SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION – REGULAR MEETING
MINUTES

Board Room
101 W. Cochran St.
Simi Valley, CA 93065

September 17,2025
5:00 P.M.
Meeting # 939

Personnel Commission Members	Arrived
Sandy Handin, Chairperson	5:00 P.M.
Kathleen Hobiger, Vice Chairperson	5:00 P.M.
Lori Rhoades, Member	5:00 P.M.

Staff Members	
Ginan Henson, Director, Classified Personnel Services	5:00 P.M
Irma Flynn, Senior Administrative Assistant	5:00 P.M

The meeting was called to order at 5:00 P.M. by Sandy Handin, Chairperson. **Call to Order**

The flag salute was led by Ms. Handin. **Flag Salute**

Agenda

On a motion by Ms. Rhoades, seconded by Ms. Hobiger, and carried, the Personnel Commissio Motion #25.0917.1
approved the Agenda, as presented.
Vote 3-0; Aye-Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent- None.

Consent Agenda

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission Motion #25.0917.2
approved the Consent Agenda, as presented.
Vote 3-0; Aye-Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent- None.

Minutes

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Motion #25.0917.3
Commission approved the Minutes of the Regular Meeting of August 20, 2025, as presented.
Vote 3-0; Aye-Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent- None.

No comments. Commission Comments

No comments. Public Comments

Personnel Items

Ms. Henson discussed upcoming traimings, job fairs, new testing platform, and other projects Director's Report
Classified Personnel Department is working on, as well as, Annual Report trends.

2024-2025 Annual Report was reviewed and discussed. 2024-2025 Annual Report

General Items

The 2025-2026 Budget Status was reviewed and discussed. 2025-2026 Budget Status

On a motion by Ms. Hobiger, seconded by Ms. Rhoades and carried, the Personnel Commission approved the Revision of Classification Specification Maintenance Specialist, HVAC, as amended.
Vote 3-0; Aye-Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent- None.

Revision of Classification Specification Maintenance Specialist, HVAC
Motion #25.0917.4

Information

Future Commission meeting dates were announced:
October 22, 2025……November 19, 2025 ….. December 17, 2025.....5:00 p.m. Board Room

Meeting Dates

Athletic Trainer; Transitional Assistant.

Job Opportunities

New Annual Report format.

Future Consideration

Adjournment

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission adjourned the meeting at 6:17 P.M.
Vote 3-0; Aye-Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent- None.

Motion #25.0917.5

Sandy Handin, Chairperson

Kathleen Hobiger, Vice Chairperson

Lori Rhoades, Member