

**2025-2026
HIGH SCHOOL 101
111G
Syllabus and Class Contract**

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I. West Fargo Public Schools Vision and Mission:

West Fargo Public Schools prepares all learners with the knowledge and skills to be contributing citizens in a rapidly changing world. We are dedicated to continuous improvement, engaging every student to become problem solvers and lifelong learners. Excellence is achieved through practices based in research, and by aligning all resources to support learning.

EDUCATING ALL LEARNERS FOR TOMORROW'S WORLD.

II. Daily Student Materials:

- Pencil and pen
- Paper
- iPad
- Student agenda issued by West Fargo High School

III. Schoology Information:

Students will occasionally need to access weekly lessons, assignments, links, etc. from the High School 101 Schoology course. It is important you know how to navigate Schoology and check regularly for updates, deadlines, etc. both for High School 101 and other courses.

IV. Course Overview:

This course was designed using feedback from previous freshmen classes to support the transition from middle school to high school. High school can be a steep learning curve- letter grades, courses for credit, graduation requirements, and elevated expectations are new challenges. High School 101 is organized to teach and reinforce high-school-level skills that can be used throughout all of your classes. The foundation of success in high school is solid habits, including being a good human being, staying organized, managing deadlines, and advocating for yourself! High School 101 will help you figure out how to do just that!

V. High School 101 Skills:

- Self-Advocacy
- Activity Involvement
- Respecting Boundaries
- Organization
- Time Management
- Adhering to Deadlines
- Understanding A-F Grades
- Awareness of Graduation Requirements
- Email Etiquette
- Knowing Yourself as a Learner
- Notetaking
- Study Skills
- Stress Management and Coping Strategies
- Reflection
- Academic Integrity
- Empathy and Gratitude
- Goal-Setting
- Choice Readiness
- Digital Hygiene and Citizenship
- Collaboration
- Following Directions
- Helping Your Community

VI. Behavior Expectations:

- Be **compassionate**. Treat yourself, your classmates, the teachers, and the school with respect and consideration.
- Show **responsibility**. Come to class on time, homework completed (when necessary), and ready with all materials.
- Practice **collaboration**. We are a classroom community. Many activities will require us to talk to one another or volunteer to share ideas with the entire class. Be kind and helpful to each other.
- Demonstrate **resilience**. Your passing grade in High School 101 not only contributes to your elective requirements for graduation but meets a North Dakota Scholarship requirement of competency in 21st century skills. Stay focused, recover from absences, and strive to get and do better with the skills you learn through this course.

VII. Important Procedures:

- **Plagiarism:** Plagiarism is unethical. Show the respect you would want for your hard work and do not claim something that is not yours, including utilizing Artificial Intelligence! Cutting and pasting sentences off the Internet into a word document or copying sentences directly from the Internet will not be permitted. Paraphrase what you have found by putting it in your own words. You may use direct quotes if you cite your source. Graded assignments that are plagiarized will receive a 0.
- **Cell Phone Use:** Per WFHS policy, cell phones must be out-of-sight and out-of-use from bell to bell.
 - 1st Offense: If a teacher asks for your cell phone and you hand it over respectfully, you'll get it at the end of the period.
 - 2nd Offense: The teacher will bring your phone to the Main Office where you can pick it up at the end of the day.
 - 3rd Offense: The teacher will bring your phone to the office. You will need to turn your phone into the Main Office for five days.
 - 4th Offense: The teacher will bring your phone to the office. It will remain in the Main Office until picked up by a parent/guardian.
 - If you refuse to hand over your phone, you will be sent to the Main Office.

- **Technology Use:** iPads are the property of West Fargo Public Schools and must be taken care of and used appropriately (see the Acceptable Use policy for more information). This is a reminder that abusing iPad privileges, like watching YouTube instead of completing assigned work, could result in the loss of the iPad.
- **Late Work:** All late work must be handed in before the end of the quarter or you will receive a 0 on the assignment(s).
- **Missed Work/Makeup Work:** Check with your teacher during advisory the following week to determine what you missed. All missing work must be handed in before the end of the quarter or you will receive a 0 on the assignment(s).
- **Tardiness:** A tardy is any situation in which you arrive to class late or unprepared. 5 unexcused tardies will result in a UV, which receive detention.
- **Inappropriate Language:** The words we use are powerful. We must choose them wisely and make sure they are not used to put one another down or degrade the classroom environment. School is professional space and your language in our classroom should reflect this.
- **Start of Class:** Enter class quickly and quietly. Pick up any materials by the door and then go directly to your assigned seat.
- **Food and Drink:** All drinks must have a spill-proof lid. Do not make a mess! Do not let your drink distract you from class or this privilege will be revoked. The only food allowed is teacher-provided.
- **End of Class:** The bell doesn't dismiss class, I do. You will be given permission to pack up your belongings and materials. Desk space and any mess made in class must be cleaned. If you borrowed a pencil, RETURN IT. No one is to crowd or open the door until given permission.
- **Class Participation:** Unless stated otherwise, ALWAYS raise your hand and wait to be called upon. Track the speaker with both your shoulders and your eyes. Keep your head up. This is a sign of respect. When having a class discussion, build on the ideas of others, ask further questions, challenge and disagree with your peers, provide evidence for your response, etc. Participation is important!
- **Leaving the Room.** If you need to leave the room for ANY reason, ask first AND THEN submit an eHall Pass to be approved. Only one person will be allowed out of the room at a time. Bathroom and water fountain use is limited to independent and group work time. As we are only together for 20 minutes, approval to leave the room will be very rare.
- **Materials for Class:** You must come to class with your agenda, iPad, pencil and paper. If you fail to bring a writing utensil to class, you must borrow one from me or a classmate. Pencils are available but MUST be returned. These supplies are not to leave the room.

VIII. Discipline Policy:

Level One: Friendly Reminder

Level Two: Verbal Warning

Level Three: Hallway Conference

Level Four: Office Referral

Other: Students may be recommended for a Behavior Intervention Plan, lose computer or group-work privileges or be required to move seats, write an apology letter, etc..

Rewards include:

1. Shout-outs
2. Classroom celebrations
3. Call home/note home to parent/guardian
4. Ability to participate in classroom/school-wide activities
5. Class-chosen seating arrangement
6. Choosing the music we listen to during class time

IX. Expectations for Your Teachers:

As your teachers, you should expect us to:

- Do all that we can to ensure your success in our class
- Treat you respectfully and fairly at all times
- Learn from you and about you
- Not let you "slack off" and hold you to HIGH expectations because we believe in you

X. Grading Scale:

This course is graded as pass/fail. This means, at the end of the year, you will receive either a SATISFACTORY (SA) grade (passing) or an UNSATISFACTORY (UN) grade (failing). All advisory courses, including HS 101, are worth .25 credit. By the end of the senior year, you could accumulate an entire additional credit due to advisory.

There are 10 assignments per semester. To earn a satisfactory grade, you must adequately complete 8 assignments. Sloppy, unfinished, or careless work is not adequate completion. Additionally, late and missing work is only accepted until the end of each quarter.

At the end of the year, you will have completed a total of 20 assignments. 16 need to be completed in order to receive a satisfactory grade for High School 101. If you do not receive a satisfactory grade, you do not receive credit for the course and will not have demonstrated proficiency in 21st century skills for North Dakota Scholarship eligibility.

Your grade will be determined by the following:

- Notetaking
- Study resource creation
- Email etiquette
- Updating your 4-Year Plan and Choice-Ready Dashboard
- Goal-setting
- Critical reading
- Other in-class, objective/skill-driven assignments

XI. Extra Help:

- If you find you need extra support for High School 101 please contact me and we will figure out a time to work together. I will help you to the best of my ability. I AM WILLING TO HELP! THAT'S WHAT I'M HERE FOR!
- Homework Room will be offered after school on Mondays and Thursdays from 3:40 to 4:30 in room 106E.
- There will be TWO WIN sessions offered each week to provide additional for HS 101 assignments.

This is your class: your opportunity to learn, ask questions, and challenge yourself. We encourage you to make the best of it and set yourself up for high school success!