Community Use of School Facilities

School facilities may be available to community organizations during non-school hours when such use does not: (1) interfere with any school function or affect the safety of students or employees, (2) affect the property or liability of the School District, or (3) conflicts with Board policy. The use of school facilities for school purposes has precedence over all other uses. The District reserves the right to cancel previously scheduled use of facilities by community organizations and other groups. The use of school facilities requires the prior approval of the Superintendent or designee and is subject to applicable procedures.

Persons on school premises must abide by the District's conduct rules at all times. Terms of use can be found in the "*Regulations and General Conditions for Use of District 99 Facilities*" on the District's website.

Categories of Groups for Rental/Usage of Facilities

Category Group A: Groups sponsored by District 99, established for the sole benefit of District 99, and/or initiated by District 99 and local governmental entities serving District 99.

- Student Groups
- Parent Groups/Booster Clubs
- District 99 Education Foundation
- Associated Elementary Districts 58, 60, 61, 66, 68
- Local Governmental Entities Serving District 99
- Downers Grove Area Caucus

Category Group B: Feeder programs that will directly benefit District 99 programs that are a Downers Grove Park District Affiliate or can adhere to the DGPD Affiliate Criteria and Conditions.

- Community youth sports clubs with at least 60% of the feeder program participants residing within the district boundaries of District 99 at the time of rental request
- Community youth activities clubs with at least 60% of the feeder program participants residing within the district boundaries of District 99 at the time of rental request

Category Group C: Not-for-Profit Community Groups and Educational Institutions.

- Not-for-Profit Community Groups whose membership resides primarily within the District 99 boundaries, such as:
  - Community youth sports clubs with less than 60% of participants residing within the District boundaries of District 99
  - Service Clubs (i.e., Rotary, Lions, Kiwanis)
  - YMCA
  - Fraternal Order of Police
  - American Cancer Society
- Educational Institutions such as:
  - Parochial and private schools located within District 99 boundaries

Category Group D: Other Entities.

- For-Profit/Private Entities and Individuals
- Groups whose membership reside primarily outside District 99 boundaries
- Parochial and private schools outside District 99 boundaries

Graduation Ceremonies: The costs for indoor Graduation Ceremonies of partner elementary districts (Districts 58, 60, 61, 66 and 68) are waived. The partner districts will assist with supervision and custodial/maintenance needs.

Category Group A may be granted use of school facilities at no cost during regularly staffed hours. However, they may be charged a fee for actual costs incurred, at the discretion of the District, for items such as washrooms or supervisors in the event of a large crowd, or if extraordinary requests such as stadium lights or non-standard air conditions are needed. Fees and costs shall apply to all other Category Groups granted use of facilities at any time in line with the "*Regulations and General Conditions for Use of District 99 Facilities*." Facility Rental Fees can be found on the District's website.

Members of Group A and educationally related partners may be allowed to use school facilities during the school day with the permission of the Superintendent or designee.

The fee schedule, based on the rental Category Group, and terms of use shall be prepared by the Superintendent and be subject to annual approval by the School Board.

The Superintendent is authorized to establish intergovernmental agreements with other District 99 based governmental bodies for use of school facilities which may supersede use by other groups.

The Board shall have the final authority for granting or refusing any request for use of facilities and may waive or amend current rules or regulations affecting such use without prior notification.

Adopted: 12/15/80
Revised: 6/20/94; 2/24/03, 11/21/05, 4/21/14; 10/17/22; 10/20/25