MANHASSET PUBLIC SCHOOLS

Christopher J. Pellettieri, Ed.D.
Interim Superintendent of Schools

October 1, 2025

Mr. Frank Russo, President
Manhasset Education Association
200 Memorial Place
Manhasset, NY 11030

Dear Mr. Russo,

This letter will confirm our agreement regarding the responsibilities and compensation for the new Red Cross Club Faculty Advisor ("Faculty Advisor").

The Red Cross Club faculty advisor serves as the adult supervisor and mentor for the school's official Red Cross Club. This club operates as a youth extension of the American Red Cross, empowering students to engage in community service, health and safety education, blood drives, and disaster preparedness activities. The advisor supports student leadership, ensures alignment with school policies and Red Cross guidelines, and promotes student engagement in meaningful humanitarian efforts.

We agree that a new Faculty Advisor will be created effective October 1, 2025 and added to Schedule C in the current collective bargaining agreement. The Red Cross Club advisor will be a Class VI annual stipend position in the amount of $1,756 for the 2025-2026 school year. The stipend will increase thereafter by the salary percentage increase agreed upon in the CBA for Schedule C. The term for the Faculty Advisor position is a Full-Year meeting bi-monthly between the hours of 7:08 to 8:08 a.m. and/or 3:15 p.m. to 5:15 p.m. on designated days.

1. **Supervision & Mentorship:**
    - Oversee and attend all club meetings and events.
    - Support and guide student leaders in planning and executing service projects and initiatives.
    - Ensure student activities align with the mission and values of the American Red Cross and school policies.
2. **Liaison Role:**
    - Serve as the primary liaison between the club and the local Red Cross Region or Youth Engagement Coordinator.
    - Help students register the club with the Red Cross and stay in good standing.

- Communicate important updates from Red Cross to students and vice versa.

3. Event Coordination & Oversight:

- Assist in organizing and supervising events such as blood drives, fundraising campaigns, first aid/CPR trainings, and community service activities.
- Help secure approvals, facilities, and transportation when needed for off- campus activities.
- Ensure student safety and proper conduct during all activities.

4. Administrative Support:

- Maintain accurate club records, rosters, and service hours.
- Support student officers with planning agendas and maintaining documentation.
- Help promote club activities via school communication channels (newsletters, morning announcements, etc.).

We agree that all other terms and conditions in the collective bargaining agreement remain in full force and effect. Except as modified here, this agreement shall not be construed as modifying any other term or condition of the CBA as between the parties or any practices which may exist between the parties moreover, nothing contained herein shall be construed as a reopener of the CBA. We further agree that this side letter shall not be deemed precedent in any way, and it is not intended to establish any repeating practice between the District and the MEA.

Finally, we agree that the complete terms of this side letter are subject to and contingent upon formal review, approval, ratification, and execution by the Board of Education. In the event that the Board of Education does not ratify and approve this side letter, it will become null and void and no adverse inference will be drawn against any party.

If the above comports with your full understanding of our conversations and the terms of our agreement, please so indicate by signing and returning one copy of this letter to my office.

Sincerely,

Christopher J. Pellettieri, Ed.D.
Interim Superintendent of Schools

For the Manhasset Education Association

Frank Russo, President

10/23/25
Date

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