved, seconded by Board Member, D. Brean that the Board returns to open session at 8:57 p.m.

VI. ADJOURNMENT

Motion to adjourn the September 10, 2024 meeting at 8:58 p.m. was made by S. Karn, seconded by D. Brean.

Motion carried: 5-0