

**QUINTON BOARD OF EDUCATION
REGULAR MEETING MINUTES
Thursday, September 25, 2025**

RECESS INTO EXECUTIVE SESSION

Moved by M. Sites and seconded by L. Winkels that the Board of Education approve adopting the resolution to adjourn into executive session at 6:36 pm.

**QUINTON TOWNSHIP BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be 90 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ☐ 1. Confidential matters per statute or court order
- ☐ 2. Matters that would impact rights to receive federal funds
- ☐ 3. Unwarranted invasion of individual privacy
- ☐ 4. Collective bargaining with the Quinton Education Association
- ☐ 5. Acquisition of real property or investment of public funds
- ☐ 6. Tactics or techniques utilized in public safety procedures
- ☐ 7. Litigation, contract negotiations, or attorney-client privilege
- ☒ 8. Personnel matters - **Contractual**
- ☐ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Unanimously approved by voice vote. Motion carried.

**J. Longo arrived 6:59PM*

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Moved by J. Nacucchio and seconded by T. Scull that the Board of Education resume the public portion of the meeting at 7:03 pm.

Unanimously approved by voice vote. Motion carried.

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 pm on September 25, 2025.

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Mrs. Jeannette Harrington, Board President, led the group in the pledge to the flag.

Mrs. Jeannette Harrington, Board President, called the meeting to order at 7:05 pm.

The New Jersey Open Public Meetings Statement was read by Mrs. Harrington. Notice of the meeting was published in the South Jersey Times, the Elmer Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Joseph Longo, Zachary Mayer, Joanne Nacucchio, Tracy Scull, Michael Sites, Lawrence Winkels, Jeannette Harrington

Members Excused: None

Members Absent: Anthony Mott, and Abram Norman

Also Present: Joseph Bollendorf, Interim Superintendent
Gwen Herman, Principal
Kristina Scarpa, Board Clerk
Members of the Public (sign-in sheet on file)

PUBLIC COMMENT:

Moved by J. Nacucchio and seconded by M. Sites that the Board of Education open the Audience Participation portion of the meeting at 7:06 pm.

Unanimously approved by voice vote. Motion carried.

Jennifer Watt: States that she does not need a response. Asked why the board meetings are not recorded. People want to know what's going on in the school. Recordings would help because minutes are inaccurate. Might help to mitigate this issue. Problems in the township trickle down to problems in the school. Most parents are working parents so they can not make the meetings. There are no links on the agenda provided to the public. Are they available to the public?

CLOSURE OF THE PUBLIC COMMENT PORTION OF THE MEETING

Moved by M. Sites and seconded by Z. Mayer that the Board of Education close the Audience Participation portion of the meeting at 7:09 pm.

Unanimously approved by voice vote. Motion carried.

MINUTES

Moved by J. Longo and seconded by J. Nacucchio that the Board of Education approve the regular minutes for the August 28, 2025 meeting.

Unanimously approved by voice vote. Motion carried.

BOARD OF EDUCATION BUSINESS

Moved by T. Scull and seconded by L. Winkels that the Board of Education approve the following item(s):

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A. OLD BUSINESS

1. The NJSBA Workshop 2025 will be held from Monday, October 20 through Thursday, October 23 at the Atlantic City Convention Center. Registration and housing are currently open.

B. NEW BUSINESS - Discussion

C. Superintendent's Update - Discussion

D. Principal's Update - Discussion

Unanimously approved by voice vote. Motion carried.

SUPERINTENDENT REPORT

Moved by J. Nacucchio and seconded by J. Longo that the Board of Education approve the following item(s):

A. Building and Grounds

1. **Emergency Drills** - Approve the following emergency school drills:
Fire Drill - 9/12/2025
Security Drill (Lockdown) - 9/24/2025
Bus Evacuation Drill:
Date: 09/24/2025
Time: 8:15am
School: Quinton Township School
Location: 8 Robinson Street, Quinton, NJ 08072
Route #'s: C101, C102, C103, C104
Person(s) Supervising: Gwen Herman, Principal
Kristina Scarpa, Administrative Assistant
2. **Monthly Facility Self-Inspection List** - Review of the School Monthly Facility Self-Inspection List for September 2025 as completed by the Building and Grounds Manager.

B. Curriculum

1. **Yearly Program Offerings** - Approve the following yearly programs to be continued (depending on current health crisis):
Southwest Council:
 - Too Good for Drugs - 1st Grade
 - Footprints for Life - 2nd Grade
 - Too Good for Drugs - 3rd Grade
 - Keepin' It R.E.A.L. - 4th Grade
 - Media Ready - 5th Grade
 - Life Skills Training - 6th-8th GradeAmerican Heart Association - Jump Rope for Heart Program
LEAD - Kindergarten and 5th Grade
Career Education - All Grades
Social and Emotional Learning - All Grades

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Zones of Regulations- All grades

C. Administrative

1. **Paraprofessional Staff** - Approve submission of the Biannual Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2025-2026 School Year.
2. **Week of Respect** - Approve designation of the 2025 Week of Respect the week of October 6, 2025 through October 10th, 2025. Activities relating to these topics take place throughout the month of October.
3. **School Violence Awareness/Red Ribbon Week** - Approve designation of the 2025 School Violence Awareness/Red Ribbon Week the week of October 20, 2025 through October 24th, 2025. Activities relating to these topics take place throughout the month of October.
4. **Threat Assessment Team** - Approve the establishment of a Threat Assessment Team consisting of: Mindy Bacon, Dr. Ayrin Hnosko, Jackie Viereck, Gwen Herman, Shane Manuel and Trooper Anthony Francesco.
5. **Revised School Calendar** - Approve the revised 2025/2026 school calendar.
6. **Student Expectations & Discipline Handbook** - Approve the Student Expectations & Discipline Handbook as revised for date alignment for the 2025-2026 school year.

D. Personnel

1. **Engaged Instruction** - Approve Patti Coulthurst, Engaged Instruction, to provide twelve (12) days of coaching and professional development throughout the 2025/ 2026 school year. A total cost of \$14,400 paid through BRIDGE grant funding.
2. **Wildcat Gardening Club** - Approve Shannon Carlin as an advisor to participate in after school events once a week, as scheduled and approved for the 2025-26 school year; equipment and supplies will be ordered, per approval.
3. **Substitute List** - Approve the following individuals as substitutes for the 2025-2026 school year at the Board approved rate:
 - a. Cianna Weathers - Instructional
 - b. David Fedora - Instructional
 - c. Debra Garvine - Instructional
 - d. Lily Cole - Cafeteria/Recess Aide

Note: Individuals must complete all required paperwork and background check prior to beginning work.

4. **Level II OT** - Approve Level II Occupational Therapy student Elaine Esteron from Jefferson to shadow the district's shared services Occupational Therapist from

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October 6, 2025 through January 9, 2026, as previously approved by the SCSSSD/SCVTS Board of Education.

5. **Longevity** - Reinstate longevity stipend for 20 years of continuous service with Quinton Township School in the amount of 1,100 and 32 sick days for employee number: 97340434.
6. **Updated Contracts** - Approve the contracts for cafeteria aides to reflect new positions and the revised lunch schedule during the school day, with lunch periods now running from 10:18 AM to 1:24 PM.
7. **Extra-curricular position** - Approve the appointment of the following staff to the listed extra- curricular positions to be paid per Schedule B of the negotiated agreement for the 2025-2026 school year:

I&RS Assistance Committee Member

Ashley Danter (Chair - Sept - Dec, prorated)

Jackie Viereck (Chair - January - June, prorated)

E. Facilities Use - Approve the following requests for use of facilities:

ORGANIZATION	CONTACT	DATE(S)	HOURS	EVENT	ROOM/ AREA
Good News Club	Joanna Bond	Tuesdays from 10/28/25 - 12/9/25	3:15PM - 4:45PM	Good News Club	Library or McCaughin's classroom.
Student Activities / 8th grade parents	Kellie Boyles	10/24/25	5:00PM - 8:00PM	Trunk or Treat	Parking Lot

F. Student Personnel

1. **Field Trips** - Approve the attached list of upcoming Field Trips for the 2025-2026 school year.
2. **Music Field Trip** - Wildcat Chord Ringers field trip requests.
 - a. Fundraising Plans, Plans 2
 - b. California Trip
3. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the first reading for the period of September 4, 2025 to September 25, 2025 with no incidents.

Roll Call: Ayes: (7) J. Longo, Z. Mayer, J Nacucchio, T. Scull, M. Sites, L. Winkels, J. Harrington
Noes: (0) Abstain: (0) Recuse: (0) Motion Carried.

I. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

Moved by J. Naccuchio and seconded by T. Scull that the Board of Education approve the following item(s):

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1. Board Secretary Certification - Table for October BOE Meeting

Board's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Quinton Township Board of Education certifies that as of **May 31st, 2025** and **June 30, 2025** and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I certify that as of **May 31st, 2025** and **June 30, 2025**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Quinton Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c) 4. And, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending **May 31st, 2025** and **June 30, 2025**.

2. Cash Reconciliation Report - Approve the cash reconciliation report - **Table for October BOE Meeting**
3. Transfers - Approve the transfer list for the month of - **Table for October BOE Meeting**
4. Bills to be Paid - Approve payroll and agency for the month of **August 2025** and the bills list for the month of **September 2025**.
5. Travel Expenses - Approve the payment of travel expenses incurred as a result of attendance by district staff and board of education members at trainings, meetings, educational/informational programs and workshops/seminars, as previously approved by the Superintendent.
6. Workshop/Seminar Requests - Approve the workshop/seminar requests, as previously approved by the Superintendent:

Staff	Location	Workshop/Seminar	Date	Cost	Travel
Ashley Danter	Virtual	I+RS Team Training	11/25/25	\$178.00	N/A
Joanna Bond	Virtual	I+RS Team Training	11/25/25	\$178.00	N/A
Gwen Herman	AC Conventi on Center	School Boards	10/21 - 10/23/2025	Group Rate Paid	\$236 Hotel Mileage plus Tolls
Olivia McAllister	Virtual	Next Steps for Families With a New Diagnosis	9/12/25	\$10.00	N/A

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Olivia McAllister	Virtual	Supporting Siblings of Autistic Individuals	9/25/25	\$0.00	N/A
Karen Klaus	The Grove at Centerton	EIRC South Sub-fund Meeting	10/3/25	\$0	N/A
Kristina Scarpa	The Grove at Centerton	EIRC South Sub-fund Meeting	10/3/25	\$0	N/A

7. **Extraordinary Aid** - Accept the FY 2024-25 Extraordinary Aid in the amount of \$48,952.00
8. **Non-Public Transportation Reimbursement** - Accept the Non-Public Transportation in the amount of \$1,401
9. **Aid in Lieu Students** - Approve Aid in Lieu to be paid in two equal installments (January and June) to seven students per board approval.
 - a. Student number: 2839526877
 - b. Student number: 2861830822
 - c. Student number: 3540678522
 - d. Student number: 5416637172
 - e. Student number: 3585146757
 - f. Student number: 4170342915
 - g. Student number: 7677228466
10. **SC Health and Wellness Grant** - Approve the acceptance of the Salem County Health and Wellness Grant in the amount of \$3,000 to be utilized for staff trauma-informed books and the Health, Wellness and Multicultural Fair scheduled for October 23, 2025.
11. **Young Audiences Arts for Learning Grant** - Approve the application and acceptance of the Arts lab grant from Young Audiences in the amount of \$7,500.
12. **Out Of District Placements** - approve the student(s) listed below to be approved for Out of District Placement:

District Fiscally Responsible	Program/School	Student ID	Start Date	End Date	Account Number	Bd. Appr Rates
Quinton TWP	SCSSSD - Cumberland Campus	5646017997	9/1/25	6/30/26	11-000-100-565-0	25/26 Tuition: \$56,600.00

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Quinton TWP	SCSSSD - Cumberland Campus	2027963016	9/1/25	6/30/26	11-000-100-565.0	25/26 Tuition: \$56,600 1:1 Aide: 59,717.00
Quinton TWP	SCSSSD - Salem Campus	8430633643	9/1/25	6/30/26	11-000-100-565-0 20-250-100-560-0	25/26 Tuition: \$56,600.00
Quinton TWP	SCSSSD - Salem Campus	1369012024	9/1/25	6/30/26	11-000-100-565-0 20-250-100-560-0	25/26 Tuition: \$56,600.00
Quinton TWP	Commission for the Blind & Visually Impaired	6967649227	9/1/25	6/30/26	11-000-216-320-0	Level 1: \$2,541.00
Quinton TWP	Mary A. Dobbins School	9742750893	7/7/25	06/30/25	11-000-100-566	\$85,852.80 ESY and 25/26 Tuition

13. Transportation- Approve bus routes for the 2025-2026 school year and approve transportation contract with B. R. Williams, Inc. for one year from September 2025 through June 2026 as follows:

Route #	2024-2025 Route Cost for One Year	Renewal at CPI 1.50%	Renewal Amount Per Route
C108 (AM)	22,449.01	801.43	23,250.44
(PM)	22,449.01	801.43	23,250.44
C108 (AM)	22,449.01	801.43	23,250.44
(PM)	22,449.01	801.43	23,250.44
C101	33,979.17	1,213.06	35,192.23
C102	33,979.17	1,213.06	35,192.23
C103	30,635.45	1,093.69	31,729.14
C104	36,873.00	1,315.80	38,188.80
	225,262.83	Grand Total	233,304.15

Items 4-13

Roll Call: Ayes: (7) J. Longo, Z. Mayer, J Nacucchio, T. Scull, M. Sites, L. Winkels, J. Harrington
Noes: (0) Abstain: (0) Recuse: (0) Motion Carried.

REPRESENTATIVE TO SALEM CITY BOARD OF EDUCATION

1. The June, July, and August minutes are submitted for board review.

OTHER BOARD MEMBER AND COMMITTEE REPORTS - Discussion

RECESS INTO EXECUTIVE SESSION

QUINTON TOWNSHIP BOARD OF EDUCATION MINUTES

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Moved by J. Nacucchio and seconded by T. Scull that the Board of Education approve adopting the resolution to adjourn into executive session at 7:31 pm. No Board action will be taken upon return into public:

QUINTON TOWNSHIP BOARD OF EDUCATION RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be 90 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ☐ 1. Confidential matters per statute or court order
- ☐ 2. Matters that would impact rights to receive federal funds
- ☐ 3. Unwarranted invasion of individual privacy
- ☐ 4. Collective bargaining with the Quinton Education Association
- ☐ 5. Acquisition of real property or investment of public funds
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- ☐ 7. Litigation, contract negotiations, or attorney-client privilege
- ☒ 8. Personnel matters - **Contractual**
- ☐ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Unanimously approved by voice vote. Motion carried.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Moved by M. Sites and seconded by J. Nacucchio that the Board of Education resume the public portion of the meeting at 8:43 pm.

Unanimously approved by voice vote. Motion carried.

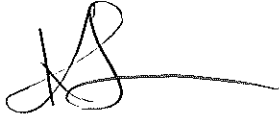
ADJOURNMENT

Moved by M. Sites and seconded by Z. Mayer that there being no further business to come before the Board of Education, the meeting be adjourned at 8:45 pm.

Unanimously approved by voice vote. Motion Carried.

Respectfully submitted,

QUINTON TOWNSHIP BOARD OF EDUCATION MINUTES
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A handwritten signature in black ink, appearing to read 'KS', with a long horizontal flourish extending to the right.

Kristina Scarpa
Board Clerk