



People, preparation, progress — Payette.

Leveled School Operations Plan for 2023-2024

Payette School District has the following plans for remaining open for the 2023-2024 school year. These plans were originally written in March of 2020 in collaboration with teachers, administrators, parents, department heads and community resource leaders, based on guidance from the Idaho State Board of Education Framework, Southwest District Health, Payette County Emergency Management Office and the Centers for Disease Control (CDC). The plan was revised and updated in July, August, November, and March of the 2020-2021 school year. It was reviewed and updated in July 2021 to reflect new guidance and understanding from local, county, State and Federal entities. The district will review the plan and gather community and stakeholder input to inform revisions, no less than every six months through September 30, 2024. Information sources may include but are not limited to, surveys, meetings, email, websites, newsletters, and governmental mandates.

This Framework identifies expectations, guidelines and best practices to support delivering on the State’s constitutional obligation for a free, uniform, and thorough public education system while mitigating health risks from COVID-19 to our students, staff, and community.

The vision of Payette Schools is that *“our students will attain success through education such that each graduates with measurable college or career readiness.”* To fulfill this vision, Payette School District will make every attempt to keep students in school by providing a three-tiered approach to instruction. These categories – green, yellow, and red – will help prioritize the health and safety of students and staff. It is a flexible approach that will allow us to continually monitor health updates and guidance from local, state, and Federal entities and respond with quality educational outcomes for students. Movement between categories will be organized, planned and fluid to minimize educational loss for students while maximizing health and safety benefits. School closures could take place as targeted, short-term or extended, based upon the level of spread or contamination. Targeted closures would allow us to disinfect isolated areas. Short-term closures for facility-wide, deep cleaning could last up to 48-hours. Extended closures would close all buildings to students and visitors based on guidance from state or local health officials.

The Payette School District understands the need for increased efforts to address academic learning loss as well as social, emotional, and mental health needs of students and staff caused by the global pandemic of COVID-19 and mitigation practices. We must address the needs of families from generational poverty to bridge the gap generated by limited digital access and family supports to learning. Several strategies in place for the upcoming school year include:

- Summer School for students in grades K-8 based on need, to provide targeted instruction to address learning loss from the 20-21 school year.
- Summer School for students in grades 9-12 for credit recovery
- Providing and credit recovery specialists at the high school to oversee and encourage on time completion and graduation.
- Each school will set School Wide Improvement Goals using data and formative assessments to determine targeted interventions.
- District schools will utilize State Capacity Builders, Math consultants and ELA coaches to inform and guide proven and promising practices to increase student learning rates.
- Utilize attendance / truancy officer to assist families with compliance of student attendance policies.
- Purchasing and training on digital curriculum designed to meet the social emotional needs of students through a tiered approach.

Defining Categories of Transmission Risk

Category (level) of transmission within a community where a school is located will be identified by the local public health district using metrics and criteria established in the Idaho Rebounds plan for opening. These definitions are provided by the local public health districts and the State Department of Health and Welfare.

Category 1- Green: Low/No spread – Base Plan

Evidence of isolated cases, case investigations underway, no evidence of exposure in large communal setting, like healthcare facility, school, mass gathering
School buildings open with physical distancing and sanitation. Traditional student attendance and instruction delivery

Category 2 – Yellow: Minimal to Moderate Community Transmission

Widespread and/or sustained transmission with high likelihood or confirmed exposure within communal settings, with potential for rapid increase in suspected cases
School buildings open to students and staff with increased physical distancing and sanitation. Payette Schools may initiate staggered physical attendance with digital remote learning for all students, limiting the number of students in the building and buses to increase physical distancing while maintaining quality instruction for all

Category 3 – Red: Substantial Community Transmission

Large-scale community transmission, healthcare staffing significantly impacted, multiple cases within communal settings like healthcare facilities schools, mass gatherings, etc.

Targeted, short-term, or extended building closure. At-home virtual learning for all students. Student attendance and assignment completion expected. This is a last resort in mitigation strategies due to the negative social-emotional and academic impact it has on students.

Definitions

Close Contact: any individual who was within 6 feet of an infected person for at least 15 minutes starting from 2 days before illness onset until the time the patient is isolated.

Community Transmission: People have been infected with the virus in an area, including some who are not sure of how or where they became infected.

Isolation: used to separate people infected with the virus from people who are not infected. People in isolation should stay home until it is safe for them to be around others. In the home, stay in a specific “sick room” or area and use a separate bathroom if available.

Quarantine: used to keep someone who has been exposed away from others to help prevent the spread of disease that can occur before a person knows they are sick. People in quarantine should stay home, separate themselves from others, and monitor their health.

Substantial Community Spread: large-scale community transmission, health care staffing significantly impacted, multiple cases within communal settings.

Symptoms & Monitoring

People with COVID-19 have a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms or combinations of symptoms may have COVID-19:

- ✓ Cough
- ✓ Shortness of breath or difficulty breathing

Or at least two of these symptoms:

- ✓ Fever
- ✓ Chills
- ✓ Repeated shaking with chills
- ✓ Muscle pain
- ✓ Headache
- ✓ Sore Throat
- ✓ New loss of taste or smell

Less common symptoms include nausea, vomiting and diarrhea.

The decision tree for determining quarantine protocols is found at www.cdc.gov

Confirmed Case in School Building

A confirmed case or contact within a school may require different procedures based on individual case dynamics. Schools are ready to respond to cases within the school community regardless of the level of community spread. If an infected cluster has been identified in a school building, the school may need to implement short-term closure procedures. The response to an infected individual or cluster in a school building will be dealt with in consultation with Southwest District Health Department to identify the best course of action.

Actions may include:

- Identifying anyone who may have been in close contact with a confirmed case
- Excluding positive, suspected, and close contacts from school as they follow isolation or self-quarantine instructions until they can safely return
- Additional thorough cleaning and disinfecting.
- Continue education and related supports to students
- Short-term dismissal of students and staff for up to 4 school days to allow for health recovery and mitigation of continued spread

Procedures for Returning to School After COVID-19 Close Contact or Testing

- Vaccinated or unvaccinated persons experiencing COVID-19 symptoms should be sent home or denied entry.
- A COVID-19 positive patient must remain in quarantine at least 5 days since symptoms first appeared AND until no fever for at least 24 hours without medication AND improvement of other symptoms.
- A student who has had close contact with a confirmed case should follow SWDH guidelines or doctor instructions.
- School staff, declared by the U.S. Department of Homeland Security as essential workers, may continue to work after possible exposure as long as they remain asymptomatic. Such employee must notify their direct supervisor, participate in daily screening, wear a mask if unvaccinated, maintain physical distance, and avoid common areas during quarantine period.
- People who are fully vaccinated do NOT need to quarantine after contact with someone who had COVID-19 unless they have symptoms. However, fully vaccinated people should get tested 3-5 days after their exposure, even if they don't have symptoms and wear a mask indoors in public for 10 days following exposure or until their test result is negative.

	Category 1 Low/No Spread Base Plan	Category 2 Minimal to Moderate Community Transmission	Category 3 Substantial Community Transmission
Conditions	Evidence of isolated cases, case investigations underway, no evidence of exposure in large communal settings	Widespread and/or sustained transmission with high likelihood or confirmed exposure within communal settings, with potential for rapid increase in suspected cases	Large-scale community transmission with the healthcare system significantly impacted and multiple cases within communal settings
Safety Measures	✓ Frequent cleaning and disinfecting of facilities. ✓ Masks are not required ✓ Social distancing, as possible. ✓ Informational/reminder posters throughout buildings	✓ Increased frequency of cleaning and disinfecting of facilities in common areas. ✓ Physical distancing re-evaluated and increased where possible. ○ students remain in cohorts, ○ no locker use, ✓ Masks recommended when physical distancing not possible.	✓ Deep cleaning of schools while no students and instructional staff are in the buildings. ✓ Areas taped off for no use. ✓ Doorknobs and common areas cleaned throughout day when building is occupied by staff
Health Screening	✓ Parents asked to check children for symptoms of COVID-19 before school. ✓ All visitors screened before entry	✓ Parents encouraged to check children for symptoms of COVID-19 before school. ✓ Employees self-screen upon arrival	✓ Parents encouraged to monitor their children for symptoms of COVID-19 at home. ✓ Employees screened upon arrival
Delivery of Instruction	✓ Daily on-site delivery of instruction in traditional model. ✓ Online class availability communicated to parents ✓ IEP Services provided on-site ✓ Adjustments made for students medically excused from school	✓ Alternating schedules for students to increase physical distancing, staggered and limited use of school buildings. ○ K-8: M/W or T/TH on-site and remote digital days ○ 9-12 Online with Zoom type instruction from teacher ✓ IEP services provided comparable to general education peers w/IEP driven accommodations, scheduled in person when possible.	✓ At-home, online virtual learning for all students. ✓ Special Education services provided remotely through technology as possible. ✓ Accommodations plan designed in IEP or 504
Student Attendance	✓ On-site, in person ✓ Virtual attendance through Canvas for students in quarantine	✓ On-site schedule attendance required ✓ Digital days based on Zoom meeting attendance and completion of assignments = to > 4-hours per day	✓ Attendance based on student Zoom meeting attendance and completion >4 hours of schoolwork per school day
Transportation	✓ Parents encouraged to transport ✓ Masks are not required ✓ Hand sanitizer available on bus	✓ Routes limited to State approved safety bussing guidelines ✓ Assigned seats by family groupings ✓ Masks recommended if 6' physical distance not possible. ✓ Eliminate field trips and event travel	✓ No student transportation ✓ Buses used to deliver meals and/or learning materials as approved by State and Federal waivers
Employee Duties	✓ On-site, according to calendar and agreements ✓ Accommodations for employees with physician verification of being in a high-risk category through consultation with Superintendent or designee	✓ On-site, according to calendar and agreements. ✓ Accommodations for employees with physician verification of high-risk, through consultation with superintendent or designee ✓ If short term closure (up to 4 days) staff will not report to buildings. Days will be made up later in year	✓ Instructional staff provide remote support to students ✓ Employees on-site but restricted to personal work areas. Common areas through staggered scheduling (workroom, copier, etc.) ✓ Accommodations for high-risk employees can be made with the Superintendent and direct supervisor
Visitors to Schools	✓ Visitors limited or by appointment ✓ Masks recommended for unvaccinated visitors ✓ Screening of all visitors	✓ No visitors ✓ Parent meetings provided via phone or Zoom	✓ No visitors or students in buildings ✓ Parent meetings via phone or Zoom
Extracurricular Activities	✓ Follow IHSAA guidelines ✓ As scheduled using protocols for youth activities from the Idaho Rebounds Plan	✓ Masks required for unvaccinated. ✓ Limit number of spectators at competitions	✓ All extracurricular practices and competitions cancelled.

	✓ and CDC's Considerations for Youth Sports . ✓ Masks encouraged.	✓ Consider category of competitor area prior to competition or travel ✓ only prepackaged concessions sold ✓ Teams divided into smaller groups (12 or less) for separate practices	✓ Meetings held virtually via Zoom or similar hosting site
Building Use by Outside Groups	✓ use, with principal/designee approval. ✓ schedule to allow for proper cleaning prior to student and staff occupancy	✓ No outside organization uses of buildings	✓ No outside organization uses of buildings
District & School Offices	✓ District and school office staff working on-site, regular hours	✓ District and school office staff working on-site, regular hours ✓ Short term closure up to 4 days, school office staff should report to assist students who arrive unknowingly.	✓ District and school office staff working on-site, regular hours with physical distancing. ✓ High-risk employees may seek accommodations through the Superintendent
Food Services	✓ Seating organized for physical distancing when possible	✓ Meals served on-site for students in attendance ✓ Meals available for pick up for students who are not at school	✓ Grab-and-go meals served at designated locations for all children 1-18 years old if permitted by Federal waivers.

Summary of Leveled School Operations Plan 2023-2024

Decisions regarding the level at which schools will operate will be made in consultation with Southwest District Health

Safety Measures

Category 1- Green:

- Frequent cleaning and disinfecting of facilities
 - Train and reinforce proper disinfecting protocols
- Masks/Face shields optional for students and staff
 - Train students and staff on proper wear and cleaning of masks and shields
- Teach and reinforce good hygiene measures
 - Handwashing
 - Keeping hands away from face
 - Cover coughs, sneezes with elbow
- Provide hand soap and hand sanitizer with at least 60% alcohol, paper towels, and no touch trash cans in all bathrooms, classrooms, and frequently trafficked areas.
- Plan for physical Distancing as possible
 - Traffic patterns, lunchroom seating, locker-room use, staggered schedules
- Informational/reminder posters posted throughout building in appropriate areas
- Identify isolation location for students or staff who exhibit symptoms
- Identify screening personnel and train on proper protocols
 - Parents to check children for symptoms before sending to school
 - Employees self-screen
 - All visitors screened before entry

Category 2 – Yellow:

- Increase frequency of disinfecting common areas (doorknobs, counters, bathrooms)
- Schedule additional deep cleanings during evenings, Fridays, weekends, or school holidays/breaks
- Masks recommended for students when physical distancing not possible

- Masks required for unvaccinated staff when <6' from others
- Re-evaluate physical distancing and increase if possible. Consider cohorts of students stay together, rotate teachers rather than students between classrooms, no locker use, meals served in the classroom or outside
- Reduce use of common areas such as staff lounges, and workrooms with scheduling and spacing
- Screening of employees and students. No visitors allowed in building

Category 3 – Red:

- Deep cleaning of buildings while no students or staff are present
- Tape off areas for no use
- Communicate with South-West District Health SWDH and Payette County Emergency Management Office for further guidance
- Staff in buildings to stay in personal designated areas
 - Schedule use of common areas such as copy machines and teacher workrooms to eliminate congregating. Face masks highly recommended in these areas
- Employees screened upon arrival

Instruction / Attendance

Category 1- Green:

- Daily (M-Th), on-site delivery of instruction
- Attendance taken in classroom
 - Students in quarantine or isolation may attend through Canvas Learning Management System when possible
- Staff and students trained in areas of physical distancing
- Integrate good hygiene practices into schedule, use of handwashing, masks, hand sanitizer, assigned space, limit group work and mixing (see appendix)
- Limit shared materials and space
 - Chromebooks assigned to individual students in grades 2-12. Devices can be sent home for virtual learning when necessary
- Arrange desks/tables to provide as much physical distancing as possible
- Keep student belongings separate
- Establish distance between teacher desk, board, and student desks with traffic patterns to reduce crowding

Category 2 – Yellow:

- Staggered on-site schedules for students to increase physical distancing, reduce numbers of students in classrooms while maintaining instructional contact with students
 - K-8 students assigned on-site attendance either M/W or T/Th with alternate days online digital instruction
 - 9-12th grade students' online instruction with Zoom type instruction from teachers
- Attendance counted on-site for days scheduled. Online attendance counted based on attending 'virtual meetings' and completing assignments (> 4-hours per day.)
- Limit physical interactions with partner and group
- Remove additional desks to increase space between students
- Use personal water bottles
- Establish distance between teacher desk, board, and student desks

Category 3 – Red:

- At-home, online virtual learning for all students
- Attendance counted based on attending scheduled 'virtual meetings' and completion of assignments of at least 4-hours per day
- Possibility of some opportunity for in person, instruction, and intervention

- Protocols for staggered schedules, screening, masks, sneeze guards, entry/exit plans, etc.
- Utilize large areas such as gymnasiums or commons

Transportation

Category 1- Green:

- PPE provided for bus drivers but not required
- Masks are optional for bus riders
- Hand sanitizer available on buses
- Clean frequently touched surfaces on bus between routes (handrails, back of seats)
- Disinfect bus daily

Category 2 – Yellow:

- PPE provided and required for bus drivers
- Parents encouraged to provide transportation to and from school
 - Buses provided only for students of distance and according to state safety bus routes
- Masks recommended for unvaccinated riders when 6 feet of physical distancing is not possible
- Increase physical distancing with assigned seats and family groups
- Eliminate field trips
- Clean and disinfect bus daily

Category 3 – Red:

- No student transportation provided
- Buses used to deliver meals and/or learning materials
- Clean and disinfect used buses daily

Cleaning and Disinfecting

Payette School District has purchased additional cleaning and disinfecting equipment. Maintenance and Custodial staff have been trained on products and procedures for proper disinfecting.

Category 1- Green:

- Proper cleaning and disinfecting of facilities
- Schedule custodial staff to accommodate cleaning surfaces during occupancy and thorough cleaning when students and staff are not in building
- Weekly use of electro-magnetic sprayer for disinfecting if positive cases identified
- Hand sanitizer provided in classrooms and throughout building
- Soap and paper towels provided liberally to promote proper hygiene
- Provide teachers with disinfectant spray and cloths for classroom use on manipulatives and shared materials
- Ventilation systems improved in classrooms and common areas of older facilities

Category 2 – Yellow:

- Enhanced cleaning and disinfecting of high touch surfaces
- Increased use of electrostatic sprayer as directed by Maintenance Supervisor
- Prioritize buildings for deep cleaning according to reported cases
- Utilize only classrooms with improved ventilation systems

Category 3 – Red:

- Facilities deep cleaned and disinfected when staff and students are not present
- Tape off cleaned areas for no use until building reopened
- Doorknobs and common areas cleaned throughout the day when building is occupied by staff

Food Service

Category 1- Green:

- Meals served on-site with attempt to limit congregating
- Schedule and seating organized for physical distancing
- No sharing or redistribution of food or unwanted items

Category 2 – Yellow:

- Meals served on-site for students in attendance, scheduled for physical distancing with possible in class dining
- Meals available for pick up for students learning remotely
- USDA Waivers utilized when available and necessary
No salad or condiment bars until approved by SWDH
- Masks recommended for unvaccinated individuals in lines or areas where social distancing is less likely to occur
- Consider serving meals outside or in classrooms at assigned seats

Category 3 – Red:

- Grab-and-go meals served at designated locations for all children 1-18 years of age based on Federal waiver approval
- Buses used to deliver meals when necessary
- USDA Waivers utilized when available and necessary to increase child feeding programs

