



Excellence and Equity in Education

Nancy Magee - County Superintendent of Schools

September 11, 2025

Raymond Giusti
President, Governing Board
San Bruno Park Elementary School District
500 Acacia Avenue
San Bruno, CA 94066

RE: Local Control and Accountability Plan and Adopted Budget – Fiscal Year 2025-26

Dear Board President Giusti:

The San Mateo County Office of Education (SMCOE) has completed its review of San Bruno Park Elementary School District's Local Control and Accountability Plan (LCAP) and Adopted Budget for the 2025-26 fiscal year pursuant to Education Codes 42127 and 52070.

A. LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP)

The County Superintendent is required to approve the District's LCAP if it is determined that the following criteria have been met:

- The LCAP adheres to the template adopted by the State Board of Education (*EC 52064*)
- The budget includes expenditures sufficient to implement the specific actions and strategies included in the LCAP
- The LCAP adheres to the expenditure requirements for funds apportioned on the basis of the number and concentration of unduplicated pupils (*EC 42238.02 and 42238.03*)
- The LCAP includes the required calculations to determine whether there is a carryover requirement, and if applicable, includes a description of the planned uses of the specific funds and a description of how the planned uses are to be considered as contributing towards meeting the increased or improved services requirement *{(EC 52070(d)(4))}*

The San Mateo County Superintendent of Schools has approved your Local Control Accountability Plan for the 2025-26 school year, pursuant to Education Code (EC) Section 52070.5(d). California Education Code requires the County Superintendent to review and approve the LCAP prior to the approval of the LEA's adopted budget per EC Section 42127(2). Your board approved LCAP will be posted on the SMCOE website.

B. ADOPTED BUDGET

In accordance with Education Code Section 42127, the County Superintendent of Schools has examined the Adopted Budget of San Bruno Park Elementary School District (the District) for fiscal year 2025-26 to determine if it complies with the criteria and standards adopted by the State Board of Education, allows the District to meet its financial obligations during the fiscal year, and is consistent with a financial plan that will allow the District to meet its multi-year financial commitments.

The County Office's review and analysis confirms that the 2025-26 Budget, adopted by the Governing Board on June 18, 2025, meets the requirements outlined in Education Code 42127(c).

The San Mateo County Office of Education **approves** San Bruno Park Elementary School District's 2025-26 Adopted Budget with the following comments:

The 2025-26 Adopted Budget shows a \$3.1 million decrease in the General Fund Balance. Compared to 2024-25 Estimated Actuals, deficit spending has decreased by \$1.1 million. Total revenues are projected to remain relatively flat as increases in property tax revenues have been offset with elimination of one-time revenues and carryover from all other revenue sources. Total expenditures have decreased by \$1.2 million. Salaries and benefits have increased by \$4.2 million due to the settled salary increases of 3.5% across all bargaining units. All other operating expenditures reflect a \$5.3 million decrease due to the removal of one-time funds, carryover, local donations and the completion of capital projects.

RESERVES

The state-recommended minimum reserve for San Bruno Park Elementary School District is 3% of total General Fund expenditures. The District is projecting approximately \$9.3 million in available reserves or 20.27 % of the total General Fund expenditures for 2025-26. This includes the Special Reserve Fund (Fund 17).

MULTI-YEAR PROJECTIONS (MYP)

Reserves are projected to decrease to 17.02% in 2026-27 and 14.03% in 2027-28. This includes the Special Reserve Fund (Fund 17).

Total revenues are projected to rise by \$480,000 in 2026-27 and \$976,000 in 2027-28 with property taxes averaging 2% growth across both years. All other revenue sources remain flat. Expenditures are expected to decline by \$278,000 in 2026-27 largely from attrition and reduced service and operating costs. In 2027-28, expenditures are projected to increase by \$590,000 due to on-going costs being adjusted for inflation by the Consumer Price Index (CPI).

DEFICIT SPENDING

The multi-year projections indicate deficit spending in the Unrestricted General Fund in the current fiscal year of \$1.8 million followed by deficits of \$1.6 million in 2026-27 and \$1.3 million in 2027-28.

The district has healthy reserves to absorb the deficits, however the County Office advises the District to closely monitor the budget to find solutions to eliminate ongoing deficit spending.

CASH FLOW

The District submitted a two-year cash flow projection showing a positive cash balance for every month for fiscal year 2025-26 and 2026-27. The projected ending cash balance is \$14.4 million in 2025-26 and \$12 million in 2026-27.

OTHER FUNDS

The District maintains positive fund balances across all other funds. Below is a summary of funds with notable changes in the 2025-26 Adopted Budget.

Child Development Fund (Fund 12): Revenues decreased by 25% and expenditures decreased by 20% compared to 24-25 Estimated actuals due to elimination of one-time resources.

There are no other significant changes in other District funds from 2024-25 Estimated Actuals to 2025-26 Adopted Budget.

SALARY NEGOTIATIONS

The District has settled negotiations for a 3.5% salary increase with all bargaining units for 2025-26 which was included in the 2025-26 Adopted Budget.

We commend the work done by district staff to develop this year's LCAP and Budget. Please contact us if you have any questions about our review of your district's 2024-25 LCAP or Budget.

Sincerely,



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Enclosures

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