

GEORGIA CYBER ACADEMY (GCA)
BOARD OF DIRECTORS REGULAR MEETING MINUTES
DATE: September 17, 2025 | TIME: 6:00 PM

Join Zoom Meeting
<https://georgiacyber.zoom.us/j/91883435754>
Meeting ID: 918 8343 5754
Passcode: 581497
OR
Dial-in: <tel:+16465588656>
Public Comment Policy

To sign up to speak during the public comment portion of the board meeting, please, email Keira Hopkins at executiveassistant@georgiacyber.org no later than 1:00 p.m. the day of the board meeting. Please, include your full name, title (parent, teacher, etc.), phone number and topic you wish to comment on. The Board encourages members of the public to offer comments and express opinions on both specific actions to be taken by the Board, as well as any other issues directly related to the operation of the School. In accordance with this policy, any individual may address the Board on agenda items during the public comment period as long as they meet any legal provisions governing participation at public meetings. Individuals may present either in-person or by telephone.

AGENDA

Board Attendees: Kenneth Asher, John Brooks, Dr. Brittny James, Dr. Juliann McBrayer, Dr. Adria Welcher, Alisha Birtha

Board Employees: Mike Kooi (Superintendent), Andre Hopewell (CFO), Ahoba Arthur (CAO)

Staff: Keira Hopkins, Executive Assistant, Jennifer Mitchell, Operations & Compliance Director, Gail Robertson, District Talent & Performance Coordinator

- I. Call to order
- II. Review and approval of August 2025 board meeting minutes
- III. Academic Oversight Committee Report
- IV. Governance Committee Report – including approval of new Acceptable Use Policy and revision of Governing Board Records Policy
- V. Finance Committee Report
- VI. Superintendent’s report – Mike Kooi – GCA Superintendent
- VII. PUBLIC COMMENT
- VIII. Next Board of Directors Meeting
- IX. Executive Session

ADJOURN

SUMMARY OF ACTIONS:

	MOTION	SECOND	VOTE
Motion to adopt August 2025 regular board meeting minutes as amended	Dr. Brittney James	John Brooks	Unanimous approval
Motion to adopt the Acceptable Use Policy	Dr. Brittney James	Dr. Adria Welcher	Unanimous approval
Motion to accept revised Governing Board records policy	Dr. Brittney James	John Brooks	Unanimous approval
Motion to enter into Executive Session	John Brooks	Dr. Brittney James	Unanimous approval
Motion to Adjourn	John Brooks	Dr. Brittney James	Unanimous approval

I. Call to order – Kenneth Asher

After determining the presence of a quorum, Kenneth Asher called the meeting to order at 6:03 pm

II. Review and approval of August 2025 board meeting minutes

- Motion to approve August 20, 2025 minutes – 1st – Dr. Brittney James – 2nd – John Brooks - Unanimous approval

III. Academic Oversight Committee Report - Dr. Juliann McBrayer

The Academic Oversight Committee, led by Dr. Julie McBayer, reported on the Academic Oversight Committee meeting, highlighting presentations about student mental health resources, dual enrollment success, and a new student orientation simulation that were presented by the Counseling and Family Engagement departments

IV. Governance Committee Report – Dr. Brittney James

The Governance Committee, chaired by Dr. Brittney James, provided updates on the strategic plan progress across three pillars, reviewed two policies including a new acceptable use policy aligned with Senate Bill 351, and discussed upcoming governance training dates in Macon and Atlanta. The board reviewed both the revised acceptable use policy and the updated governing board records policy during the meeting

- Motion to adopt the Acceptable Use Policy – 1st – Dr. Brittney James – 2nd – Dr. Adria Welcher - Unanimous approval

- Motion to accept revised Governing Board records policy – 1st – Dr. Brittny James – 2nd – John Brooks - Unanimous approval

V. Finance Committee Report – John Brooks & Andre Hopewell

Andre Hopewell reported that the benefits renewal rate decreased to 15%, indicating successful cost mitigation efforts. The financial report showed enrollment approaching a ceiling around 9,800 students, with projections to maintain an FTE count above 10,000. The committee reviewed year-to-date financials, which indicated a projected end-of-year surplus, though there was a temporary deficit in August due to delayed federal fund drawdowns. The balance sheet showed healthy cash reserves and strong CPF framework scores across key financial indicators. Andre also reported that the audit was completed with no significant deficiencies, and 1099s and D46 forms were submitted

VI. Head of School/Superintendent Report – Mike Kooi

Jennifer Mitchell provided enrollment data showing numbers trending above last year's levels, with 286 new students starting. Mike provided updates on several key topics. He reported that a group from the Georgia Charter School Association visited recently to observe teaching and see the brick-and-mortar operations. The enrollment window is now closed, with new mid-year enrollment expected to open in November. The compliance review portal is now open, with forms to be submitted by the end of October, and results are expected in December or January. Governance training sessions are scheduled for November 5-6 in Macon and February 11-12 in Atlanta

VII. PUBLIC COMMENT

No public comments

VIII. Next Board of Directors Meeting

Scheduled next board meeting for October 15, 2025

IX. Executive Session

- Motion to enter into executive session to discuss or deliberate the appointment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee 1st – John Brooks – 2nd – Dr. Brittny James

ADJOURN

- Motion to adjourn 1st – John Brooks – 2nd – Dr. Brittny James

Meeting adjourned without objection at 7:18 pm