

**Date:** June 12, 2024  
**Where Held:** School Cafeteria  
**Members Present:** B. Whitacre, J. Beehm, D. Brean, S. Karn, V. Nolan  
**Others Present:**  
 Ronald Pavlus, Superintendent/Elementary Principal  
 Tiffany Lopesz, Business Manager  
 Christa Case, District Clerk  
 Community Members

**Type of Meeting:** Regular Meeting  
**Presiding Officer:** J. Beehm  
**Members Absent:** 0

**I. PLEDGE OF ALLEGIANCE & CALL TO ORDER**

Following the pledge, the June 12, 2024 Regular Meeting of the Board of Education was called to order at 7:00 p.m. by Board President, B. Whitacre.

**II. CONSENT AGENDA**

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education approves the Consent Agenda consisting of Approval of: Minutes.

*Motion carried: 5-0*

**III. COMMUNICATIONS, REPORTS, ANNOUNCEMENTS**

**A. Additions/Amendments to the Agenda**

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education approves the Agenda for the June 12, 2024, as amended.

Discussion: Add Executive Session to discuss matters related to a specific student.

*Motion carried: 5-0*

**IV. NEW BUSINESS:**

**A. Designation of Annual Reorganizational Meeting Date**

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, hereby designates the 10<sup>th</sup> of July, 2024 for the Annual Reorganizational Meeting which will begin at 7:00 p.m. and will be held in the school library/media room.

*Motion carried: 5-0*

**B. Approval of: Contract for Rental of Facilities Agreement – Distance Learning**

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education of the Brookfield Central School District, (party of the first part), County of Madison, the Board of Cooperative Education Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, hereby agrees provide the party of the second part the following facilities during the 2024-2025 school year at the indicated cost:

Facility: 1 classroom	Size: 770 sq. ft.	Period of Time: 07/01/2024-06/30/2025	Rental: \$1,000
-----------------------	-------------------	--	-----------------

for **Distance Learning** – and the party of the second part hereby agrees to pay the total contract cost to the party of the first part by June 15, 2024

*Motion carried: 5-0*

**C. Approval of: Workers’ Compensation – Self Insurance Resolution**

Motion was made by S. Karn, seconded by V. Nolan, that the Brookfield Central School District hereby elects, pursuant to Subdivision 3-a of Section 50 of the Workers’ Compensation Law, to become a self-insurer to Workers’ Compensation claims against the is Municipality; and be it further

RESOLVED, notice of such election shall be filed forthwith with the Chairman of the Workers’ Compensation Board, Self-Insurance Section: this election shall become effective on July 1, 2024.

Discussion: BCS is switching to a more cost-effective Worker’s Compensation company

*Motion carried: 5-0*

**D. Personnel: Approval of Appointment of Tenure**

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, hereby grants tenure status to Amber Mead in the tenure area of Elementary Education, in accordance with NYS Education Law and the Brookfield Teachers’ Association Contract, effective September 1, 2024.

*Motion carried: 5-0*

**E. Personnel: Approval of Appointment of Tenure**

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, hereby grants tenure status to Sarah Viscomi in the tenure area of Elementary Education, in accordance with NYS Education Law and the Brookfield Teachers’ Association Contract, effective September 1, 2024.

*Motion carried: 5-0*

**F. Approval of: Election Inspectors**

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, approves the following persons as Election Inspectors for the Budget Vote and Election on June 18, 2024: Juliet Abrams, Greta Beckerman, Jensen Tanney, Karen Curtis, Jennifer Wagner, Sharon Schmidt, Lisa Farmer, Sue Scully and substitutes Angie White and Lori Fitzpatrick.

Chairman of Election: Juliet Abrams.

*Motion carried: 5-0*

Date: June 12, 2024

Where Held: School Cafeteria

Members Present: B. Whitacre, J. Beehm,

D. Brean, S. Karn, V. Nolan

Others Present:

Ronald Pavlus, Superintendent/Elementary Principal

Tiffany Lopesz, Business Manager

Christa Case, District Clerk

Community Members

Type of Meeting: Regular Meeting

Presiding Officer: J. Beehm

Members Absent: 0

**V. Executive Session**

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education enters Executive Session at 7:45.

WHEREAS, the Board of Education has the desire to meet as a body to discuss a specific student; and

WHEREAS, student records and information are confidential subject to the Family Educational Rights and Privacy Act; and

WHEREAS, Section 108 of the NY Public Officers Law exempts from the Open Meetings Law any matter made confidential by federal law.

NOW, THEREFORE, the Board of Education shall convene an executive session for the purpose of considering a specific student matter made confidential by federal law.

Invited to attend Executive Session: Ronald Pavlus, Christa Case, and the parents of a specific student.

*Motion carried: 5-0*

Board Member, S. Karn moved, seconded by Board Member, V. Nolan, that the Board returns to open session at 8:00 p.m.

**VI. ADJOURNMENT**

Motion to adjourn the June 12, 2024 meeting at 8:00 p.m. was made by S. Karn, seconded by V. Nolan.

*Motion carried: 5-0*