Job Descriptions

All employees of the Bethany Public School District (District) are subject to the policies of the Bethany Board of Education, applicable laws, and current employee agreements.

The Superintendent or designee shall develop job descriptions for District employees which shall include at a minimum:

- Job title.
- General statement of duties and listing of specific responsibilities.
- To whom the employee is directly responsible.
- Education or training required.

Job descriptions for all employees shall be provided to employees by the Superintendent or designee with copies maintained in a manual of job descriptions.

Policy adopted: September 9, 1991
Policy revised: March 9, 2016
Policy revised: December 12, 2018
Policy revised: December 8, 2021
Policy revised: October 8, 2025

Source: CABE