

Date: October 8, 2024
Where Held: School Library/Media Room
Members Present: D. Brean, S. Karn,
B. Whitacre, V. Nolan, J. Wratten
Others Present:
Ronald Pavlus, Superintendent
Colleen Rutherford, Interim Principal
Tiffany Lopesz, Business Manager
Christa Case, District Clerk
Parents and Community Members

Type of Meeting: Regular Meeting
Presiding Officer: B. Whitacre
Members Absent: 0

I. CALL TO ORDER

The October 8, 2024 Regular Meeting of the Board of Education was called to order at 7:00 p.m. by Board President, B. Whitacre.

PUBLIC HEARING – District-wide Safety Plan

- Discussion
- Input from stakeholders
- Questions

II. CONSENT AGENDA

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education approves the Consent Agenda consisting of Approval of: Warrants: General Fund: Warrant #10 dated August 31, 2024 in the amount of \$63,929.90, Warrant #22 dated September 26, 2024 in the amount of \$15,380.90, Warrant #23 dated September 27, 2024 in the amount of \$122,634.70, Warrant #25 dated October 4, 2025 in the amount of \$3,128.07, Warrant #85 dated May 23, 2024 in the amount of \$14,736.77; Cafeteria Fund: Warrant #2 dated September 26, 2024 in the amount of \$650.00, Warrant #17 dated May 23, 2024 in the amount of \$880.00; Federal Fund: Warrant #1 dated September 26, 2024 in the amount of \$1,056.07, as presented.

Motion carried: 5-0

III. COMMUNICATIONS, REPORTS, ANNOUNCEMENTS

A. Additions/Amendments to the Agenda

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education approves the Agenda for the October 8, 2024 meeting, as amended.

Discussion: Add Executive Session to discuss matters relating to the employment of a particular person.

Motion carried: 5-0

B. Board President Communications: None

C. Principal Communications:

- Ms. Rutherford gave an update on the NYKids.org study
- Open House incorporated many agencies and businesses this year
- Students are cooperating with the cell phone policy
- PAWS therapy dog visited BCS

D. District Clerk Communications:

- None

E. Business Communications:

- Ms. Lopesz shared a quote for new bus radios. The quoted cost is \$31,000 and would be split between two years. The new radios would have the ability to reach buses and EMS.

F. Superintendent Communications:

- Mr. Pavlus shared a presentation on the proposed Capital Project
- Questions were taken

IV. Public Forum:

- None

V. Old Business: None

VI. NEW BUSINESS:

A. Compensation for Instructional Substitutes

Motion was made by S. Karn, seconded by D. Brean, that compensation for instructional substitute teachers shall be set as follows for the 2024-2025 fiscal year:

Certified: \$125 per day Non-Certified: \$115.00 per day

Motion carried: 5-0

B. Compensation for Instructional Substitute Teaching Assistants

Motion was made by S. Karn, seconded by D. Brean, that compensation for instructional substitute teaching assistants shall be set at \$110.00 per day for the 2024-2025 fiscal year.

Motion carried: 5-0

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C. Personnel: Appointment of PK-12 School Counselor

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education, upon the recommendation of the Superintendent, that Julia Wick, who possesses NYS Permanent School Counselor certification issued by the Commissioner of Education, is appointed to the position of PK-12 School Counselor in the tenure area of School Counseling and Guidance, to a four-year probationary term commencing on April 20, 2024 and expiring on June 30, 2028 unless extended in accordance with the law. Julia's salary shall be \$70,000.

Motion carried: 5-0

D. Approval of: District-wide Safety Plan

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education, upon the recommendation of the superintendent, approves the District-wide Safety Plan for the 2024-2025 school year, as attached.

Discussion: This is an annual resolution.

Motion carried: 5-0

E. Appointment of: Non-Instructional/Uncertified Instructional Substitute

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Shelby Brooks to the position of Non-Instructional/Uncertified Instructional Substitute for the 2024-2025 school year.

Motion carried: 5-0

F. Approval of: Election Inspectors

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education, upon the recommendation of the Superintendent, approves the following persons as Election Inspectors for the Capital Improvements Project Vote scheduled for October 16, 2024: Sue Scully, Jensen Tanney, Joan Manner, Karen Curtis, Lori Fitzpatrick, Lisa Farmer, Jennifer Wagner, Alicia Chrysler and substitutes Angie White and Erin Curtis.

Chairman of Election: Christa Case.

Motion carried: 5-0

G. Approval of Non-Resident Student

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education, upon recommendation of the Superintendent, approves the following student to be permitted to attend Brookfield Central School for the 2024-2025 school year, tuition waived and transportation the responsibility of the parents, as attached:

Female – Grade Pre-K

Motion carried: 5-0

H. Appointment of: Long-Term Non-Instructional Substitute

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Carey Lindfield to the position of Long-Term Non-Instructional Substitute, effective September 23, 2024. Salary for this position is \$17 per hour.

Motion carried: 5-0

I. Personnel: Approval of Employment Agreement

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education, upon the recommendation of the Superintendent, approves the Employment Agreement between Brookfield Central School District and Carol Orsino, Office Assistant II effective October 9, 2024 through June 30, 2026, as attached.

Motion carried: 5-0

J. Approval of: 1st Reading of Policies

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education, upon the recommendation of the Superintendent, approves the 1st Reading of the Policies listed below:

Policy #7068 – Limitations on the Use of Physical Restraints

Policy #8031 – Homebound Instruction

Policy #0017 – Student Registration and Pre-Registration to Vote

Policy #4020 – Procurement – Uniform Grant Guidance for Federal Awards

Policy #5060 – Workplace Violence Prevention Policy

Policy #5031 – Meal Modification Policy

Policy #6060 – Rights of Nursing Employees to Express Breast Milk

Motion carried: 5-0

VII. EXECUTIVE SESSION

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education enters Executive Session at 7:57 p.m. for the purpose of discussing matters related to the employment of a particular person.

Motion carried: 5-0

Board President, B. Whitacre appointed Tiffany Lopesz as Clerk Pro Tem in the absence of the District Clerk.

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Board Member, S. Karn moved, seconded by Board Member, D. Brean that the Board returns to open session at 9:06 p.m.

No action was taken by the Board following Executive Session.

VIII. ADJOURNMENT

Motion to adjourn the October 8, 2024 meeting at 9:07 p.m. was made by S. Karn, seconded by D. Brean.

Motion carried: 5-0