

REGULAR BOARD MEETING MINUTES

Administration Building
 October 13, 2025
 6:00 P.M.

The regular meeting of the Board of School Trustees of the Bluffton-Harrison Metropolitan School District was held on Monday, October 13, 2025, with all members present. Also in attendance were Dr. Brad Yates, Superintendent; Julie Meitzler, Assistant Superintendent; Stacy Morrison, Stacy Herrold and Schlaura Linderwell, Administrators; Tammy Mechling, Corporation Administrative Assistant; Jessica Bricker, Corporation Communications Specialist; Mark Cobb and Ryan Schisler, interested patrons; and Holly Gaskill, News-Banner representative.

President Sheets called the meeting to order at 6:00 P.M.

President Sheets reported on the Bengal Brigade earning a trip to the state competition and the district's upcoming Parent/Teacher Conference Day.

President Sheets noted there were no registered public commenters to speak at the meeting.

Minutes for the Regular Board Meeting and Budget Hearing held on September 22, 2025 were approved by consensus and appropriate signatures affixed thereon.

Vouchers for the period of September 23, 2025 through October 13, 2025, were approved by consensus and appropriate signatures were affixed on the voucher register.

The Fund Report for September was approved by consensus.

The Bank Statement for September was approved by consensus.

The Fund Transfer Report was approved by consensus.

Mrs. Meitzler reported on district communications, ILEARN checkpoints, grant information, a potential upcoming Walk & Roll event and worker's compensation preventive measures.

Dr. Yates reported on district financial information, district projects, SEBT Health Insurance 4% cost increase and the teacher evaluation plan.

Dr. Yates reported on our official Count Day enrollment numbers as of October 1. BHMSD's official count day enrollment is as follows:

<u>Elementary School</u>		<u>Middle School</u>		<u>High School</u>	
Kdg	113	5 th	153	9 th	143.23
1 st	134	6 th	132	10 th	126.23
2 nd	138	7 th	128.34	11 th	164.23
3 rd	136	8 th	155.68	12 th	115.46
4 th	134				
Total	655	Total	569.02	Total	549.15

District ADM 1,773.17 (+31.10 compared to 2024-2025 Fall Count)

The Board approved the following resignations as presented. The motion by Tim Drayer and second by Mike Murray passed unanimously.

Emilee Smith	PreK Special Education Instructional Asst
Karen Newton	Special Purpose Bus Driver

The Board approved the following employment recommendations as presented. The motion by Julie Thompson and second by Trent White passed unanimously.

Erin McKinley	MS Girls' Basketball Coach (Volunteer)
Harper Craighead	Childcare Worker
Lindsay Brubaker	Substitute Teacher

The Board approved the following FMLA request as presented. The motion by Mike Murray and second by Tim Drayer passed unanimously.

John Houlihan	10/6/25 – 12/18/25
---------------	--------------------

The Board approved the following donations as presented. The motion by Julie Thompson, with much gratitude, and second by Tim Drayer passed unanimously.

Bargain Hut	Clothing for ES Nurse's Office & Counselors for students in need
Troxel Logistics	Teacher & student school supplies for ES teachers Mrs. Malinah Roush & Mrs. Alaina Corle
Anonymous	Boys' clothing for ES Nurse's Office
Dustin & Rebecca Brown	School supplies for MS
Kendall Electric	Electrical supplies valued at \$607.82 for electrical program project to upgrade stadium auxiliary power bank
Habegger's ACE Lumber of Bluffton	Electrical supplies & labor valued at \$70.76 for electrical program project to upgrade stadium auxiliary power bank
Bluffton Utilities	Electrical supplies & labor valued at \$1,886.74 for electrical program project to upgrade stadium auxiliary power bank
Gay Saunders	\$1,900 to buy a book for every kindergarten student and a book for the ES library
Hammons Family	Pretzels for ES student snacks during class time
Met-Pak Specialties, Inc. (Doug Schisler)	28 Cardboard Boxes for MS Student Council end of quarter school-wide event (\$100 value)

The Board reviewed the Tentative Collective Bargaining Agreement that has been reached between the district and the Bluffton-Harrison Teachers Association. A copy of the tentative agreement has been posted on the district's website and notice of the meeting was published in accordance with Open Door Law. The tentative collective bargaining agreement includes:

- ❖ Increase of base salary levels for all eligible teachers by 1%
Results in the minimum base salary increasing from \$45,900 to \$46,359
- ❖ Increase to the Board's contribution to health insurance by 4%
- ❖ One-time \$750 conditional stipend for all eligible teachers
[If Education Fund revenue excluding curricular materials exceeds expenditures by \$250,000 for the fiscal year]
- ❖ Other minor contract language adjustments as mutually agreed upon

BHTA and BHMSD will have the opportunity to ratify the agreement at a future date prior to the November 15 deadline. The current plan is for ratification to be considered by the Board of School Trustees on Monday, October 27.

The Board approved the 2026 Budget, Capital Projects Plan, Bus Replacement Plan, Resolution to Adopt Capital Projects Plan, and Resolution to Adopt Bus Replacement Plan as presented (Correlated File #2526-07). The motion by Mike Murray and second by Julie Thompson passed unanimously.

The Board approved the following policy updates on first reading, as presented. The motion by Trent White and second by Tim Drayer passed unanimously.

- | | |
|-------|---|
| C525 | Medical Needs at School |
| D300 | Controlled Substances and Alcohol Testing |
| F125 | Purchasing Procedures and Capital Assets |
| F150R | Use of Credit Cards (AG) |
| F176 | Unpaid Meal Policy |
| F225 | Fundraising and Crowdfunding |
| F250R | Travel Expenses (AG) |
| F325 | Debt Management Policy |

Dr. Yates informed the Board that communication to all staff went out about an upcoming planned power outage on October 23 (during Fall Break) for hook-up of the new high school generator. There will be no internet or phones during the power outage.

With there being no additional business to come before the Board, the meeting was adjourned at 6:27 P.M. on a motion by Julie Thompson and second by Mike Murray. The motion passed unanimously.

BOARD OF SCHOOL TRUSTEES:

Julie Thompson
Angie Shus

→ [Signature]
Mike Murray