

**Date:** November 12, 2024  
**Where Held:** School Library/Media Room  
**Members Present:** D. Brean, S. Karn, B. Whitacre, V. Nolan, J. Wratten  
**Others Present:**  
 Ronald Pavlus, Superintendent  
 Colleen Rutherford, Interim Principal  
 Christa Case, District Clerk  
 Parents, Students. and Community Members

**Type of Meeting:** Regular Meeting  
**Presiding Officer:** B. Whitacre  
**Members Absent:** 0

**I. CALL TO ORDER**

The November 12, 2024 Regular Meeting of the Board of Education was called to order at 7:00 p.m. by Board President, B. Whitacre.

**II. CONSENT AGENDA**

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education approves the Consent Agenda consisting of Approval of: Extracurricular Clubs Quarterly Report dated September 30, 2024; Warrants: **General Fund:** Warrant #26 dated October 4, 2024 in the amount of \$1,252, Warrant #30 dated October 25, 2024 in the amount of \$120,863.16, Warrant #33 dated October 23, 2024 in the amount of \$48,885.51, Warrant #34 dated November 8, 2024 in the amount of \$133,558.90; Cafeteria Fund: Warrant #3 dated October 23, 2024 in the amount of \$1,372.18, as presented.

**Motion carried: 5-0**

**III. COMMUNICATIONS, REPORTS, ANNOUNCEMENTS**

**A. Additions/Amendments to the Agenda**

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education approves the Agenda for the November 12, 2024 meeting, as amended.

Discussion: Add Executive Session to discuss contract negotiations.

**Motion carried: 5-0**

**B. Board President Communications:**

- None

**C. Principal Communications:**

-Ms. Rutherford shared information about upcoming events. Students from the class of 2025 presented their itinerary for their overnight senior class trip to the historic Lake George.

**D. District Clerk Communications:**

- None

**E. Business Communications:**

- Absent

**F. Superintendent Communications:**

-Mr. Pavlus gave an update on student interest in winter sports. Regionalization was also spoke on. There was discussion on the following topics: appointing class advisors for 9<sup>th</sup> and 10<sup>th</sup> grade, chain of command and adding an email address for the community to communicate with the Board of Education, and the recently voted down Capital Project and next steps. Questions from the community were taken.

**IV. Public Forum:**

-None

**V. Old Business:**

**A. Approval of: 2<sup>nd</sup> Reading of Policies**

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education, upon the recommendation of the Superintendent, approves the 2<sup>nd</sup> Reading of the following policies:

<i>Policy #7068 – Limitations on the Use of Physical Restraints</i>	<i>Policy #8031 – Homebound Instruction</i>
<i>Policy #0017 – Student Registration and Pre-Registration to Vote</i>	<i>Policy #5060 – Workplace Violence Prevention Policy</i>
<i>Policy #4020 – Procurement – Uniform Grant Guidance for Federal Awards</i>	<i>Policy #5031 – Meal Modification Policy</i>
<i>Policy #6060 – Rights of Nursing Employees to Express Breast Milk</i>	

**Motion carried: 5-0**

**VI. NEW BUSINESS:**

**A. Personnel: Appointment of Winter Sports Season Coaches**

Motion was made by S. Karn, seconded by D. Brean, the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following coaches for the 2024-2025 winter sports season:

Kiara Strough	Girls Varsity Volleyball
Karen Howlett	Girls Modified Volleyball
Ken Plows	Girls Varsity Basketball
Kallie Rollins	Girls Modified Basketball
Kevin Abrams	Boys Modified Basketball
Ryan Cook	Boys JV Basketball
Carl Lohmann	Boys Varsity Basketball

Such appointments are contingent upon each coach obtaining all necessary clearance set forth by the Commissioner of Education prior to the first day of practice.

**Motion carried: 5-0**

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**B. Personnel: Appointment of Winter Sports Season Assistant Coaches**

Motion was made by S. Karn, seconded by D. Brean, the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following assistant coaches for the 2024-2025 winter sports season:

Sarah Abrams	Assistant Coach, Girls Modified Volleyball
Danine Perry	Assistant Coach, Girls Modified Basketball

Such appointments are contingent upon each assistant coach obtaining all necessary clearance set forth by the Commissioner of Education prior to the first day of practice.

*Motion carried: 5-0*

Motion to table Resolution: C. Personnel: Appointment of K-12 Principal was made by B. Whitacre, seconded by J. Wratten.

*Motion carried: 5-0*

**VII. EXECUTIVE SESSION**

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education enters Executive Session at 8:13 p.m. for the purpose of discussing the employment of a person and contract negotiations.

*Motion carried: 5-0*

Board President, B. Whitacre appointed Colleen Rutherford as Clerk Pro Tem in the absence of the District Clerk.

Board Member, S. Karn moved, seconded by Board Member, D. Brean that the Board returns to open session at 9:05 p.m.

**C. Personnel: Appointment of K-12 Principal**

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education, upon the recommendation of the Superintendent of Schools, that Colleen Rutherford, who possesses School Building Leader Initial Certification issued by the Commissioner of Education, is appointed to the position of K-12 Principal in the tenure area of Administrator, to a four-year probationary term commencing on November 12, 2024 and expiring June 30, 2027 unless extended in accordance with the law. Colleen's salary shall be as set forth in the employment agreement between Colleen Rutherford and Brookfield Central School dated November 12, 2024.

*Motion carried: 5-0*

**VIII. ADJOURNMENT**

Motion to adjourn the November 12, 2024 meeting at 9:06 p.m. was made by S. Karn, seconded by D. Brean.

*Motion carried: 5-0*