

Windsor Elementary School

Parent Engagement Plan

Our Parent Engagement Plan at Windsor Elementary is aligned to our Richland School District 2 Board [Policy KB](#) and [Policy KBB](#). Windsor Elementary School consists of a learning community of teachers, support staff, administrators, and families who share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high academic standards.

Windsor Elementary School administrators, teachers and support staff will:

1. **Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables children to meet the State's student academic achievement standards as follows:**
 - Provide targeted academic and behavioral supports to students ensuring all subgroups of students meet their learning targets
 - Ensure a safe environment conducive to learning
 - Progress monitoring with formative assessments are used for all students to ensure all students make at least a year's growth in Reading and Math
 - Curriculum is aligned to State Academic Content Standards
 - Enrichment activities are provided to enhance and support higher – level learning
2. **Hold parent-teacher conferences in the first nine weeks each year during which this compact will be discussed as it relates to the individual child's achievement. Specifically, those conferences will be held:**
 - Scheduled conferences are held by November of each school year. Parents and teachers may also schedule conferences as needed throughout the school year.
3. **Provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows:**
 - Grades are available and updated regularly for parents to review in Parent Portal throughout the year. Parents are encouraged to partner with the teacher and ask questions about their child's progress and grades.
 - Report cards are sent home quarterly. Parents are invited to contact their child's teacher with questions.
4. **Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows:**
 - Phone and voicemail
 - E-mail
 - Written notes in child's agenda (daily assignment log)
 - One scheduled conference a year and additional conferences as requested by the parent or teacher.
5. **Provide parents opportunities to support their child's education and the education of all students by participating Windsor Elementary School as follows:**
 - Chaperone field trips
 - Observe classrooms
 - Serving on the PTO or SIC
 - Volunteering as a tutor, mentor or activity leader
 - Assist in an area of the school such as our children's classroom, library or playground
 - Attend school events such as orientation, musical performances, or family events (paint night, trivia nights, literacy nights), etc.
 - Help to review Title I plans and compacts
 - Participate on Windsor Elementary or Richland 2 committees

Windsor Elementary School parents are expected to support our children's learning in the following ways:

- Ensuring our children attend school and come to school on time
- Reading and signing student agendas daily
- Helping our children complete their homework to the best of their ability by:
 - Encouraging our children to do their best work
 - Helping our children understand directions for assignments
 - Talking with our children about learning and school in a positive way
 - Notifying the teacher when our child has difficulty completing homework assignments
- Keeping in contact with our child's teacher
- Attending our children's parent-teacher conferences and other meetings pertaining to our children
- Monitoring amount of television and the types of television programs our children watch

- Participating, as appropriate, in decisions relating to our children's education
- Promoting positive use of our child's time at home and in the community
- Staying informed about our child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate

Windsor Elementary School parents are encouraged to participate in our school by:

- Advocating for our children
- Attending school events such as orientation, musical performances, project based learning, service learning projects, and family events
- Attending PTO meetings
- Volunteering as a reading tutor or mentor
- Assisting in an area of the school such as:
 - classrooms
 - library
 - book fairs
 - family events
- Helping to review Title I plan and compact
- Participate on Windsor Elementary or Richland 2 committees
- Attending School Improvement Council or School Board meetings

Both the school and parents will support each student's academic achievement and achieve the state's high standards. Specifically, students will be expected to:

- Take responsibility for my own behavior
- Come to school with supplies, ready to learn and determined to do my best
- Cooperate, listen, follow directions and ask for help when I need it
- Complete and return all homework assignments
- Read every day outside of school time
- Return all materials that require a parent's signature
- Respect other students, adults and their property
- Take care of my school and do what I can to make it better