

Date: March 11, 2025
Where Held: Library/Media Room
Members Present: B. Whitacre, J. Wratten, D. Brean, S. Karn, V. Nolan
Others Present:
Ronald Pavlus, Superintendent
Colleen Rutherford, Principal
Tiffany Lopesz, Business Manager
Christa Case, District Clerk
Parents/Community Members

Type of Meeting: Regular Meeting
Presiding Officer: B. Whitacre
Members Absent: 0

I. Pledge of Allegiance and Call to Order

Following the pledge, the March 11, 2025 Regular Meeting of the Board of Education was called to order at 7:00 p.m. by Board President, B. Whitacre.

II. Consent Agenda

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education approves the Consent Agenda consisting of Approval of: Treasurer's Report dated January 31, 2025; Warrants: **General Fund:** Warrant #58 dated February 28, 2025 in the amount of \$772.28, Warrant #59 dated February 14, 2025 in the amount of \$112,089.63, Warrant #61 dated February 18, 2025 in the amount of \$154,953.98, Warrant #62 dated February 28, 2025 in the amount of \$127,924.91, Warrant #64 dated February 27, 2025 in the amount of -\$143.23 (voided check), Warrant #65 dated March 5, 2025 in the amount of \$45,291.94; Cafeteria Fund: Warrant #11 dated March 5, 2025 in the amount of \$715, as presented.

Motion carried: 5-0

III. Communications, Reports, Announcements

A. Additions/Amendments to the Agenda

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education approves the Agenda for the March 11, 2025, as amended.

Discussion: Add Executive Session to discuss Brookfield Teachers' Association contract negotiations.

Motion carried: 5-0

B. Board President Communications:

-None

C. Principal Communications:

-Ms. Rutherford reported on the following items: expanding the FFA, expanding number of dual credit courses from 6 to 12, the special police officer has started, Plan Pilot, and the High School Musical. Fall notices will be mailed home at 25 weeks. Narcan training has been offered to students and will be offered to staff; a service paid for by Madison County.

D. District Clerk Communications:

-None

E. Business Communications:

-Ms. Lopesz reviewed the proposed 2025-2026 Budget. Increases and decreases were reviewed. The district only plans to purchase one bus this year.

F. Superintendent Communications:

-None

IV. Public Forum:

-The Honor Roll and High Honor Roll policy was discussed.

V. Old Business: None

VI. New Business:

A. CSE Recommendations

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education, upon the recommendation of the Superintendent, approves the provision of services as recommended by the Committee on Special Education for the following number: 12509, as attached.

Motion carried: 5-0

B. Approval of: 2025 Notice of Annual Meeting, Budget and Election

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education, upon the recommendation of the Superintendent, approves the 2025 Notice of Annual Meeting, Budget, and Election, as attached.

Motion carried: 5-0

C. Personnel: Appointment of Long-Term Instructional Substitute – Elementary Teacher

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Sarah Abrams to the position of Long-Term Instructional Substitute Elementary Teacher effective February 22, 2025 through June 27, 2025. Salary for this position is \$200 per day. Sarah currently holds Initial NYS certification in Physical Education.

Discussion: Mr. Pavlus shared that Sarah is currently filling the position previously held by Colby Thall and is working on her certification.

Motion carried: 5-0

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D. Personnel: Appointment of Instructional Substitute (Uncertified)

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Jack Elliott to the position of instructional substitute (uncertified) for the 2024-2025 school year. Salary for this position is per the BTA contract.

Motion carried: 5-0

E. Personnel: Appointment of Instructional/Non-Instructional Substitute (Uncertified)

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Makayla Rutherford to the position of instructional/non-instructional substitute (uncertified) for the 2024-2025 school year. Salary for this position is per the BTA contract.

Motion carried: 5-0

F. Personnel: Appointment of Boys Varsity Baseball Coach

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Robbie Reader to the position of Boys Varsity Baseball Coach for the 2025 spring season. Such appointments are contingent upon each coach obtaining all necessary clearance set forth by the Commissioner of Education prior to the first day of practice.

Motion carried: 5-0

G. Personnel: Appointment of Boys Modified Baseball Coach

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Kevin Abrams to the position of Boys Modified Baseball Coach for the 2025 spring season. Such appointments are contingent upon each coach obtaining all necessary clearance set forth by the Commissioner of Education prior to the first day of practice.

Motion carried: 5-0

H. Personnel: Appointment of Girls Varsity Softball Coach

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Katrina Townsend to the position of Girls Varsity Softball Coach for the 2025 spring season. Such appointments are contingent upon each coach obtaining all necessary clearance set forth by the Commissioner of Education prior to the first day of practice.

Motion carried: 5-0

I. Personnel: Appointment of Girls Modified Softball Coach

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Cassie Head to the position of Girls Modified Softball Coach for the 2025 spring season. Such appointments are contingent upon each coach obtaining all necessary clearance set forth by the Commissioner of Education prior to the first day of practice.

Motion carried: 5-0

J. Personnel: Approval of Sick Leave Bank Request

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education, upon the recommendation of the Superintendent, approves the request of Kallie Rollins to be eligible for 10 sick bank days from the BTA sick bank.

Motion carried: 5-0

K. Personnel: Appointment of School Bus Attendant

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Rebecca Tilbe to the position of School Bus Attendant effective February 4, 2025. Salary for this position is \$17.00 per hour.

Motion carried: 5-0

L. Approval of: Bond Resolution and Notice of Estoppel

Motion was made by S. Karn, seconded D. Brean, that the Board of Education, upon the recommendation of the Superintendent, approves the following resolution as presented:

BOND RESOLUTION DATED MARCH 11, 2025 OF THE BOARD OF EDUCATION OF THE BROOKFIELD CENTRAL SCHOOL DISTRICT AUTHORIZING GENERAL OBLIGATION BONDS TO FINANCE CERTAIN CAPITAL IMPROVEMENTS CONSISTING OF RECONSTRUCTION OF THE MAIN SCHOOL BUILDING AND FACILITIES, AUTHORIZING THE ISSUANCE OF BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE LEVY OF TAXES IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the qualified voters of the Brookfield Central School District, New York, at special meeting of such voters duly held on February 25, 2025, duly approved a proposition authorizing the levy of taxes to be collected in installments, in the manner provided by the Education Law, for the class of objects or purposes hereinafter described; and

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WHEREAS, the Board of Education, acting as lead agency under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder ("SEQRA"), has completed its environmental review and, on March 13, 2024, has duly adopted a negative declaration and has determined that the implementation of the type I action as proposed will not result in any significant adverse environmental impacts;

NOW THEREFORE, BE IT RESOLVED by the favorable vote of not less than two-thirds of all of the members of such Board of Education, as follows:

Section 1. The Brookfield Central School District shall undertake certain capital improvements to the School District's existing school buildings and facilities, as more particularly described in Section 3 hereof, and as generally outlined to and considered by the voters of the School District at a special voter meeting on February 25, 2025.

Section 2. The Brookfield Central School District is hereby authorized to issue its General Obligation Serial Bonds in the aggregate principal amount of not to exceed \$2,260,000, pursuant to the Local Finance Law of New York, in order to finance the class of objects or purposes described herein, and such amount is hereby appropriated therefor.

Section 3. The class of objects or purposes to be financed pursuant to this resolution (hereinafter referred to as "purpose") is certain capital improvements consisting of reconstruction of the Main School Building and facilities within the School District (each such building being a class "A" (fireproof and certain fire resistant) building as defined in Subdivision 11 of Paragraph a of Section 11.00 of said Local Finance Law), site improvements, and the acquisition of certain original furnishings, equipment, and apparatus and other incidental improvements required in connection therewith for such construction and school use.

Section 4. It is hereby determined and declared that (a) the aggregate maximum cost of said purpose, as estimated by the Board of Education, is \$2,460,000; and (b) the Brookfield Central School District's plan to finance the cost of said purpose is (i) to provide \$200,000 of available current funds for such costs; and (ii) to provide up to \$2,260,000 from funds raised by the issuance of said Bonds and the Bond Anticipation Notes hereinafter referred to; and (c) no money has heretofore been authorized to be applied to the payment of the cost of said purpose.

Section 5. It is hereby determined that the purpose is one of the class of objects or purposes described in Subdivision 97 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is thirty (30) years.

Section 6. The Brookfield Central School District is hereby authorized to issue its Bond Anticipation Notes in the aggregate principal amount of not to exceed \$2,260,000, and is hereby authorized to issue renewals thereof, pursuant to the Local Finance Law of New York in order to finance the purpose in anticipation of the issuance of the above described Bonds.

Section 7. It is hereby determined and declared that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipation of the sale of said Bonds, (b) the Bond Anticipation Notes authorized hereby shall mature within one year of the date of issuance thereof or such longer term as may be desired in accordance with the provisions of the Local Finance Law, (c) the Bond Anticipation Notes authorized hereby are not issued in anticipation for Bonds for an assessable improvement, and (d) current funds will be provided prior to the issuance of the Bonds or Bond Anticipation Notes herein authorized, to the extent, if any, required by Section 107.00 of the Local Finance Law.

Section 8. It is hereby determined and declared that the Brookfield Central School District reasonably expects to reimburse the general fund, or such other fund as may be utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 9. The faith and credit of the Brookfield Central School District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and Bond Anticipation Notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 10. The power to further authorize the sale and issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and the Local Finance Law of New York, including without limitation, the authority to determine whether to accept bids electronically to the extent allowed by the Local Finance Law, the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, all contracts for, and determinations with respect to credit or liquidity enhancements, if any, and to sell, issue and deliver said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and Local Finance Law, is hereby delegated to the President of the Board of Education or to the Vice President of the Board in the event of the absence or unavailability of the President. The President of the Board of Education, Vice President and the District Clerk are hereby authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution, and are hereby authorized to affix to such Bonds and Bond

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Anticipation Notes the corporate seal of the School District and to attest the same. The President of the Board of Education is additionally authorized (but not required) to execute and deliver a financing agreement with the Dormitory Authority of the State of New York and any other agreements and documents necessary to accomplish a financing, all as may be determined in the discretion of the President of the Board of Education.

Section 11. This resolution, or a summary hereof, shall be published in full by the District Clerk of the School District together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of said Bonds and Bond Anticipation Notes issued in anticipation of the sale of said Bonds may be contested only if such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or the provisions of law which should be complied with, at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 12. This resolution shall take effect immediately upon its adoption.

Motion carried: 5-0

VII. Executive Session

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education enters Executive Session at 7:59 p.m. for the purpose of discussing Brookfield Teachers' Association contract negotiations.

Motion carried: 5-0

B. Whitacre appointed T. Lopesz as Clerk Pro Tem in the absence of the District Clerk.

Board Member, S. Karn moved, seconded by Board Member, D. Brean that the Board returns to open session at 9:08 p.m.

Motion carried: 5-0

No action was taken by the Board following Executive Session

VIII. Adjournment

Motion to adjourn the March 11, 2025 meeting at 9:09 p.m. was made by S. Karn, seconded by D. Brean.

Motion carried: 5-0