



**Monomoy Regional School District - Monomoy Regional School Committee
Meeting Agenda for Thursday, October 9, 2025 at 6:00 PM
Monomoy Regional High School Library, 75 Oak Street, Harwich, MA 02645**

This meeting will be broadcast to Channel 22 as well as live-streamed/recorded to the [MRSC YOUTUBE CHANNEL](#)

Members present: Meredith Henderson, Ryan Clarke, Stephen Davol, Ryan Edwards, Betty Gray, Bre Rose, Brad Schiff, Jackie Zibrat-Long

Members not present:

Administrators present: Dr. Scott Carpenter, Robin Millen, Michael MacMillan, Melissa Maguire, Joy Jordon

AGENDA

A. Call to Order

The meeting was called to order at 6:00 PM by Meredith Henderson

B. Adjourn to Executive Session Roll Call Vote to adjourn to Executive Session pursuant to G.L. c. 30A (2,3) to conduct collective bargaining sessions or contract and/or to discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares it."

- MREA Unit A/B/C Sick Leave Buyback Grievance
- Monomoy Superintendent Search Contract

ROLL CALL VOTE: Meredith Henderson: aye; Ryan Clarke: aye; Stephen Davol: aye; Ryan Edwards: aye; Betty Gray: aye; Bre Rose: aye; Brad Schiff: aye; Jackie Zibrat-Long: aye

Regular Open Session to resume at approximately 6:30 PM.

The meeting resumed at 7:15 PM.

C. Approval of Meeting Minutes

- September 25, 2025

MOTION: Jackie Zibrat-Long moved to approve the minutes from September 25, 2025, seconded by Betty Gray.

The motion passes with 6 ayes and Meredith Henderson, Ryan Clarke abstaining from the vote

C. MRHS Student Representative

Student representative Maggie Powers shared an overview of events at the high school so far this year. The beginning of the school year featured a few significant events such as homecoming, spirit week and the traditional powder puff game, which the seniors won. The homecoming dance, themed 'Night in New York,' was another highlight that set a positive tone for the school year. Additionally, curriculum night allowed families to learn about the school year ahead.

Looking forward, the high school is gearing up for the production of 'The Outsiders,' with auditions already held and performances scheduled for November. Meanwhile, fall sports are in full swing, with field hockey and other teams performing well, and community fundraisers being organized to support various school initiatives, including the Hope Squad.

D. Public Comment: Speakers are limited to three minutes; additional time is at the discretion of the Chairperson

None

E. Reports and Discussions

- First Reading Policy Files: IM-MSP - Middle School Pathway Exploration Policy, File BEDC: Quorum, File BEDD: Rules of Order, File BEDF: Voting Method, File BEE: Special Procedures for Conducting Hearings, File BGB/BGC: Policy Adoption/Policy Amendment

Melissa Maguire discussed the new Middle School Pathway policy regarding career and technical education opportunities for middle school students, aiming to guide them towards future career paths. Ryan Edwards reviewed the remaining policies. All policies will be brought back for a second reading.

- Second Reading Policy Files: ADDA - Fingerprint Policy

VOTE REQUIRED

MOTION: Betty Gray moved to approve the Policy Files as presented to the School Committee, seconded by Ryan Edwards.

UNANIMOUS: the motion passes

iii. Response Letter to the Harwich Select Board

VOTE REQUIRED

Meredith Henderson presented a response letter written to the Harwich Select Board regarding their request made for a review of the Regional Agreement. She asked the Committee to vote on the letter at this meeting in order to send it to the Harwich Select Board with a copy to the Chatham Select Board on Friday morning, October 10, 2025.

MOTION: Brad Schiff moved to approve the Response Letter to the Harwich Select Board as presented to the School Committee, seconded by Ryan Edwards.

UNANIMOUS: the motion passes

iv. Letter from Harwich Select Board received 10/7/25

The letter sent to the School Committee from the Select Board of Harwich shared the budget message that was sent out to all departments and outlines how they're going into their budget process this year in an effort to be transparent.

v. FY27 Capital Plan Approval

VOTE REQUIRED

Michael MacMillan reviewed the capital planning process, discussing the need for timely investments in school facilities and technology to ensure long-term sustainability and effectiveness. The capital plan was done a little earlier this year because the Town of Harwich asked for the capital items that would impact them by October 15th.

MOTION: Jackie Zibrat-Long moved to approve the FY27 Capital Plan as presented to the School Committee, seconded by Brad Schiff.

UNANIMOUS: the motion passes

vi. Prior Year Encumbrances

VOTE REQUIRED

A payroll encumbrance from FY25 was discussed, involving a former employee's sick time payout that was overlooked when they left at the end of the 2024-2025 school year.

MOTION: Ryan Edwards moved to approve the payment of five thousand, two hundred and nineteen dollars and thirty seven cents in FY25 payroll costs not previously encumbered, as presented to the School Committee, seconded by Betty Gray.

UNANIMOUS: the motion passes

vii. October 1, 2025 Enrollment Report

Dr. Carpenter reviewed the October 1, 2025 enrollment numbers for the district. The total enrollment for the district was 1666 students, down 4.7% from last year's total enrollment which follows the trend Capewide of declining enrollment.

viii. Superintendent Search Timeline and Process

The Superintendent Search Subcommittee shared its timeline and process for selecting a new superintendent, highlighting the need for a quick recruitment to secure the best candidate. Discussions included the composition of the screening committee and the importance of thorough candidate vetting. The consensus among committee members is to add site visits for finalists into the timeline if possible.

F. Subcommittee, Representative, Liaison Reports

i. Superintendent Search Subcommittee

The Superintendent Search Subcommittee met with the MASC representative last week and created the timeline for the search as previously discussed.

ii. Finance Subcommittee

The Finance Subcommittee met last Monday and had a productive meeting while keeping in mind the needs of both towns, Harwich and Chatham, and the regional agreement and how we can continue to be good partners and support our budget planning and the town's budget planning going forward. The idea to use a phasing approach for some capital projects was discussed in hopes of spreading out projects over a number of years which would be better for the district's future budgets in general.

iii. MRMS Building Committee

The MRMS Building Committee has not met since our last meeting but will have more known information to share at the next School Committee meeting, including where the bids came in, the total budget and the contractor selected to move forward for the project.

G. Superintendent's Report

Our Parent University on School Safety held late last month was well attended and we want to thank Chatham Police Chief Mike Anderson and Harwich Police Chief Kevin Considine as well as a number of other public safety folks for being there to help share information and answer questions. The session was recorded and can be found on our website in the Parent University section.

October is National School Principal Month, so I wanted to recognize our fantastic team of principals and assistant principals.

And October 2 was Custodian Appreciation Day, so I also want to honor our incredible facilities team, who always go above and beyond.

Monomoy High School senior Solomon Antar won first place in the Protect Our Past film festival contest last weekend for his short film showcasing historic homes in Sandwich. You can find the link to his winning video on our website.

As part of a new employee recognition program, Monomoy has announced its district wide Staff Shoutout for September - Jessica Friedman! Jessica is a science teacher at Monomoy Regional High School, and advisor for the school's STEMInist club. Each month, the district will feature a staff member in its Staff Shoutout series. Staff members can be nominated by students, parents/caregivers, and colleagues for outstanding positive contributions to Monomoy schools at monomoy.edu/staffshoutout. Nominations for October are now open. Any staff members nominated in September can be nominated again, except for the honoree.

H. Action Items -Vote Required

- i. Second Reading Policy Files: ADDA - Fingerprint Policy

MOTION: Betty Gray moved to approve the Policy Files as presented to the School Committee, seconded by Ryan Edwards.

UNANIMOUS: the motion passes

- ii. Response Letter to the Harwich Select Board

MOTION: Brad Schiff moved to approve the Response Letter to the Harwich Select Board as presented to the School Committee, seconded by Ryan Edwards.

UNANIMOUS: the motion passes

- iii. FY27 Capital Plan Approval

MOTION: Jackie Zibrat-Long moved to approve the FY27 Capital Plan as presented to the School Committee, seconded by Brad Schiff.

UNANIMOUS: the motion passes

- iv. Prior Year Encumbrances

MOTION: Ryan Edwards moved to approve the payment of five thousand, two hundred and nineteen dollars and thirty seven cents in FY25 payroll costs not previously encumbered, as presented to the School Committee, seconded by Betty Gray.

UNANIMOUS: the motion passes

I. Presentation of the Warrants

Presentation of the Warrants Accounts Payable and Payroll Warrants were presented for MRSC member signatures.

J. Adjournment

MOTION: Jack Zibrat-Long moved to adjourn the meeting, seconded by Betty Gray.

UNANIMOUS: the meeting adjourns at 8:45 PM

Respectfully Submitted,
Roberta Simmons
Recording Secretary