



RICHMOND PUBLICSCHOOLS
Procurement & Property Management
2325 Maury Street
Richmond, VA 23224

NOTICE OF SOLE SOURCE AWARD

POSTING DATE: October 27, 2025

COMMODITY: 92400 - Educational Training Services

SOLE SOURCE #: 25-7145-10

CONTRACTOR/VENDOR: Write Brain LLC
554 N. Larchmont Blvd.
Los Angeles, CA 90004

Pursuant to Section 2.2-4303(E) of the Virginia Public Procurement Act, Notice is hereby given that Richmond Public Schools has determined there is only one source practically available for the commodity listed above. Therefore, RPS awarded a sole source contract to the above referenced vendor.

Michal N. Ketner

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Procurement Officer
mketner@rvaschools.net