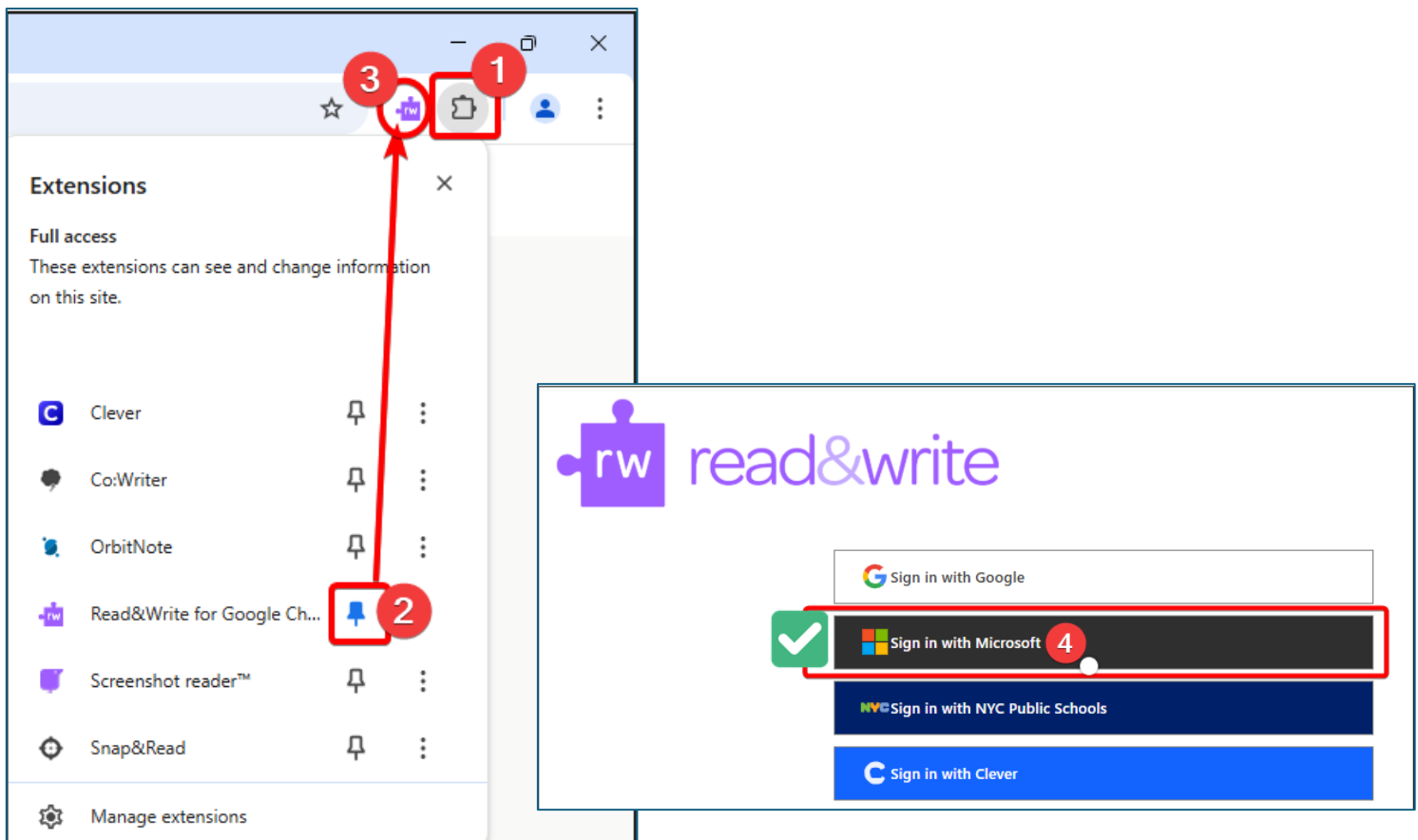# Read&Write Extension for Google Chrome

Read&Write is a Google Chrome extension available to all ACSC students and staff. It replaces both the Snap&Read and Co:Writer extensions for read-aloud and text to speech tools.
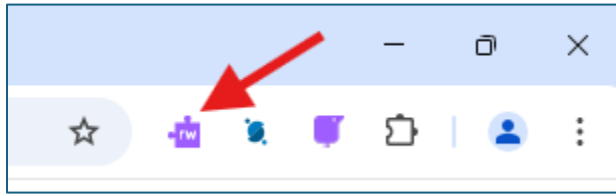
Initial Read&Write Setup

Read&Write is already installed on ACSC devices within the Google Chrome browser - just turn it on and sign in.

1. In Google Chrome browser, click the small puzzle piece icon to the right of the web address bar.
   - This opens a list of available extensions. If you don't see *Read&Write for Google Chrome* in the list, restart your computer.
2. Click the pin icon next to Read&Write to pin the extension to your browser so it will always be available.
   - You can also pin the related extensions: *Screenshot Reader* and *OrbitNote*.
3. Now click the pinned Read&Write icon (purple puzzle piece) to the right of the web address bar.
4. Click the '**Sign in with Microsoft**' option. Enter your ACSC email address and network password.

How to Launch the Read&Write Toolbar

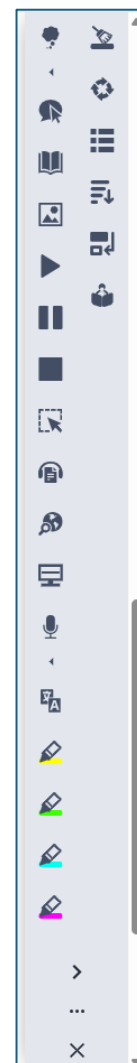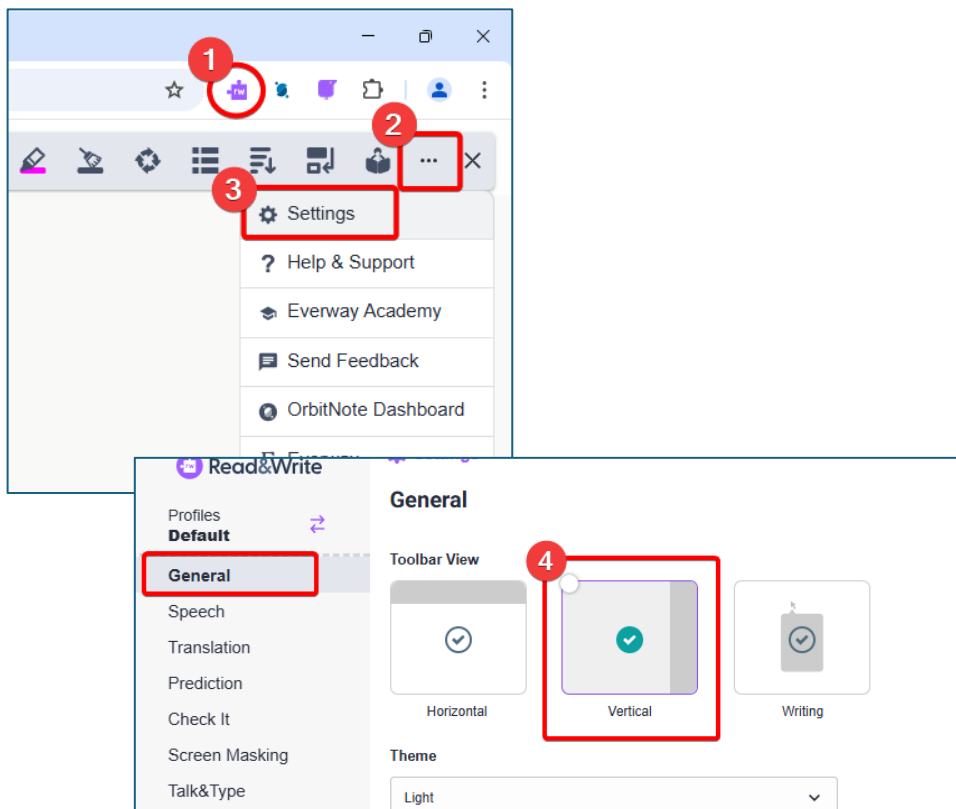Click the pinned Read&Write icon (purple puzzle piece) to launch it on any browser tab.

It can be slow to launch. Clear your browser history to help with slow loading of the Read&Write toolbar.

Toolbar Settings

You can switch the toolbar to vertical mode to mimic the previous Snap&Read experience.

1. First launch the toolbar on any browser tab by clicking the extension icon.

2. Click the 3-dots on the Read&Write toolbar.

3. Select '**Settings.**'

4. On the General tab, select '*Vertical*' Toolbar View.

Training and Support Resources

🔗 Check out the [TextHelp Academy](https://texthelp.com) for training videos and resources.

District Technology Trainer