



Finance & Operations Committee

September 18, 2025

MINUTES

Meeting called to order: Member Kehoe 5:00 p.m. **Board members:** Kehoe, Picard (Christenson absent) _____

District staff: Minnick, Lents, Rice, Tyszkiewicz, Meier, Jory **Guest Presenters:** B. Gesaman, N. Tindall/
McCarthy& Smith; D. Dinkeloo, A. Read/TMP Architecture _____

Citizen Representatives: Roderique, DeMers **Visitors:** Katie Kiolbasa, Megan Rutkowski/Parents from Farrand

Public Comments – Farrand parents Katie Kiolbasa and Megan Rutkowski raised concerns about cleanliness, air quality, HVAC issues, bond construction project scope, and construction traffic safety at drop-off. There is a lack of communication to the community. Ms. Minnick apologized, noting HVAC filters were replaced on 8/29/25, cabinet cleaning is scheduled, and recent air testing confirmed safe conditions. Mr. Lents, Ms. Minnick, and Mr. Gesaman attended a Farrand staff meeting to hear concerns; responsibilities for maintenance, operations, and construction safety were clarified. Mr. Gesaman reported Farrand's Open House was delayed to prepare the building, took responsibility for shortcomings, and confirmed contractors will clean unit cabinets, vents, ductwork, and windows. Mr. Lents pledged to work with district leaders and stakeholders to address issues, improve communication, and confirmed all Farrand work orders have been assigned to maintenance staff.

Approval of Prior Meeting Minutes – June 26, 2025 - approved.

Purchase of 2-Lane EVOLV Unit- Mr. Meier, P-CCS Director of Safety & Security, explained the need for mobile equipment to detect concealed weapons in order to enhance safety at campus events such as athletic events. P-CCS seeks approval to purchase a 2-lane mobile Evolv unit, which reliably detects firearms and knives while ignoring everyday objects, and is used nationwide. The unit is portable, and can scan 3,600–4,000 individuals per hour. The unit will be operated by security staff with SROs present at entrances. The purchase through Security 101, including setup, staff training, and four years of licensing and software updates, is \$159,666.25, and will be funded via the State of Michigan School Aid Act Section 31aa. This enhancement aligns with Strategic Goal B and addresses security concerns from recent security assessment. Mr. Kehoe suggested evaluating its performance, and if effective, consider purchasing additional units in the future.

Summer Construction Update – The bond team shares a presentation highlighting all of the progress on the summer construction projects, answering questions from the committee throughout. The presentation covers work at Farrand Elementary, East Middle School, West Middle School, the P-CEP North Stadium track, the Innovation Hub/Robotics addition, the Salem High School renovation, the P-CEP Tennis Court replacement, and the Canton HS Paving project.

BP #HS-7 – Salem HS Multipurpose Room Addition Preview- This bid package will address the final P–CEP campus multipurpose space, following the completion of Plymouth HS and Canton HS multipurpose rooms. Plans include the new addition, entrance and parking updates, weight room and athletic entrance renovations, gym floor replacement, elevator installation, and enhanced accessibility to the gym and pool deck. The budget recap reflects the original allocation and increases due to added ADA improvements, incorporating findings from a comprehensive ADA Accessibility Audit that exceed compliance requirements. The bid package is scheduled for release in late October, with Board approval expected in December. Mr. Kehoe highlighted the importance of engaging all stakeholders. This work at Salem HS will significantly impact parking and access for over a year, and the bond team is coordinating with building administration on planning, logistics, and communication.

BP #PCEP-4 Canton HS Baseball/Soccer Concessions Preview – The committee was given a preview of a future project at the P-CEP athletic facilities, which includes a new centralized concession building with team rooms and restrooms, as well as renovations to existing bathrooms, team rooms, and the current concession area. The project is scheduled to go out for bid at the end of October, with Board approval anticipated in December 2025. A slide shows the original budget estimate, though the estimated cost has increased due to the expanded scope needed to provide more ADA accessibility.

Farrand Elementary Construction Update – During Public Comment, the committee heard extensive discussion regarding Farrand Elementary’s ongoing bond construction work. Key topics included cleanliness, air quality, HVAC performance, project scope, construction traffic safety at drop-off, and communication with the community. Team members reported on recent HVAC filter replacement, air quality testing, and scheduled cleaning of cabinets, vents, ductwork, and windows. Roles and responsibilities for maintenance, operations, and construction safety were clarified, and all related work orders have been assigned. The Bond Team emphasized its commitment to improving communication and continuing to collaborate with staff and stakeholders to address these concerns.

Replacement of Vertical Lift – East MS – The platform lift at East Middle School is broken and cannot be repaired because parts are no longer available. The lift is essential for students, staff, and visitors with mobility needs to reach the gym. Without it, they must take a long, inconvenient route that does not provide the same safe or equal access. Only one vendor, A-4 Access, can supply and install a replacement. The cost is \$42,331.60, which includes shipping, installation, warranties, and one year of maintenance. Given the urgency and lack of repair options, it was recommended to move forward with this emergency purchase needed to restore safe and direct access to the gym.

Review of the 2025-2026 Finance & Operation Committee Master Calendar – Being the first meeting of the 2025–2026 school and fiscal year, the DRAFT Finance & Operations Committee master calendar was presented for review. Ms. Minnick highlighted key items and noted that the schedule aligns with budgeting timelines, state budget developments, regular finance reporting, and maintenance and operations updates.

Adjourn: 8:00 p.m.