

Meeting Minutes

C.H. Gullatt Elementary School Governance Council

Date: 9/24/2025

Time: 3:15PM

Location: Principal's Conference Room/Virtual

SGC Members: Kartisha Bentley (Principal), Felicia Hilton (Community Member), Lee Blitch (Community Member), Lakesha Beasley (Teacher), Trevarous Guffie (Teacher), Daisy Sanchez (Parent), Lisa Harrison (School Employee), Florence Barlow (School Employee), Keyuana Robison (Parent), Michael Richardson (Parent)

3:16PM Call to Order (Chair)

Meeting called to order at 3:19PM

3:25PM Action Item: Approve Agenda (Chair)

Motion- Hilton

Second- Harrison

All in Favor- Approved

3:27PM Action Item: Approve August 2025 Minutes (Chair)

Motion-Hilton

Second-Barlow

All in Favor- Approved

3:29PM Discussion Item: 2025-2026 Member updates

- Some members still have not completed the SGC required training
- Ms. Barlow will be attending the SGC officer training on 9/26
- Ms. Hilton will be attending the Cross Council training
- Need a parent replacement for Ms. Sanchez

3:31PM Action Item: Approve School Initiatives

- Will continue to utilize Beanstack
 - Gullatt was the top school in Zone 3
- XtraMath for math fluency

- Writing will continue in the building at various times depending on the grade level
- **Motion-** Hilton
- **Second-** Guffie
- **All in favor- Approved**

3:40PM Action Item: Approve Strategic Plan

- **Enhance performance for all students**
 - Increase Proficient and Distinguished by 6% for Math and ELA
 - Increase ELA from 24.3 to 25.6
 - Increase Math from 24.5 to 26
 - *Owners are Coaches, IST, and SDI*
- **Prioritize Safety**
 - Decrease ISS and OSS days
 - Decrease to 14 in 29 days (24 days or less)
 - *Owners are MTSS and Counselor*
- **Ensure SEC student performance increases**
 - Increase Proficient and Distinguished from 5.6 to 6 in ELA
 - Increase Proficient and Distinguished from 5.5 to 6 in Math
 - *Owners are SDI, IST, and CST*
- **Strengthen Employee Engagement**
 - Increase employee retention rate
 - Rate was 82% from 2024-2025
 - Increase by 6%
 - *Owners are Principal and Asst. Principal*
- **Deepen Community Connections**
 - Create and conduct parent/guardian surveys
 - Owners are Principal and Parent Liaison
- **Utilize fiscal resources effectively to support school academic process**
 - Provide more PD for staff
 - Support has been hired
 - Owner is Principal
- **Motion-** Hilton
- **Second-** Harrison
- **All in favor- Approved**

3:40PM Discussion Item: Principal and school Updates

- Staffing
 - 3 open positions still remain (2nd grade, ESOL, TAG)
 - Interviews are ongoing
- LU device
 - Device for the gym has been purchased

3:42PM Action Item: Approve the use of SGC funds to use for staff development

- **Motion-** Harrison
- **Second-** Barlow
- **All in favor- Approved**

3:46PM Discussion Item: Field Trips

- Buses cost \$400
 - \$1200 (3 per grade level)
- Increase grant writing to fund field trips
- 1 field trip per semester
- September is free entry for field trips in Georgia
- Fundraising Ideas
 - After school pajama event (dance and activities)
 - Skate party at school or Skatetown
 - Movie in the gym with the new “LU” device

4:10 Motion to end meeting by SGC Chair and seconded by Ms. Barlow

