



## **Ben Hill County Schools**

### **Ben Hill County 21st CCLC Program Teachers**

#### **Position Purpose**

Under the supervision of the CCLC Project Director and Site Director, the teacher will lead an innovative after-school course of study. This program will provide tutoring that connects with daily academics and teaches interpersonal skills, all based on the approved curriculum.

The teacher is expected to create a learning environment that is creative, flexible, safe, and effective. You will also be responsible for keeping students, parents, and administrators informed about student progress, goals, and expectations.

#### **Teachers**

**Reports to:** Site Coordinator

**Qualifications:** Must hold proper state certifications

#### **Essential Job Functions:**

- Participate in curriculum review and design.
- Implement a variety of effective instructional strategies consistent with lesson objectives.
- Diagnose and evaluate student abilities and progress in a timely and consistent manner.
- Monitor student progress and adjust instruction accordingly.
- Plan a program of study that meets the individual needs, interests, and abilities of the students
- Create a classroom environment that is conducive to learning.
- Assess the accomplishments of students on a regular basis and provide progress reports as required
- Refer students for alternative services as provided by the District (ESL, Reading, Special Reading).

- Effectively implement district initiatives.
- Effectively collaborate with department and grade level teachers

**Other Job Functions:**

- Abide by state statutes, school board policies and regulations.
- Attend meetings and perform duties as assigned by administrators or supervisors.
- Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
- Maintain accurate, complete, and correct records as required by law, district policy, and administrative regulation.
- Serve on committees as assigned.
- Remain current on instructional practices in education. (e.g., instructional technology)