



Windsor Village Elementary

SDMC Meeting Minutes

September 25, 2025

Attendees: Christopher Kemp, Jordan Jones, Valena Black, Desiree Moore, Glinys Velasquez, Danielle Arriola Phillips, Renato Calhoun, Shantelle Louis

The meeting began at 3:48 p.m. by Shantelle Louis, Chairperson.

Introduction: The principal introduced and welcomed the new committee members for the 2025-2026 school year. She explained the role of the committee.

Planning/Budget/Staffing:

- Our current enrollment is 549. Our projection was 587. We may have to “repay” the district due to our “under” enrollment (may be estimated about \$218,000)
- We are calling parents on the waitlist for our PK program. We have accepted a respectable number of 3-year-olds. We were given another PK teacher (centrally funded) to help accommodate the students on the waitlist.
- We have one teacher that was involved in a car accident and has been out for two weeks. She may be out for a few more weeks. A letter was sent home to the parents informing them that the principal was looking for a substitute. The principal will utilize the team leader and other admin staff to support the learning for the students.

Curriculum:

- We are once again an “A” rated campus. We received a score of 91! We have analyzed our data, and the principal has shared it with the staff, and we will work on our growth areas. Our school goal is to maintain our “A” rating.
- Our campus is using the HISD (NES) curriculum this year. We are in full implementation despite being a PUA campus. Each PLC and Teacher Service Day will be dedicated to understanding the curriculum and meeting district expectations.
- The 2025-2026 School Action Plan was reviewed. Principal Louis reviewed and discussed the 5 Key Actions which include improvements needed in the area of Reading, Math, Science, SPED, and EB students. Principal Louis discussed any costs that would be associated with accomplishing the goal. Teachers will receive coaching and feedback to help improve their delivery of instruction.

Other:

- The Fall Festival will be taking place next month. It will be held after school from 3-6 pm.

- We held Literacy on the Lawn last week and the turnout was great! We will continue to provide opportunities for families to come and support their students.

The meeting adjourned at 4:46 p.m.

Next Meeting, October 23, 2025, at 3:45 p.m.