

Hellgate Elementary Board of Trustees

Special Meeting August 21, 2025

2:00 p.m.

OPENING

The Board of Trustees of Hellgate Elementary School District #4 met in regular session on Monday, August 21st, 2025. The meeting was held in-person. The meeting was called to order by Board Vice Chairman, Rich Thornock. Trustees participating were: Rich Thornock, Beth Herron (virtually), Kallie Gatzemeier, Tom Cook, and Scott Rouse. Board Chairman Tom McLaughlin and Trustee Jacquelyn Ryan were absent. Molly Blakely and District Clerk Justine Reese were present for the meeting. District staff participating included, Erin Ellis (Curriculum Director), Sam Hunton (Teacher/HEEA) and Kristen Guidoni (Teacher/HEEA). There were no community members in attendance. There were up to 10 total guests/participants in the meeting, in-person/virtually.

PUBLIC COMMENT

There was no public comment at the meeting.

HEEA

Kristen Guidoni introduced Sam Hunton as Co-President for the current school year.

RECOGNITION OF STUDENTS AND STAFF

There was no recognition at the meeting.

BOARD CORRESPONDENCE

There was no correspondence at the meeting.

CERTIFIED STAFF HIRING CONSIDERATIONS:

A motion was made by Scott Rouse to approve the hiring of Ms. Jayden Salisbury to be a 2nd grade teacher for the 2025-2026 school year, effective August 25, 2025. There was no discussion on the item. The motion was seconded by Kallie Gatzemeier. Voting in favor of the motion were: Rich Thornock, Kallie Gatzemeier, Beth Herron, Tom Cook, and Scott Rouse. Voting against the motion were none. The motion carried unanimously.

LONG-TERM SUBSTITUTE HIRING CONSIDERATION:

A motion was made by Tom Cook to approve the hiring of Ms. Symantha Fredrick to be a longterm maternity substitute for Kindergarten, effective August 25, 2025. There was no discussion on the item. The motion was seconded by Beth Herron. Voting in favor of the motion were: Rich Thornock, Kallie Gatzemeier, Beth Herron, Tom Cook, and Scott Rouse. Voting against the motion were none. The motion carried unanimously.

HOUSE BILL 203 OPEN ENROLLMENT ACCEPTANCE 2025-2026:

A motion was made by Scott Rouse to approve the following students for enrollment at Hellgate Elementary for the 2025-2026 school year: application #72 and #74. There was no discussion on the item. The motion was seconded by Kallie Gatzemeier. Voting in favor of the motion were: Rich Thornock, Kallie Gatzemeier, Beth Herron, Tom Cook, and Scott Rouse. Voting against the motion were none. The motion carried unanimously.

APPROVAL OF THE 24-25 TRUSTEE FISCAL SUMMARY REPORT:

A motion was made by Tom Cook to accept the Trustees Fiscal Summary (TFS) Report for the 2024-2025 school year with the understanding that the Hellgate Elementary Business Manager/District Clerk shall have the ability to slightly adjust the final TFS report once all final financial information has been received from the state and county financial department sources. The motion was seconded by Beth Herron. Voting in favor of the motion were: Rich Thornock, Kallie Gatzemeier, Beth Herron, Tom Cook, and Scott Rouse. Voting against the motion were none. The motion carried unanimously.

APPROVAL OF THE 25-26 BUDGET:

A motion was made by Kallie Gatzemeier to approve the following Hellgate Elementary 2025/2026 annual budget report with the understanding that the Hellgate Elementary Business Manager/District Clerk shall have the ability to slightly adjust the final budget totals once all final financial data has been sent to the school district from state and county financial department sources. The motion was seconded by Tom Cook. Voting in favor of the motion were: Rich Thornock, Kallie Gatzemeier, Beth Herron, Tom Cook, and Scott Rouse. Voting against the motion were none. The motion carried unanimously.

DISCUSSION ITEMS/ANNOUNCEMENTS:

There was no discussion at the meeting.

COMMITTEE REPORTS:

There were no committee reports at the meeting.

PRINCIPALS' REPORTS

Building 1: Absent

Building 2: Absent

Building 3: Absent

Building 4: Absent

Special Education: Absent

Curriculum: No Report

NEXT MEETING DATE:

The next regular meeting will be September 8, 2025 at 6:00 p.m.

PUBLIC COMMENT:

There was no public comment at this time.

ADJOURN

The meeting adjourned at 2:13 pm.

Tom McLaughlin, Board Chair

Justine Reese, Business Manager/Clerk