ST. MARY'S COUNTY PUBLIC SCHOOLS
EXTRA PAY FOR EXTRA DUTY (EPED) / STIPEND POSITION DESCRIPTION

TITLE:	Athletics Game Worker

POSITION:	Athletics Game Worker
REPORTS TO:	Activities Resource Teacher

NATURE OF WORK: *Provide detailed, yet succinct description of the work and responsibilities involved.*

Under the immediate direction of the High School Activities Resource Teacher the athletics game worker is responsible for overseeing the ticketing process, supporting event management, public address and game announcing, working the scoreboard, and general functions related to the care of teams and officials.

JOB DESCRIPTION *- include expectations (for example, is it working with large group, small group/team, or*

- The Athletics Game Worker is responsible to support game and event management through a variety of tasks. They will work with individuals, teams, small groups, and large groups as needed, depending on their assignment at each event.

DUTIES AND RESPONSIBILITIES:

- Process online tickets and support patrons with purchasing tickets on site as needed
- Support the bag check process
- Support event management
- Public address, pre-game announcements, and in-game announcements
- Operate the scoreboard
- Report concerns as needed to the athletic director or administrator on duty
- Become familiar with and abide by all rules and regulations of St. Mary's County Public Schools
- Adhere to all safety guidelines
- Become familiar with and understand the school-based Emergency Action Plan (EAP) and be able to implement it when necessary.
- Take care of away teams' needs (meet/escort upon arrival/dismissal, locker room access, other logistics)
- Care and support for officials before and after the game (meet/escort upon arrival, locker room access, other logistics)
- Other duties as assigned

QUALIFICATIONS: *Provide specific qualifications*

- Excellent oral communication skills
- Demonstrated management, leadership and human relations skills
- Ability to exercise good judgment in making decisions
- Proven ability to carry an assignment to its completion
- Demonstrated success in accomplishing tasks akin to the duties and responsibilities listed
- Such alternatives to the above qualifications as the St. Mary's County Public Schools may find appropriate and acceptable

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TERM OF EPED / STIPEND POSITION: *How long? e.g., one season, full year, etc.*

Seasonal (fall, winter, spring) or full year. The length of the season is defined by the MPSSAA

Expected Hours for Term:	**Expected Number of Students:**	**Expectations of Staffing and Supervision:**
2-4.25 hours per event/night	25 - 1,000 depending on the game	Availability 1 hour before the start time of the game through the visiting team departure or until dismissed by the activities resource teacher or designee ***(Time will not exceed 4.25 hours per event/night)***

EPED / STIPEND PAY:
All athletics game workers are compensated at the rate of $65 per night. Additional compensation may be offered for homecoming games and/or special events.

EPED / STIPEND assignments must be conducted beyond the employee's duty day and are voluntary.