

Sunset Lakes Elementary School
SAC/SAF Joint Meeting Minutes - May 16, 2025

Attendance:

Kaitlyn Docekal
Janice Goulette
Jennifer Alberti
Alyssa Francois
Don Gilbert
Aixa Hurst
Catalina Leon-
Schmid
Peggy Pacheco
Miranda Randle
Brenna DeFrance
Carine Williams
Amanda Bacchus
Francine Friedman

Call to Order:

A meeting of the ____Sunset Lakes Elementary School Advisory Council was held in Room 132 on May 16, 2025. Co-Chair Kaitlyn Docekal called the meeting to order at 2:22 PM. Peggy Pacheco will record minutes for this meeting.

Minutes (SAC):

The SAC April minutes were approved by Brenna DeFrance and seconded by Miranda Randle.

Minutes (SAF):

The SAF April minutes were approved by Brenna DeFrance and seconded by Miranda Randle.

25-26 Budget Presentation- Janice Goulette

1. The Sunset Lakes Budget Presentation consisted of talking about positions rather than people. There could always be an increase or decrease in the budget depending on student enrollment for the next school year.
2. Administration made sure students were at the forefront of every decision and kept their success in mind when having to make important budget decisions.
3. The budget is being projected off 517 students for the 25-26 school year.
4. As for classroom positions, we will have 23 classroom teachers with an elimination of Art Specials.
5. Sunset Lakes will decrease to only 1 VPK class.
6. Based on test scores, we anticipate making our A and receiving our A+ Funds for next school year.
7. The budget is always subject to change based on enrollment.
8. Currently, we are only talking about positions and not people. Staff will be moved to other positions based on qualifications.

SESIR Report – <https://www.browardschools.com/Page/38107> -Kaitlyn Docekal

1. SESIR Reports are available at the website above and is public record.
2. The report keeps record of incidents in the school throughout the year. The report is updated once an incident is reported and will stay on the report during the entire school year.
3. Currently there have been zero incidents for our school SESIR Report for the 2024-25 school year.

Info/Update from South Area Advisory Council- Catalina Schmid-Leon

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1. At this time, there is no new information to report since the South Area Advisory Council does not meet until next week.
2. Communications will be sent out with updated information.

School Improvement Plan- Update– Kaitlyn Docekal

1. Currently on target to meet SIP goals for this school year.
2. Test scores have come back strong so far. Admin and support staff are working on calculating out proficiency and ensuring all students are successful.

PTSA Update & Other Volunteer News- Catalina Schmid-Leon

1. We have a lot of end of year activities coming up that we are excited for.
2. So many students have done such a great job and will have their parties/rewards.

Principal's Report- Janice Goulette

1. STAR and FAST scores are looking positive with great learning gains and proficiency.
2. Overall grade level proficiency looks strong school wide.
3. Teachers have worked so hard this year to get us to our goals.
4. Academic camps have played a huge role in the success of our school scores.

Accountability Funds – Jennifer Alberti

1. Accountability Funds total \$0
 - a. SAC voted unanimously at the January SAC meeting for accountability funds to be able to fund our afterschool camps.
 - b. At this time, our balance will remain at \$0.

Next Meeting Date & Time:

The next meeting will be held on September 24, 2025 at 2:15 PM in the Room 132

Meeting Adjournment:

Motion: Kaitlyn Docekal motioned to adjourn the meeting at 2:53PM. Motion carried unanimously.

Submitted by, Peggy Pacheco Approval Date: DRAFT