

**WESTLAKE CITY SCHOOLS  
BOARD OF EDUCATION MINUTES**

**Monday, September 22, 2025 – 6:00 P.M. Regular Meeting  
Hilliard Administrative Building, 24365 Hilliard Blvd., Westlake, OH 44145**

**1. Opening**

---

A. Call to Order: 6:05 P.M.

B. Roll Call

Mr. Kraft	Present
Mrs. Pirnat	Present
Mr. Finucane	Present
Mr. Lamb	Present
Mrs. Leszynski	Present

C. Pledge of Allegiance

D. Westlake City School District Mission Statement

We Educate for Excellence...

Empowering all students to achieve their educational goals, to direct their lives, and to contribute to society.

E. Westlake City School District Vision Statement

The Westlake City School District will provide a dynamic, student-centered, learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

F. Acknowledgement of Visitors

G. Approval of Agenda

Moved by Mr. Kraft    Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**2. Recognitions & Informative Reports**

---

A. Superintendent's Report

B. Treasurer's Report

**3. Hearing of the Public (15 Minutes) Agenda Items**

---

A. The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give their name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

**4. Approval of Minutes**

---

A. Approval of Minutes

Motion to Approve the Following Minutes:

Special Meeting of August 11, 2025

Regular Meeting of August 25, 2025

Voice Vote: 5 – 0

## 5. Treasurer's Recommendations

---

### Resolution 25- 236

A. Resolution to Approve Financial Forecast

RESOLVED that the Westlake Board of Education approves the Financial Forecast.

Moved by Mrs. Leszynski    Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

### Resolution 25- 237

B. Resolution to Adopt the FY26 Permanent Appropriations

RESOLVED that the Westlake Board of Education adopts the FY26 permanent appropriations as submitted by the Treasurer.

Moved by Mr. Kraft    Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 238**

C. Resolution to Enter into an Amendment to the Employment Agreement with Adam House

WHEREAS, the Board employs Adam House (“Mr. House”) under an employment agreement to serve as the Coordinator or Business Operations for the Westlake City School District (the “District”) for the term of September 1, 2024 through July 31, 2027 (the “Employment Agreement”);

WHEREAS, when the Board employed Mr. House, the Board and Mr. House shared an understanding that he will transition to and serve as the “Director of Business Affairs” after he receives his Business Manager License;

WHEREAS, Mr. House has since obtained his Business Manager License, which was effective August 1, 2025;

WHEREAS, the Board desires to increase Mr. House’s salary to an amount commensurate with his Business Manager License and Director of Business Affairs duties; and

WHEREAS, Mr. House and the Board believe it to be mutually advantageous to enter into an Amendment to the Employment Agreement (“Amendment”), a copy of which Amendment is attached hereto as Exhibit “A” and incorporated herein fully as if by reference.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. The Amendment to the Employment Agreement between the Board and Mr. House, which is attached hereto and incorporated herein as Exhibit “A,” is hereby approved and accepted.

Section 2. Be it further resolved that all other provisions of the Employment Agreement and any related amendment or addenda in effect shall remain in full force and effect for the remainder of its term

Section 3. The Board so charges the Board President and Treasurer with carrying out any other functions necessary to implement this Resolution, including but not limited to executing Exhibit “A” and making any appropriate adjustments to Mr. House’s salary in accordance with the Amendment.

Section 4. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public or in executive session as permitted by Ohio law.

Section 5. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Moved by Mrs. Pirnat    Seconded by Mr. Lamb

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 239**

D. Resolution to Enter into an Amendment to the Employment Agreement with Quinton Banks

WHEREAS, the Board employs Quinton Banks (“Mr. Banks”) under an employment agreement to serve as the Transportation Director for the Westlake City School District (the “District”) for the term of August 7, 2024 through July 31, 2026 (the “Employment Agreement”);

WHEREAS, when the Board employed Mr. Banks, the Parties shared an understanding as reflected in an acceptance letter that he will receive an extra \$5,000 stipend per school year for the duration of his Employment Agreement upon completion of his Associates Degree and after sending transcripts to confirm his degree status;

WHEREAS, Mr. Banks has since obtained his Associates Degree and provided the Board’s Treasurer with transcripts that sufficiently indicate he possessed it as of August 1, 2025;

WHEREAS, the Board desires to increase Mr. Banks’s salary by \$5,000 to honor that understanding; and

WHEREAS, Mr. Banks and the Board believe it to be mutually advantageous to enter into an Amendment to the Employment Agreement (“Amendment”), a copy of which Amendment is attached hereto as Exhibit “A” and incorporated herein fully as if by reference.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. The Amendment to the Employment Agreement between the Board and Mr. Banks, which is attached hereto and incorporated herein as Exhibit “A,” is hereby approved and accepted.

Section 2. Be it further resolved that all other provisions of the Employment Agreement and any related amendment or addenda in effect shall remain in full force and effect for the remainder of its term

Section 3. The Board so charges the Board President and Treasurer with carrying out any other functions necessary to implement this Resolution, including but not limited to

executing Exhibit “A” and making any appropriate adjustments to Mr. Banks’s salary in accordance with the Amendment.

Section 4. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public or in executive session as permitted by Ohio law.

Section 5. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Moved by Mrs. Pirnat    Seconded by Mr. Lamb

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 240**

E. Resolution to Approved Classified Staff Members Employment for the 2025-2026 School Year

RESOLVED that the Westlake Board of Education approves employment of the following classified staff members for the 2025-2026

LAST	FIRST	BUILDING	POSITION	Months	Hours
Allen	Amanda	WHS	Cleaner	12	8
Al-Rawi	Worood	Westlake Elementary	Teacher Assistant	9	5.5
Asturi	Maria	Dover Intermediate	Special Education Assistant	9	7
Attinoto	James	Transportation	Bus Driver	9	4
Aulisio	Rosanne	Westlake Elementary	Special Education Assistant	9	7
Azar	Nebal	Westlake Elementary	Supervision Assistant	9	2.5
Baeslack	Robert	WHS	Cleaner	12	8
Baird	Robert	District	Maintenance	12	8
Balduff	MaciAnn	Lee Burneson	Teacher Assistant	9	6.75
Banks	Christine	Westlake Elementary	Special Education Assistant	9	7
Barber	Jacob	Westlake Elementary	Cleaner	12	8
Barkley	Shernise	Westlake Elementary	Floating Special Education Assistant	9	7

Bartosch	April	Westlake Elementary	Cashier	9	3
Beard	Darlene	Westlake Elementary	Cleaner	12	8
Beard	Eric	WHS	Cleaner	12	8
Beller	Melissa	Dover Intermediate	Special Education Assistant	9	7
Bennett	Stephanie	Dover Intermediate	Special Education Assistant	9	7
Berkheimer	David	Dover Intermediate	Assistant Head Custodian	12	8
Berry	Deonna	Westlake Elementary	Special Education Assistant	9	7
Besu	Mike	WHS	Teacher Assistant	9	7.25
Blase	Nancy	WHS	Supervision Assistant	9	7.5
Bokenyi	Jennifer	Lee Burneson	Secretary to Middle School Counseling	9.75 (208 days)	7.5
Boroczki	Orsolya	WHS	Teacher Assistant	9	7.5
Bowles	Laurie	Lee Burneson	Secretary to Middle School Principal	9.75	7.5
Bowles	William	WHS	Supervision Assistant	9	7
Brand	Amanda	Westlake Elementary	Health Clinic Aide	9.5 (203 days)	7.5
Bratina-England	Laura	WHS	Special Education Assistant	9	7
Bridge	Helen	Dover Intermediate	Special Education Assistant	9	7
Briggs	George	Transportation	Special Education Bus Assistant	9	4.5
Brown	Brenda	Transportation	Special Education Bus Assistant	9	5.25
Burke	Cheryl	Westlake Elementary	Special Education Assistant	9	7
Bury	Sharon	WHS	Head Cook	9	8
Campo	Dianne	Westlake Elementary	Special Education Assistant	9	7
Cantrall	Thomas	Lee Burneson	Supervision Assistant	9	2
Cantrall	Thomas	Transportation	Bus Driver	9	5.25
Carroll	Kelly	Westlake Elementary	Teacher Assistant	9	5.5
Cawley	Vicki	Westlake Elementary	Special Education Assistant	9	7
Codrington	Cheryl	WHS	Kitchen Helper	9	3.25
Colan	Jackeline	Lee Burneson	Cleaner	9	4
Colan	Jackeline	Westlake Elementary	Dishwasher	9	4
Cole	Joseph	WHS	Cleaner	12	8
Conway	Robert	District	Maintenance	12	8
Coon	Colleen	Westlake Elementary	Special Education Assistant	9	7
Cooper	Jonathan	Transportation	Bus Driver	9	4
Cosme	Jasmyne	Transportation	Special Education Bus Assistant	9	7
Costilow	Michelle	Westlake Elementary	Special Education Assistant	9	7
Cottom	Keegan	Transportation	Bus Driver	9	5.25
Crawford	Julie	Westlake Elementary	Teacher Assistant	9	5.5

Cress	Ryan	Westlake Elementary	Special Education Assistant	9	7
Cruz	Michelle	Dover Intermediate	Secretary to Intermediate School Assistant Principal	9.75	7.5
Cuellar	Coleen	Lee Burneson	Teacher Assistant	9	7
Davis	Lauren	Westlake Elementary	Special Education Assistant	9	7
Davis	Sarah	Transportation	Bus Driver	9	5.75
DeCesare	Felicia	Westlake Elementary	Preschool Special Education Assistant	9	7
Del Priore	Christine	Dover Intermediate	Data Processing Secretary	9.75 (208 days)	7.5
Delic	Aida	WHS	Supervision Assistant	9	7.5
Diederich	Loretta	Westlake Elementary	Cashier	9	3
Diederich	Loretta	Transportation	Bus Driver	9	4.75
DiFranco	Donna	Westlake Elementary	Head Cook	189 days	8
Dill	Susan	Lee Burneson	Special Education Assistant	9	7
Dougherty	Brian	District	Maintenance	12	8
Dunn	Mary	WHS	Secretary to High School Assistant Principal	10.25	7.5
Durbin	Kimberly	Westlake Elementary	Resourcarian	9 (193 days)	7
DuVall	Sara	Westlake Elementary	Supervision Assistant	9	2.5
Dvorak	Susan	Lee Burneson	Special Education Assistant	9	7
Edwards	Shavonn	Transportation	Bus Driver	9	5.25
Ellingsworth	Jennifer	Westlake Elementary	Teacher Assistant	9	7
Emrick	Jill	WHS	Assistant Head Custodian	12	8
Endrawis	Mona	Transportation	Bus Driver	9	5.5
Erni	Allison	Westlake Elementary	Secretary to Elementary School Principal	9.75	7.5
Evison	Grace	WHS	Cleaner	12	8
Eyring	Tammy	Westlake Elementary	Teacher Assistant	9	7
Failor	Jed	District	Maintenance	12	8
Falish	Kilee	WHS	Special Education Assistant	9	7
Faragher	Madonna	Transportation	Dispatcher	10.25	7.5
Farling	Rebecca	Westlake Elementary	Preschool Special Education Assistant	9	7
Farwana	Jehan	Westlake Elementary	Supervision Assistant	9	2.5
Feldt	Anna	Westlake Elementary	Cleaner	12	8
Ferreira	Marcele	Westlake Elementary	Supervision Assistant	9	2.5
Firestone	Sara	Dover Intermediate	Special Education Assistant	9	7
Franklin	Brooke	Dover Intermediate	Special Education Assistant	9	7
Fuller	Tami	Transportation	Secretary to Transportation Director	12	7.5
Gall	Anne	WHS	Kitchen Helper	9	3.25
Gallagher	Edward	Dover Intermediate	Cleaner	12	8

Ganyard	Sue	Westlake Elementary	Teacher Assistant	9	7
				9	
Garcia	Tiffany	Dover Intermediate	Resourcarian	(193 days)	7
Goldberg	Zita	Lee Burneson	Special Education Assistant	9	7
					7 / 4
Gorski	Andrea	Westlake Elementary	Preschool Special Education Assistant	9	days/wk
Gunn	Emily	Westlake Elementary	Supervision Assistant	9	3.5
Haas	Andrea	Transportation	Bus Driver	9	4.75
Hadjuk	Jeannette	Westlake Elementary	Kitchen Helper	9	4
Hall	Barbara	Westlake Elementary	Secretary to Elementary School Principal	9.75	7.5
Hanna	Lisa	Lee Burneson	Special Education Assistant	9	7
Harris	Brian	Lee Burneson	Supervision Assistant	9	2
Harris	Brian	Transportation	Bus Driver	9	5.25
Harris	Gretchen	Westlake Elementary	Special Education Assistant	9	7
Harrish	Kelly	Transportation	Bus Driver	9	5.5
Harrison	Erika	WHS	Supervision Assistant	9	3.75
Hassan Sarraf	Zeena	Lee Burneson	Special Education Assistant	9	7
Heiman	Tim	District	Maintenance	12	8
Hennis	Kevin	Transportation	Mechanic	12	8
Hill	Diane	Transportation	Bus Driver	9	5.75
Hoffman	Grant	Westlake Elementary	Assistant Head Custodian	12	8
Hone	Noreen	WHS	Kitchen Helper	9	5.5
Hostetler	John	Westlake Elementary	Supervision Assistant	9	2.5
Hostetler	John	Transportation	Bus Driver	9	5.25
Hrusch	Michael	Lee Burneson	Supervision Assistant	9	6.5
Huffman	Kayla	Westlake Elementary	Special Education Assistant	9	7
Hullman	Thomas	Transportation	Bus Driver	9	4.75
Hunt	Lisa	WHS	Special Education Assistant	9	7
				9	
Ilg	Kelly	Westlake Elementary	Resourcarian	(193 days)	7.5
James	Tamera	Transportation	Bus Driver	9	6
Janmey	Terry	Dover Intermediate	Teacher Assistant	9	7
Johnson	Korey	WHS	Cleaner	12	8
				9	
Johnson	Michelle	Lee Burneson	Resourcarian	(193 days)	7
Johnson	Shannon	Westlake Elementary	Special Education Assistant	9	7
Johnson III	Waddell	Transportation	Bus Driver	9	5.25
Jones	Derek	District	Maintenance	12	8
Jones	Karen	WHS	Special Education Assistant	9	7
Jones	Meredith	WHS	Cashier	9	2.75
Jones	Meredith	Transportation	Bus Driver	9	5.25
Joseph	Adria	Transportation	Bus Driver	9	4.75

Keller	Shirley	DIS/Lee Burneson	Cleaner	9	8
King	Anne Marie	WHS	Special Education Assistant	9	7
Kmitt	Janice	Dover Intermediate	Special Education Assistant	9	7
Kneisly	Paula	Dover Intermediate	Cashier	9	3.75
Knipp	Catherine	Lee Burneson	Dishwasher	9	3.5
Knipp	Catherine	Lee Burneson	Kitchen Helper	9	3.75
Knott	Mary	Westlake Elementary	Kitchen Helper	9	4
Koshel	John	WHS	Special Education Assistant	9	7
Kranes	Kymberly	Dover Intermediate	Kitchen Helper	9	3.75
Kranes	Kymberly	Transportation	Bus Driver	9	4
Kruse	Jeanette	WHS	Data Processing Secretary	9.5	7.5
Kuhn	Laura	Transportation	Bus Driver	9	4.75
Lance	Christina	Dover Intermediate	Supervision Assistant	9	2
Langelier	Nicole	Westlake Elementary	Special Education Assistant	9	7
Lem	Vanessa	Westlake Elementary	Teacher Assistant	9	7
Lieb	Kara	Westlake Elementary	Supervision Assistant	9	3.5
Lienert	Molly	WHS	Assistant Cook	9	7
Lima	Therese	Westlake Elementary	Supervision Assistant	9	2.5
Lipowski	Stephanie	Westlake Elementary	Assistant Cook	9	7
Little	Amanda	Westlake Elementary	Special Education Assistant	9	7
Logue	Judith	WHS	Cashier	9	3.25
Lyle	Richard	WHS	Supervision Assistant	9	6
Makar	Michelle	Westlake Elementary	Floating Assistant	9	7
Martin	Taysean	WHS	Cleaner	9	8
Matics	Ann	Lee Burneson	Special Education Assistant	9	7
McCann	Jessica	Westlake Elementary	Special Education Assistant	9	7
McCoy	Heather	Transportation	Bus Driver	9	5
McGreevy	Joseph	Dover Intermediate	Head Custodian	12	8
McHugh	Patricia	WHS	Special Education Assistant	9	7
McLoughlin	Christina	Westlake Elementary	Secretary to Elementary School Principal	9.75	7.5
Mikoy	Jill	Lee Burneson	Secretary to Middle School Assistant Principal	9.75	7.5
Miller	Lisa	WHS	Special Education Assistant	9	7
Minerd	Jill	WHS	Head Custodian	12	8
Missler	McKenna	Westlake Elementary	Cleaner	12	8
Mitchell	Dale	Transportation	Master Mechanic	12	8
Mohammad	Mariam	Westlake Elementary	Preschool Special Education Assistant	9	7
Montgomery	James	WHS	Cleaner	12	8
Moore	Robert	Lee Burneson	Assistant Head Custodian	12	8
Morchak	Steven	Transportation	Bus Driver	9	5
Myers	Lisa	WHS	Cleaner	12	8

Naymik	David	Westlake Elementary	Cleaner	9	8
Nichols	Daniel	Dover Intermediate	Special Education Assistant	9	7
Nock	Robyn	Dover Intermediate	Cashier	9	3.25
Nock	Robyn	Transportation	Bus Driver	9	4.75
Noell	Diane	WHS	Supervision Assistant	9	5
Oestrigen	Joanna	Dover Intermediate	Secretary to Intermediate School Principal	9.75	7.5
Pacheco	Wanda	Dover Intermediate	Supervision Assistant	9	2
Pakish	Frank	Transportation	Bus Driver	9	5.5
Palmer	David	Dover Intermediate	Supervision Assistant	9	2
Patterson	Chalon	Westlake Elementary	Supervision Assistant	9	7.5
Peck	Lisa	Transportation	Bus Driver	9	5.25
Petrus	Nicole	Westlake Elementary	Special Education Assistant	9	7
Piazza	Susan	Transportation	Bus Driver	9	8
Politis	Argyro	Lee Burneson	Special Education Assistant	9	7
Poulos	Diamanta	Lee Burneson	Special Education Assistant	9	7
Pring	Karen	WHS	Secretary to High School Assistant Principal	10.25	7.5
Pujolas	Anthony	WHS	Cleaner	12	8
Radca	Kimberly	WHS	Dishwasher	9	4
Rankin	Katie	Westlake Elementary	Cashier	9	3
Rasmussen	Catherine	Transportation	Bus Driver	9	7.5
Rendziak	Carrie	WHS	Secretary to the Athletic Director	10.25	7.5
Rhiew	Christine	DIS/Lee Burneson	Teacher Assistant	9	7
Rice	Kristin	WHS	Secretary to High School Counseling	10.25 (218 days)	7.5
Richards	David	Dover Intermediate	Cleaner	12	8
Rini	Susan	Lee Burneson	Cashier	9	3
Robinson	Angela	Transportation	Bus Driver	9	8
Rodriguez	Maria	WHS	Health Clinic Aide	9 (193 days)	7.5
Romoga	Jennifer	WHS	Special Education Assistant	9	6
Ross	Mark	Transportation	Mechanic	12	8
Safos	Mary-Kay	WHS	Cashier	9	4.5
Salem	Amanda	Westlake Elementary	Special Education Assistant	9	7
Saliba	Camilia	WHS	Library Assistant	9	7.5
Sanchez	Juan	Transportation	Bus Driver	9	6
Santana	Julia	Lee Burneson	Cleaner	12	8
Santos	Margaret	WHS	Special Education Assistant	9	7
Satink	Shannon	WHS	Special Education Assistant	9	7
Schaab	Holly	Dover Intermediate	Dishwasher	9	3.5
Schenkelberg	Larry	Lee Burneson	Cleaner	12	8

Schlueter	Khrysten	Lee Burneson	Cashier	9	3.5
Sepsi	Julianna	Westlake Elementary	Supervision Assistant	9	3.5
Shehan	Bran	Westlake Elementary	Teacher Assistant	9	7
Sheley	Shannon	Westlake Elementary	Special Education Assistant	9	7
Sherwood	Kellie	Westlake Elementary	Supervision Assistant	9	3.5
Shoop	Eric	Westlake Elementary	Head Custodian	12	8
Siciliano	Angela	WHS	Special Education Assistant	9	7
Simmons III	Woodrow	Transportation	Bus Driver	9	4.5
Simons	Allison	Westlake Elementary	Special Education Assistant	9	7
Simpson	Caitlyn	Transportation	Special Education Bus Assistant	9	4.5
Sinagra	Kimberly	Westlake Elementary	Special Education Assistant	9	7
Sipler	Julia	Transportation	Transportation Operations & Routing Support	10.25	7.5
Skvarek	Laura	Dover Intermediate	Special Education Assistant	9	7
Skvarek	Richard	Lee Burneson	Head Custodian	12	8
Skvarek	Samantha	Westlake Elementary	Preschool Special Education Assistant	9	7
Smith	Alison	Westlake Elementary	Special Education Assistant	9	7
Smith	Callie	Westlake Elementary	Special Education Assistant	9	7
Sovacool	Bernadette	Dover Intermediate	Special Education Assistant	9	7
Stamper	Denise	Westlake Elementary	Cleaner	12	8
Steffien	Michele	WHS	Special Education Assistant	9	7
Stoll	Cheryl	Transportation	Bus Driver	9	5.25
Thomas	Robert	District	Assistant Head Custodian	12	7
Thompson	Theresa	Lee Burneson	Head Cook	9	8
Thornton	Amanda	Dover Intermediate	Head Cook	9	8
Toth	Mary	WHS	Supervision Assistant	9	6.25
Troha	Ralph	District	Copy Machine Operator / Pony Driver	10	8
Ulrich	Karen	Westlake Elementary	Special Education Assistant	9	7
Urban	Keith	District	Head Custodian	12	8
Urbin	Evelyn	WHS	Secretary to the High School Principal	12	7.5
Walker	Fiona	WHS	Cashier	9	3.25
Walsh	Alexandra	Westlake Elementary	Special Education Assistant	9	7
Walters	Donna	Westlake Elementary	Supervision Assistant	9	3
Warnke	Meridyth	Westlake Elementary	Special Education Assistant	9	7
Watson	Rayana	WHS	Special Education Assistant	9	7
Wagh	Tammy	Westlake Elementary	Special Education Assistant	9	7
White	Ashley	Lee Burneson	Kitchen Helper	9	3.5
Whitford	Colleen	Transportation	Bus Driver	9	5.25
Willis	Joshua	Westlake Elementary	Cleaner	12	8

Winter	Eileen	Transportation	Bus Driver	9	7.75
Woods	Jason	Westlake Elementary	Supervision Assistant	9	2.5
Worthington	Linda	WHS	Special Education Assistant	9	7
Wrightsman	Christine	Westlake Elementary	Secretary to Elementary School Principal	9.75	7.5
Khako	Violeta	Westlake Elementary	Special Education Assistant	9	7
Yako	Wendy	Transportation	Bus Driver	9	5.25
Yehlik	Michele	Transportation	Bus Driver	9	8
Zitney	Allen	Westlake Elementary	Supervision Assistant	9	2.5
Zitney	Allen	Transportation	Bus Driver	9	4
Zubek	Robert	Transportation	Bus Driver	9	3

Moved by Mrs. Pirnat Seconded by Mr. Lamb

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 241**

F. Resolution to Issue Then and Now Certificates

RESOLVED that the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

<u>PO No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
121666	Cleveland Metropolitan School District	FY25 Tuition for students being educated by CMSD while hospitalized	\$5,804.10
121582	Wadsworth Service NE	Galaxy 3500 Service/Maintenance Plan	\$4,200.00

Moved by Mrs. Pirnat Seconded by Mr. Lamb

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 242**

G. Resolution to Authorize CFO/Treasurer to Transfer Funds

RESOLVED that the Westlake Board of Education authorizes the CFO/Treasurer to transfer the following funds:

<u>From</u>	<u>To</u>	<u>Amount</u>
General Fund (001)	Athletic Fund (300-9563)	\$10,000.00

Moved by Mrs. Pirnat    Seconded by Mr. Lamb

Mr. Finucane	A YE
Mr. Kraft	A YE
Mr. Lamb	A YE
Mrs. Leszynski	A YE
Mrs. Pirnat	A YE

**Resolution 25- 243**

H. Resolution to Authorize the CFO/Treasurer to Return Advance

RESOLVED that the Westlake Board of Education Authorizes the CFO/Treasurer to return the following advances:

<u>To</u>	<u>From</u>	<u>Amount</u>
General Fund (001)	IDEA EARLY CHILDHOOD SPECIAL EDUCATION (587-9025)	\$28,127.15
General Fund (001)	TITLE I IMPROVING BASIC PROGRAMS (572-9025)	\$32,887.49
General Fund (001)	TITLE II (590-9025)	\$39,785.48
General Fund (001)	TITLE III LANGUAGE INSTRUCTION (551-9025)	\$6,660.26
General Fund (001)	TITLE IV-A STUDENT SUPPORT AND ACADEMIC ENRICHMENT (584-9025)	\$3,111.00
General Fund (001)	TITLE VI- IDEA PART B (516-9025)	\$356,759.18
General Fund (001)	TITLE III IMMIGRANT	\$2,165.88
General Fund (001)	ARP Homeless II (507-9123)	\$149.83
General Fund (001)	TITLE IV Stronger Connections (584-9124)	\$15,881.48

Moved by Mrs. Pirnat    Seconded by Mr. Lamb

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 244**

I. Resolution to Authorize the CFO/Treasurer to File Claims for Unclaimed Funds

WHEREAS, the Ohio Department of Commerce has identified unclaimed monies potentially due the Westlake Board of Education, and

WHEREAS, a resolution is required to authorize the CFO/Treasurer the legal authority to file a claim, now therefore be it

RESOLVED, that the Board of Education of the Westlake City School District authorizes Todd L. Hopkins, CFO/Treasurer the authority to file claims for unclaimed monies on behalf of the Board.

Moved by Mrs. Pirnat    Seconded by Mr. Lamb

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 245**

J. Resolution Declaring Transportation Impractical for Certain Identified Students Pursuant to the Requirements of Ohio Revised Code 3327 and the Procedures Set Forth by the Ohio Department of Education.

WHEREAS, the student(s) identified, in the attachment, have been determined to be residents of this school district, and eligible for transportation services; and

WHEREAS, after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected school(s); and

WHEREAS, the following factors, as identified in Ohio Revised Code 3327.02, have been considered:

1. The time and distance required to provide the transportation;
2. The number of pupils to be transported;
3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration;
4. Whether similar or equivalent service is provided to other pupils eligible for transportation;
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules;
6. Whether other reimbursable types of transportation are available.

WHEREAS, the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code; now, therefore

BE IT RESOLVED that the Board of Education of the Westlake City School District, Cuyahoga County, Ohio hereby approves the declaration that it is impractical to transport the students identified here in and offers the parent(s)/guardian(s) of students named on the attachment, payment in lieu of transportation. (Attachment on file in the Treasurer's Office)

Moved by Mrs. Pirnat    Seconded by Mr. Lamb

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**6. Superintendent’s Recommendations**

---

**Resolution 25- 246**

A. Resolution to Accept Gifts and Donations

RESOLVED that the Westlake Board of Education accepts with gratitude the following gifts and donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Anonymous Donor	Donated \$3,000.00 to the Athletic Department at Westlake High School.
Swati Desai 2055 Crocker Road, Suite 101 Westlake, OH 44145	Donated school supplies, valued at \$150.00, to the 1st and 2nd grade students at Westlake Elementary.
Judith L. Rotkis Elfun Trusts Fund	Donated \$500.00 to the Frank Sarna Memorial Scholarship Fund at Westlake High School.
Stick to Your Buns Bakery Heather Ward 26333 Center Ridge Road Westlake, OH 44145	Donated a cookie cake, valued at \$18.00, to the Westlake Board of Education Administrative Office for staff appreciation.
Jon Vandertil vTech io	Donated ten basketballs, valued at \$390.00, to the Athletic Department at Westlake High School.

Moved by Mrs. Leszynski    Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 247**

B. Resolution to Approve 2025-26 Title I District Plan

RESOLVED that the Westlake Board of Education approves the 2025-2026 Title I District Plan.

Moved by Mr. Kraft    Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 248**

C. Resolution to Approve Employment the Special Education Model Policies and Procedures

RESOLVED that the Westlake Board of Education approves the Ohio Department of Education and Workforce Updated Special Education Model Policies and Procedures.

Moved by Mr. Kraft    Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 24- 249**

D. Resolution to Approve Employment of Classified Staff Members

RESOLVED that the Westlake Board of Education approves employment of the following classified staff members:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Step</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>	<u>Effective Date</u>
Amanda Brand	Health Clinic Aide	Westlake Elementary School	7	7.5	5	9.5	08/12/2025
Sara DuVall	Supervision Assistant	Westlake Elementary School	0	2.5	5	9	09/03/2025
Brooke Franklin	Special Education Assistant	Dover Intermediate School	2	7	5	9	09/11/2025
Meredith Jones	Cashier	Westlake High School	4	2.75	5	9	09/15/2025
Stephanie Lipowski	Head Cook	Westlake Elementary School	6	8	5	9	10/06/2025
Khrysten Schlueter	Cashier	Lee Burneson Middle School	3	3.5	5	9	09/03/2025

Moved by Mr. Kraft    Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 250**

E. Resolution to Approve Salary Increase for Classified Staff Member

RESOLVED that the Westlake Board of Education approves a salary increase for the following classified staff member, according to the OAPSE collective bargaining agreement, Article 39 – Professional Growth:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Step</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>	<u>Effective Date</u>
Bernadette Sovacool	Special Education Assistant	Dover Intermediate School	from step 9 to step 10	7	5	9	10/01/2025

Moved by Mr. Kraft    Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 251**

F. Resolution to Approve Payment for Hours Worked Beyond Contract for Classified Staff Members

RESOLVED that the Westlake Board of Education approves payment for hours worked beyond contracted hours for classified staff:

<b>Employee</b>	<b>Rate</b>	<b>Dates</b>	<b>Not to Exceed</b>	<b>Rationale</b>
Laurie England	Hourly Rate	9/27/2025	3 hours	Spec. Education Aide Support for Homecoming Dance
Karen Jones	Hourly Rate	9/27/2025	3 hours	Spec. Education Aide Support for Homecoming Dance
Jen Romoga	Hourly Rate	9/27/2025	3 hours	Spec. Education Aide Support for Homecoming Dance
Andrea Gorski	Hourly Rate	9/1/2025-6/4/2026	Up to 10 hours	For required preschool licensing PD hours (only a 4-day employee)

Moved by Mr. Kraft    Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 252**

G. Resolution to Employment of Classified Substitute

RESOLVED that the Westlake Board of Education approves the following classified substitute for the 2025-2026 school year:

**Name**

Jeannette Hadjuk
------------------

Moved by Mr. Kraft    Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 253**

H. Resolution to Approve WHS Detention Monitors

RESOLVED that the Westlake Board of Education approves the following staff members as Friday evening detention monitors at Westlake High School for the 2025-2026 school year:

**Names**

Claudia Blaha
Tim Clark
Katherine McGlynn
Jacy Nichols

Moved by Mr. Kraft    Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 254**

I. Resolution to Approve LBMS Study Table Monitors

RESOLVED that the Westlake Board of Education approves the following staff members to serve as after school academic and at-risk study table monitors at Lee Burneson Middle School for the 2025-2026 school year:

<u>Names</u>
MaciAnn Balduff
Lela Bakos
Katie Esarove
Paul Hammond
Brianne Huber
Caitlin Shea
Sydney Smith
Jennifer Williams

Moved by Mr. Kraft    Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 255**

J. Resolution to Approve DIS Detention Monitors

RESOLVED that the Westlake Board of Education approves the following staff members as after school detention monitors at Dover Intermediate School for the 2025-2026 school year:

<u>Names</u>
Jessica Bourn
Kerry Brickman
Dawn Dawson
Judy Dubil
Jenny Gibbons
Terry Janmey
Samantha Lahoud
Sandra Laurenty
Laurie Skvarek
Bernadette Sovacool

Moved by Mr. Kraft    Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 256**

K. Resolution to Approve Extended Time for Licensed Staff Member

RESOLVED that the Westlake Board of Education approves extended time for the following staff members the 2026 school year:

**Lead ELL Teacher**

<u>Name</u>	<u>Days</u>
Jennifer Petticord	3

Moved by Mr. Kraft    Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 24- 257**

L. Resolution to Approve Activity/Club Supplemental Contracts

RESOLVED that the Westlake Board of Education approves the following activity/club supplemental contracts for the 2025-2026 school year:

<u>Names</u>	<u>Position</u>	<u>Step</u>	<u>In District</u>
Rachael Kane	Project Support Advisor (50% contract)	7	Y
Katherine McGlynn	Project Support Advisor (50% contract)	7	Y

Moved by Mr. Kraft    Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 258**

M. Resolution to Approve Team Leader Supplemental Contracts

RESOLVED that the Westlake Board of Education approves the following licensed staff member for a team leader supplemental contract for the 2025-2026 school year.

<u>Name</u>	<u>Position</u>
Meghan Jeffers	WES Special Education Team Leader

Moved by Mr. Kraft    Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 259**

N. Resolution to Approve Athletic Supplemental Contract

RESOLVED that the Westlake Board of Education approves the following athletic supplemental contract for the 2025-2026 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>In District</u>
Zoe Zeid	WHS Gymnastics Head Coach	0	N

Moved by Mr. Kraft    Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 260**

O. Resolution to Approve Athletic Event Workers

RESOLVED that the Westlake Board of Education approves the following athletic event game workers for the 2025-2026 school year:

<u>Names</u>
Matt Garland
Isaiah Patton

Moved by Mr. Kraft    Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 261**

P. Resolution to Approve Employment of Student Workers

RESOLVED that the Westlake Board of Education approves employment of the following student workers:

<u>Names</u>	<u>Location</u>	<u>Effective Date</u>
Nathan Scott	WHS Athletic Department	07/01/2025
Johanna Zheng	WHS Performing Arts Center	09/15/2025
Tiffany Zheng	WHS Performing Arts Center	09/15/2025

Moved by Mr. Kraft    Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 262**

Q. Resolution to Approve Employment of Project Link Personnel

RESOLVED that the Westlake Board of Education approves the employment of the following Project Link personnel:

<u>Name</u>	<u>Position</u>	<u>Step/Wage</u>	<u>Effective Date</u>
Josephine Lux	Site Coordinator	11	08/25/2025
Kendall Cole	Project Link Instructor	0	08/25/2025
Ellen Kruger	Project Link Student Aide	\$10.70/hour	08/25/2025

Moved by Mr. Kraft    Seconded by Mrs. Leszynski

Mr. Finucane	A YE
Mr. Kraft	A YE
Mr. Lamb	A YE
Mrs. Leszynski	A YE
Mrs. Pirnat	A YE

**Resolution 25- 263**

R. Resolution to Approve Overnight Field Trips

RESOLVED that the Westlake Board of Education approves the following overnight field trips:

<b><u>Science Olympiad</u></b>
Hawk Hornet Invitational
Departure Date: Friday, November 14, 2025 3:30 pm
Return Date: Saturday, November 15, 2025 10:00 pm
Location: 4333 John R Road, Troy, MI 48085
Transportation: Students will be driven by parent volunteers
Funds: Self Pay or Scholarship
Cost: \$100 per student

Moved by Mr. Kraft    Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 264**

S. Resolution to Amend Resolution 25- 218

RESOLVED that the Westlake Board of Education amends Taylor Baird and Kim d’Acunzo from Mentee/Mentor to New Staff Member/Building Non-RE Mentor for the 2025-2026 school year :

**Mentors / Mentees**

<b><u>Mentee</u></b>	<b><u>Mentors</u></b>	<b><u>Building</u></b>	<b><u>RE Year</u></b>
Taylor Baird	Kim d'Acunzo	Westlake Elementary School	2
Mark Bender	Amanda Caunter	Westlake Elementary School	2
Mikala Eckert	Jeff Short	Dover Intermediate School	2
Samantha Glass	Hannah Ahrens	Westlake Elementary School	2
Meredith Heldt	Lindsey Anderson	Westlake Elementary School	2
Madyson Hetsler	Matt Planisek	Westlake High School	1
Ashley Ingham	Kayleigh O'Neill	Westlake Elementary School	1
Madeleine Lucius	Brooke Kindell	Westlake Elementary School	2
Emily Matejcik	Kaitlin Hammer	Westlake Elementary School	2
Isaiah Patton	Trina Powers	Westlake High School	1
Adrian Perez	Katelyn Gill	Westlake Elementary School	2
Gia Salamalekis	Shaun Koski	Westlake High School	2

**Building Buddies**

<b><u>New Staff Member</u></b>	<b><u>Building Buddy/Non-RE Mentor</u></b>	<b><u>Building</u></b>
Allison Lunka	Lisa Kosek	Lee Burneson Middle School
Kylie Schmit	Sue Laposky	Lee Burneson Middle School
Sydney Smith	Trisha Milano	Lee Burneson Middle School

Moved by Mr. Kraft    Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 265**

T. Resolution to Amend Resolution 25-230

RESOLVED that the Westlake Board of Education amends the following athletic supplemental contracts for the 2025-2026 school year, changing Jaclyn Nara from step 1 to step 4; and, changing Max Lackner form step 0 to step 2

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>In District</u>
Charles Dubil	LBMS Football Assistant 8th Grade Coach	20	Y
Samantha Jablonski	WHS Soccer Assistant Girls Coach	0	N
Timothy Korba	WHS Football Assistant Freshman Coach	2	N
Max Lackner	LBMS Volleyball Head 8th Grade Coach (50% contract)	0	Y
Jaclyn Nara	LBMS Volleyball Head 8th Grade Coach (50% contract)	1	Y
Shannon Wargo	WHS Cross Country Assistant Boys Coach (50% contract)	0	N

Moved by Mr. Kraft    Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

## 7. Hearing of Public (15 Minutes)

---

### A. Hearing of Public (15 Minutes) Agenda Items

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

## 8. Board Comments

---

## 9. Board Items

---

## 10. Closing

---

### A. Adjournment

Moved by Mrs. Leszynski    Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Meeting Adjourned at 7:17 P.M.

---

President

---

Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.