

**BROOKFIELD CENTRAL SCHOOL
BOARD OF EDUCATION
SPECIAL MEETING
Thursday, December 19, 2024
7:00 p.m. – School Library/Media Room
PURPOSE: Capital Project**

I. Call to Order

The Special Meeting of December 19, 2024 was called to order at 7:00 p.m. by Board President, B. Whitacre.

In attendance: Bernard Whitacre, Valerie Nolan, Dawn Brean, Jeffrey Beehm, Sean Karn
Also present: Ronald Pavlus, Superintendent, Tiffany Lopesz, Business Manager, Colleen Rutherford, Principal

President Whitacre appointed Tiffany Lopesz as Clerk Pro Tem in the absence of the District Clerk.

II. Purpose of Special Meeting: Discussion of prospective capital project

Discussion: The Board discussed Energy Performance Projects.

III. New Business:

A. Approval of SEQR Resolution

Motion was made by S. Karn, seconded by D. Brean, that the Brookfield Central School Board of Education, upon the recommendation of the Superintendent, approves the following resolution:

RESOLUTION REGARDING

STATE ENVIRONMENTAL QUALITY REVIEW

WHEREAS, the Board of Education of the Brookfield Central School District (the “Board”) has considered the effect upon the environment of the proposed 2025 Capital Improvement Project work, which will include, but is not limited to the following:

Renovations, alterations and improvements to the Main Building and Bus Storage Building including but not limited to lighting, heating systems, doors, clock systems, telephone systems and other renovations on the buildings and grounds.

WHEREAS, the Board has reviewed the scope of the project and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR Part 617.5(c), now therefore;

BE IT RESOLVED, by the Board of Education as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617, the State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action as a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

Motion carried: 5-0

B. Approval of: Notice of Special Meeting

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education, upon recommendation of the Superintendent, approves the following resolution as presented:

**NOTICE OF SPECIAL MEETING OF THE QUALIFIED VOTERS OF
BROOKFIELD CENTRAL SCHOOL DISTRICT**

NOTICE IS HEREBY GIVEN that a special meeting of the qualified voters of the Brookfield Central School District shall be held at the Brookfield Central School building in said District, on Tuesday, February 25, 2025, between the hours of 12:00 Noon and 8:00 P.M. The following proposition will be submitted for voter approval at said meeting:

PROPOSITION

Shall the following resolution be adopted to wit:

Resolved that the Board of Education of the Brookfield Central School District is hereby authorized to undertake certain capital improvements consisting of reconstruction of the existing Main School Building and facilities, site improvements and the acquisition of certain original furnishings, equipment, and apparatus and other incidental improvements required in connection therewith for such construction and school use, all at an estimated maximum aggregate cost of \$2,460,000; and to appropriate and expend \$200,000 of available current funds for such project costs, and that the balance of such cost, or so much thereof as may be necessary, shall be raised by the levy of a tax to be collected in annual installments, with such tax to be offset by state aid available therefor; and, in anticipation of such tax, debt obligations of the school district as may be necessary not to exceed \$2,260,000 shall be issued.

The School District, acting as lead agency to the extent necessary, if any, for this purpose under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder (“SEQRA”), has completed its environmental review and, on December 19, 2024, has duly determined and found the purpose to be a type II action under SEQRA which will not have a significant impact on the environment and is not subject to any further environmental review under SEQRA.

AND NOTICE IS GIVEN that qualified military voters may apply for a military ballot by requesting an application from the District Clerk at (315) 899-3323 Ext. 264 or ccase@brookfieldcsd.org. For a military voter to be issued a military ballot, the District Clerk must have received a valid ballot application no later than 5:00 PM on January 30, 2025. In a request for a military ballot application or ballot, the military voter may indicate their preference for receiving the application or ballot by mail, facsimile transmission or email. AND NOTICE IS GIVEN, that applications for early mail and absentee ballots shall be obtainable during school business hours from the District Clerk; completed applications must be received by the District Clerk

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at least seven (7) days before the vote and election if the ballot is to be mailed to the voter, or the day before the vote and election if the ballot is to be delivered personally to the voter. Early mail and absentee ballots must be received by the District Clerk not later than 5:00 PM on February 25, 2025.

A list of persons to whom early mail, absentee and military ballots are issued will be available for inspection to qualified voters of the District in the office of the District Clerk on and after February 11, 2025, between the hours of 8:00 AM and 4:00 PM on weekdays prior to the Election; and on February 25, 2025, the day set for the Election, said list will be posted at the polling place.

Motion carried: 4-1

IV. Executive Session

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education enter Executive Session at 9:26 p.m. for the purpose of discussing the employment of a particular person.

Motion carried: 5-0

Board Member, S. Karn moved, seconded by Board Member, D. Brean that the Board returns to open session at 9:40 p.m.

No action was taken following Executive Session.

V. Adjournment

Motion was made by S. Karn, seconded by D. Brean, that the Board adjourn the December 19, 2024 meeting at 9:41 p.m.

Motion carried: