

BOARD MEETING
Tuesday, October 28, 2025 at 6:30pm
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AGENDA

- I. REGULAR MEETING CALLED TO ORDER – Roll Call, Flag Salute
- II. OATH OF OFFICE – School Board Director
- III. AUDIENCE PARTICIPATION

The Brinnon School Board welcomes and recognizes the value of public input in its meetings. Your comments and input may address an item on the agenda or on any topic within the scope of the board's responsibilities. The board will allow for public comments at the beginning of every regular board meeting. Comments from the public will not be added to the agenda, and the board will not typically respond to these comments. However, the board will take these comments into consideration for future meetings. Please limit your polite and respectful comments to three minutes.

- IV. APPROVAL OF AGENDA (H000)
- V. APPROVAL OF MINUTES
 - I. September 30, 2025 Regular Meeting Minutes (H000.1)

- VI. FINANCIAL REPORT
 - I. Budget Status Report (H001)
 - II. Cash Flow Spreadsheet (H002)
 - III. AP Invoice Spreadsheet (H003)
 - IV. Enrollment (H004)

- VII. CONSENT AGENDA
 - I. Approve Payroll: September 2025, Final: \$121,599.43
 - II. Approve Accounts Payable Vouchers:

Vouchers pre-approved/due and released before this Board meeting:

Fund	Date	Voucher Numbers	Purpose	Amount
General	10/14/25,	#4602567–4602570,	Early payments due	\$1,754.93
General	10/24/25,	#9000001597–9000001602	ACH Payments	\$4,893.47

Approve AP Vouchers releasing this month:

General	10/28/25,	#201900061,	3 rd Quarter Comp Tax (Wire)	\$ 252.63
General	10/29/25,	#4602____–4602____,	Regular payments, est.:	\$21,541.57

Pre-approve for release before next Board meeting:

General Fund: laptops, General Fund early AP Vouchers for next month: phones, utilities, copier lease, Amazon Capital, credit card, F2S-produce & delivery fees, process ACH reimbursements & payments (including OESD, 6,000+), 11,000.

- III. Approve Payroll: October 2025, estimate: \$121,599.43
- IV. Addition of 1 Reading Corps Member - \$7,000
 - V. Approve WASBO Conference, May 13-15, Tacoma, plus \$1,000 (hotel, mileage, parking)
- VI. Second Read - Policy 3231 – Student Records (H01)
- VII. Second Read – Policy 3421 - Child Abuse, Neglect and Exploitation Prevention (H02)
- VIII. Second Read – Policy 4020 – Confidential Communications (H03)
- IX. Second Read – Policy 4040 – Public Access to District Records (H04)
- X. Second Read – Policy 5253 - Maintaining Professional Staff/Student Boundaries (H05)
- XI. Second Read - Policy 6210 - Purchasing: Authorization and Control (H06)
- VIII. Action Item with Board Discussion
 - I. Approve grant-funded restroom layout – individual toilets (H07)
- IX. Action Item with Board Discussion
 - I. Approve 2027 & 2028 levy authority (H08)
- X. STATUS OF THE SCHOOL – SUPERINTENDENT’S REPORT
 - I. Outdoor Education Funding – approximately \$6,000 (dependent on 5th/6th grade enrollment)
 - II. Grant applications being considered
 - i. Urgent Repair – due 11/12/25
 - ii. Healthy Kids, Healthy Schools - \$200,000 limit - due 1/7/26
 - iii. Infrastructure - \$500,000 limit – due 5/30/26
 - III. Brinnon Youth Club grant awarded (thank you, Mike Reynolds) - \$6,170
 - i. Run Club
 - ii. Flag Football
 - iii. “Get Going Club” - outdoor activities, drama, cooking, etc.
 - iv. CNC (Computer Numerical Control)
 - IV. PTO Fall Festival Report
 - V. Upcoming Dates
 - i. Oct 29 8:00am Picture Retakes
 - ii. Nov 5, 6, 7 11am Early Release for Parent Teacher Conferences
 - iii. Nov 11 No School – Veteran's Day
- XI. BOARD MEMBERS REPORTS
 - I. JCEP (Jefferson County Educational Partnership) report

XII. EXECUTIVE SESSION

- I. Discuss the performance of a public employee – no action will be taken

XIII. ADJOURNMENT