



OCEAN VIEW SCHOOL DISTRICT
Huntington Beach, CA 92647

APPROVED

MEASURE R INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE

Meeting Minutes

Monday, January 27, 2025, 5:15 p.m.
Building A, Board Room

1.0 Pledge of Allegiance / Welcome / Introduction of Members

The meeting came to order at 5:15 p.m. with Chairperson Mark Bixby leading the group in the Pledge of Allegiance. Keith thanked the Committee members for their ongoing commitment and being available for these meetings.

Committee Members in attendance: Mark Bixby, Sally Frost, Kenneth Inouye, Crystal Mayer, Libbie Rector, Ellen Riley, and Patrick Marsh. The Committee currently consists of nine members and a quorum was met.

Representing the District: Keith Farrow, Assistant Superintendent, Administrative Services; Jim Choate, Executive Director, Facilities & Transportation; Timothy Golden, Director, Fiscal Services; Laura Leecing, Accounting Technician; and Cindy Pulfer, Administrative Assistant, Administrative Services. Guests included Milo Oostinga, Ledesma & Meyer Construction; and Jeffrey Zolan, DLR Architects.

2.0 Public Comments

There were no public comments.

3.0 Approval of Minutes – October 21, 2024

A quorum was met to approve the minutes of October 21, 2024. A motion was made by Mark Bixby, seconded by Libbie Rector to approve the minutes. The minutes were approved.

4.0 Expenditure Report

The Committee thoroughly reviewed the Expenditure Report (financial activity) for July 1, 2024, through January 15, 2025, (Vendor Summary Report and Detailed Transaction Report). Staff noted a few purchase requisition entries on the report that do not affect bond funds, as they were flagged during the workflow approval process and subsequently canceled. Staff answered other questions from Committee members. The Annual Financial Report (Audit) will be presented to the Committee at the next meeting, after it is presented to the Board of Trustees.

The Committee unanimously accepted the Expenditure Report and agreed that the expenditures to date are consistent with the bond language approved by the voters.

5.0 Public Comments

There were no public comments.

6.0 Other: Next meeting date: TBD

7.0 Adjournment

The meeting adjourned at 5:40 p.m. with a motion by Mark Bixby and seconded by Libbie Rector.