



Vocational Nursing Program's Frequently Asked Questions

Topics

[VN Program Requirements](#)

[CASAS Placement Test](#)

[Transcripts](#)

[Medical Terminology](#)

[CNA & Medical Assistants](#)

[Basic Math Assessment](#)

[Background Checks](#)

[Financials](#)

VN Program Requirements Q & A's



Q

What Official Transcripts are required for the VN Program?

High School Diploma, GED or HiSet (Foreign Transcripts ok, must be evaluated prior to submission)

A

Medical Terminology

Medical Assistant (if applicable)

College/University Transcripts (optional)

Q

I am currently an EMT and perform Medical Assistant duties, can I apply?

A

No, you must have official Medical Assistant transcripts with clinical component or have an active non expired CNA certification.

Q

Do I have to have a current BLS/CPR certificate prior to applying?

A

No, however you will be required to obtain a BLS/CPR certification prior to the start of clinical rotations. More information will be provided to applicants upon acceptance into the program.

Q

Do I have to submit my High School Transcripts if I have a AA or BA degree?

A

Yes, Official High School Transcripts are required. You may submit additional college/university transcripts, however this is optional.

Q

My Official Transcripts will not be ready before the application deadline, can I still apply?

A

Yes, you may apply. however, failure to submit all required documents will result in an incomplete application and will not be considered for selection.

Q

What if my professional references do not complete the form before the application deadline?

A

3 Professional Reference online forms must be completed and received by the application deadline to be considered for selection.

CASAS CTE Placement Test Q & A's ☰

Q

I took the CASAS CTE test but did not get a score of 247 or higher. Can I sign up for another test right away?

A

If a VN applicant scored a 246, they may reschedule right away. If they scored 245 or below they must wait 60 days to retest or complete 40 hours of Adult Basic Education instruction before retesting.

Q

I took a placement test at another Adult School, will Visalia Adult School accept that score?

A

No, you must have a CASAS CTE placement test score on file with Visalia Adult School.

Q

I have a qualifying score on file, can I take the test again to increase or improve my score?

A

Yes, however the CASAS CTE placement tests have to be at least 60 days apart per our testing policy.

Q

I took the CTE placement test a few years ago, do I need to retest?

A

No, if your CASAS CTE test score is in our current system you do not need to retest.

Q

How do I find out if I have a qualifying CASAS CTE test score on file with Visalia Adult School?

A

VN Applicants can call Student Services at 559-730-7646

Q

Do I need a physical copy of my CASAS CTE test score to submit at the time of my VN application appointment?

A

As long as the VN applicant completed the online registration and online application, Visalia Adult School will print the score at the time of the applicants appointment.

Transcripts Q & A's



Q

What are Official Transcripts? And how do I obtain them from my previous school?

A

Official Transcripts are an unopened transcript signed and sealed from an Accredited School. You must contact your previous school/institution to get details on how to request an official transcript through them.

Q

What if Visalia Adult School is the one that has my official records, do I need to pay?

A

No, VN applicants are not charged for official transcripts when applying for the Visalia Adult School's VN program. It is the applicants responsibility to indicate on their VN application which program(s) have been completed at VAS.

Q

How do I get my official transcripts to Visalia Adult School?

Physical copies: VN Applicants must schedule an appointment to submit their official transcripts

A

Electronic copies: Must be emailed to vasinfo@vusd.org from the issuing educational institution.

Q

Does Visalia Adult School VN program accept Foreign transcripts?

A

Yes, Foreign transcripts must be evaluated to ensure it is equivalent to high school diploma within the United States. Please click [here](#) for more details.

Q

How long does it take to receive an official transcript?

A

Most requests will take 5-7 business days or more to process. Each school/Institution has their own turn around policy, therefore, plan accordingly.

Q

Will Visalia Adult School request official transcripts on my behalf from another educational institution for the VN program?

A

No, it is the VN applicants responsibility to request their official transcripts. Unofficial transcripts will not be accepted.

Medical Terminology Q & A's



Q

For the Vocational Nursing Program, which school/institutions will Visalia Adult School accept Medical Terminology from?

A

It must be from an accredited school/institution such as: Visalia Adult School, Tulare Adult School, Community Colleges (ie. COS, West Hills, Fresno City) UC's (ie. UCLA) CSU's (ie. Fresno State), ect. Correspondent schools and CEU's will not be accepted.

Q

Are online Medical Terminology courses acceptable for the VN program?

A

Online hybrid courses from an accredited institution may be acceptable. Meaning: It is instructor lead with some in-person learning. Must have a letter grade issued and be on a transcript.

Q

I took Medical Terminology more than 5 years ago, do I have to take it again?

A

Yes, Medical Terminology must have a completion date within the last 5 years of the VN application deadline.

Q

How do I know if Visalia Adult School will accept my Medical Terminology transcript?

A

If an applicant is unsure it will be accepted, they can submit a transcript to the VN Program Coordinator for review

Q

I am currently enrolled in a Medical Terminology course, can I still apply?

A

Yes, you may apply. However, failure to submit all required documents by the application deadline will result in an incomplete application and will not be considered for selection.

Q

Medical Terminology was included in another course I took. Will it be accepted?

A

Medical Terminology cannot be a topic within a course. It must be listed on a transcript as a stand alone course with a letter grade of 'C' or better

CNA & Medical Assistant Q & A's



Q

My CNA certification expired, can I still apply?

A

No, your CNA certification must be active and the applicant's name must be present on the CDPH's L&C's verification search.
<https://cvl.cdph.ca.gov/SearchPage.aspx>

Q

I recently passed my CNA state exams, but I have not received my physical CNA certification card in the mail. Can I still apply?

A

You may apply only if your name appears in the CDPH's L&C's verification search. <https://cvl.cdph.ca.gov/SearchPage.aspx>

Q

Will Visalia Adult School accept my MA certificates as proof of completion?

A

No, an official transcript must be provided with clinical component (back office)

Q

It's been more than 5 years since I've worked as a Medical Assistant. Can I still apply?

A

No, to apply as a Medical Assistant applicants must have a course completion date 2 years or less from the application deadline **OR** have 1 year MA work experience in the clinical setting within 5 years of the application deadline.

Q

What is considered "Relevant MA Work Experience"?

A

A current letter (on letterhead) providing job title, length of service, and job duties; signed and dated by your employer.

Q

If accepted into the VN program, do I need to keep my CNA certification active for the length of the program?

A

Yes, you should maintain your CNA certification throughout the length of the VN program.

Basic Math Assessment Q & A's



Q

How do I sign up for the Basic Math Assessment?

A

Applicants who meet all the requirements by the application deadline will be contacted by Visalia Adult School to schedule the Basic Math Assessment

Q

How do I study for the Basic Math Assessment?

A

It is Basic Math Skills: addition, subtraction, multiplication & division. All possible with 3 digits or more, nothing that requires a calculator.

Q

Can I use a calculator during the Basic Math Assessment?

A

No, calculators or other electrical devices are not allowed during testing. Including smart watches

Q

What do I need to bring with me for the Basic Math Assessment?

A

A current CA DL/ID is required for testing. Please leave all other belonging at home or in your car. No purses, wallets, backpacks, water bottles/containers are allowed in the testing facility. Car keys are ok.

Q

I have been working as a Medical Assistant for 15+ years, do I still need to take the Basic Math assessment?

A

Yes, it is mandatory.

Q

I have taken the TEAS test at another school/institution. Do I still have to take the Basic Math Assessment?

A

Yes, the basic math assessment is not the same as the TEAS test. Visalia Adult School does not offer the TEAS test.

Background Check Q & A's



Q

Do I get a background check done as part of my prerequisites before I am accepted into the VN program?

A

No, VN applicants who are accepted into the VN program will receive additional information on how to obtain their background check

Q

Can you tell me in advance if my criminal conviction will prevent me from obtaining my LVN licensure?

A

No, it is the Board of Vocational Nursing and Psychiatric Technicians who evaluates the official criminal records and supporting information to determine whether an application should be granted or denied.

Q

What happens if I am accepted into the VN program and then my background check results are flagged?

A

If at any time during the process of this program, someone's background check is "flagged" they will immediately be removed from the VN program.

Q

Can I challenge the results of my background check?

A

No, it is Visalia Adult School's VN programs policy. However, if steps are taken to have your background cleared in the future, we encourage you to re-apply for the VN program once it has cleared.

Financial Q & A's



Q

Does Visalia Adult School offer Financial Aid (FASFA)?

A

No, we are not a Title IV Institution which means we are public based, non-tuition. Visalia Adult is registration fee based and students self pay.

Q

Does Visalia Adult accept cash for the registration fees?

A

Cash is not accepted for registration fees. Acceptable form of payment are: Credit/Debit cards (no American Express), Money Orders, or a Cashiers Check.

Q

Is the FULL amount of the VN program due at the beginning of the program?

A

No, Visalia Adult divides program costs. Each term has an amount due for that semester. See cost expense example here

Q

Can I use a family member or friends credit/debit card to pay for my registration?

A

As long as the applicant and the person who's name appears on the card is present at the time of purchase and has a valid identification with them, then yes. (must have physical ID, photos of ID will not be accepted)

Q

Does Visalia Adult accept workforce grants?

A

Yes, we accept CalWORKS, Employment Connection, King County JTO, DOR. etc. For more information on Financial Sponsorships click here.