

Board of Directors Monthly Meeting Agenda
Pine Lake Preparatory, Inc.
Wednesday, September 24th, 2025, at 6:30 PM

Attendees: Sarah Phillips Dorothy Gorman, Chris Cody, Bryan Thurtle-Schmidt, Bill Aull, Matthew Belmont, Ashton Watson, Matt Dellinger, Steve Buege

Absent: n/a

School Leadership Present: Andrew Mocerri, Sherri Fletcher, Shelly Sims, Brant Hyatt, Dr. Timothy Hoffmann, Lori Reuter, Meredith Miller

1. Call to Order and Conflict of Interest Reminder (6:31pm)
per NCGS 138A-15(e)

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

2. Mission, Vision and Values (6:34pm)

Mission - Pine Lake Preparatory prepares students for college, career, and a purposeful life.

Vision - The Pine Lake Preparatory community fosters an academically rigorous environment that enables everyone to lead a purposeful life founded on equity, inclusivity, and belonging.

Community Values - Perseverance, Respect, Integrity, Drive to Excellence, and Empathy

3. Public Comment (6:35pm)

- a. Mr. Chris Hartley, a Pine Lake Preparatory parent, provided a public comment. He requests the Board consider amending the current drug testing policy.

4. Board Business (6:38pm)

a) Approval of Open Meeting Minutes: 08.27.25 (For Approval)

- a. Move to motion made by: Sarah Phillips
- b. Second: Matthew Belmont
- c. Motion passed: Yes
- d. Anyone abstained: No

b) Approval of Closed Meeting Minutes: 08.27.25 (For Approval)

- a. Move to motion made by: Sarah Phillips
- b. Second: Ashton Watson
- c. Motion passed: Yes
- d. Anyone abstained: No

c) Board Committee Updates

- a. All committees met in advance of the monthly Board Meeting and reviewed in detail materials that will be reviewed at a higher level during today's meeting.
- d) **Policy Revisions (For Approval)**
 - 1. **Enrollment Priority Preference Policy (3120)**
 - a. Move to motion made by: Sarah Phillips
 - b. Second: Steve Buege
 - c. Motion Passed: Yes
 - d. Anyone abstained: No
 - 2. **Student Code of Conduct Policy (1130)**
 - a. Move to motion made by: Sarah Phillips
 - b. Second: Matthew Belmont
 - c. Motion Passed: Yes
 - d. Anyone abstained: No
 - 3. **Student Discipline Procedures Policy (1131)**
 - a. Move to motion made by: Sarah Phillips
 - b. Second: Steve Buege
 - c. Motion Passed: Yes
 - d. Anyone abstained: No

5. Financial Matters (6:43pm)

- a.) **June 2025 Dashboard: Fiscal Year-End Update (For Approval)**
 - a. Move to motion made by: Sarah Phillips
 - b. Second: Steve Buege
 - c. Motion Passed: Yes
 - d. Anyone abstained: No
- b.) **August 2025 Financial Dashboard**
- c.) **August 2025 Fundraising Dashboard**
- d.) **LITTLE Architects Change Order (For Approval)**
 - a. Move to motion made by: Sarah Phillips
 - b. Second: Ashton Watson
 - c. Motion Passed: Yes
 - d. Anyone abstained: No
- e.) **Bond Update – Sources and Uses**
 - a. The group reviewed the prepared materials.
- f.) **Cash Reserves and Investments Update**
 - a. The group reviewed the prepared materials.
- g.) **State Budget Update**
 - a. Mr. Mocerri provided an update that there is no set State Budget yet. This is not abnormal from prior years but does leave uncertainty on go-forward financials we depend on. The Board will continue to be updated on the State Budget at the next Board meeting.

6. Administrative Matters (7:00pm)

- a.) **Good News**
 - a. Dr. Hoffman shared good news about the PLP community at the Upper School, including 46 active clubs on campus providing something for every student to explore; AP Spanish attending The Pines; and an upcoming International Trip to Greece for some students after Fall Break.

- b. Ms. Lori Reuter shared good news about the PLP community at the Middle School, including 9/11 memorial support, participation in AI training, Fall Athletics, upcoming field trips to the Whitewater Center and nearly 20 active clubs on campus providing something for every student to explore.
 - c. Ms. Shelley Sims shared good news about the PLP community at the Lower School, including interactions with the Middle and Upper Schools (e.g., Start with Hello), 9/11 memorial support, participation in AI training, and celebration of Hispanic Heritage Month.
- b.) **Student Enrollment Update (Average Daily Membership)**
 - a. The group reviewed the prepared materials.
 - c.) **Student Achievement Report**
 - a. The group reviewed the prepared materials and held a general discussion.

7. Executive Session (7:25pm)

Motion to move into Executive Session b. § 143-318.11(a)(3&6) *To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee; or to consult with an attorney by the PLP Board of Directors in order to preserve the attorney-client privilege between the attorney and the Board, which privilege is hereby acknowledged.*

- a. Move to motion made by: Sarah Phillips
- a. Second: Ashton Watson
- a. Motion passed: Yes
- a. Anyone abstained: No

8. Resumed Open Session and Vote as Needed (7:58pm)

The Board resumed open session and handled Board Business (note: Ashton Watson and Matt Delligner were no longer present and available to vote on the matters below):

- a) A motion to approve new hires
 - a. The hiring of Cira Diaz, Lower School PT Spanish Associate.
 - b. The hiring of Alba O'Buckley, Lower School PT Spanish Associate.
 - c. The hiring of Terri Stover, Teacher Assistant Middle School Building Assistant.
 - i. Move to motion made by: Sarah Phillips
 - ii. Second motion made by: Bill Aull
 - iii. Motion passed: Yes
 - iv. Anyone abstained: No
- b) A motion to approve the Mr. Mocerri MICP Plan
 - a. Move to motion made by: Sarah Phillips
 - b. Second motion made by: Brian Thurtle-John
 - c. Motion passed: Yes
 - d. Anyone abstained: No

9. Meeting Adjourn (8:02pm)

- a. Move to motion made by: Sarah Phillips
- b. Second motion made by: Steve Buege
- c. Motion passed: Yes
- d.** Anyone abstained: No