

## BELL SCHEDULES

### Regular Bell Schedule

Period 0	7:25 – 8:22
Period 1	8:30 – 9:27
Period 2	9:34 – 10:36
NUTRITION	until 10:44
Period 3	10:51 – 11:48
Period 4	11:55 – 12:52
LUNCH	until 1:22
Period 5	1:29 – 2:26
Period 6	2:33 – 3:30
Period 7	3:38 – 4:35

### Prof. Development Tuesday Schedule

Period 0	7:25 – 8:13
Prof Dev	8:20 – 9:17
Period 1	9:24 – 10:12
Period 2	10:19 – 11:12
Nutrition	until 11:20
Period 3	11:27 – 12:15
Period 4	12:22 – 1:10
Lunch	until 1:40
Period 5	1:47 – 2:35
Period 6	2:42 – 3:30
Period 7	3:37 – 4:25



### MONDAY – OCTOBER 27, 2025

Time	Location	Event
3:00-4:00	Cleveland HS	Boys Water Polo @ Cleveland

Time	Location	Event
8:20-9:17	Rawley Hall	College Application Workshop
8:20-9:17	Room L6	Support Group – Mindfulness/Anger Management
8:20-9:17	Highlander Hall	Link Crew Leader Meeting
12:30-4:30	Tennis Court	CIFLACS Team Semifinals: Girls Tennis vs TBD
5:00-6:30	Small Gym	Link Crew Halloween Event

### WEDNESDAY – OCTOBER 29, 2025

Time	Location	Event
3:00-4:00	VNSO Pool	Boys Water Polo vs Birmingham
4:00-6:00	Large Gym	CIFLACS Quarterfinals: Varsity Girls Volleyball vs TBD
7:00-8:00	John Elway Stadium	Highlander Marching Band Parent Preview

### THURSDAY – OCTOBER 30, 2025

Time	Location	Event
6:00-3:30	Hilton Universal City	DECA @ VICA Business Forecast Conference
11:00-2:30	Balboa Tennis Center	CIFLACS Team Finals: Girls Tennis vs TBD
4:00-7:00	Cleveland HS	JV Football @ Cleveland
6:00-8:00	Highlander Hall	Orchestra Winter Concert
7:15-10:00	Cleveland HS	Varsity Football @ Cleveland

### FRIDAY – OCTOBER 31, 2025

Time	Location	Event
12:52-1:22	Z Building	SDP2 Trunk or Treat
12:52-1:22	Quad Stage	Halloween Pep Rally

### SATURDAY – NOVEMBER 1, 2025

Time	Location	Event
6:00-9:30	UC San Diego	MUN Team @ TritonMUN Conference
6:15-9:00	Capistrano Valley HS	Robotics Team @ Beach Blitz
7:00-8:00	Football Field	Middle School Football Clinic
8:00-9:30	Large Gym	Middle School Girls Basketball Clinic
8:00-1:00	Highlander Hall	DECA Mini Conference
8:00-3:00	Room D1/Small Gym	Choir Retreat
9:00-9:00	Venice Pavilion	Jazz Ensemble @ Rebel Jazz Fest

### SUNDAY – NOVEMBER 2, 2025

Time	Location	Event
6:15-9:00	Capistrano Valley HS	Robotics Team @ Beach Blitz



## Club, Team, & Activity Information

**ORCHESTRA** – Orchestra is having a Snap! Raise fundraiser online. Reach out to an orchestra member to see how you can support them.

**ROBOTICS** – Robotics is having a Snap! Raise fundraiser online. Reach out to a team member to see how you can support them.

**GIRL UP CLUB** – The Girl Up Club is having a menstrual product drive through October 31<sup>st</sup>. Pads, tampons and other feminine hygiene items can be dropped off at room J17.

**ASB** – ASB is having their annual food drive to benefit the LA Food Bank. New, non-perishable items can be donated in many classrooms and offices. Your support helps those in need.

## General Information

**LOST & FOUND** – There is a large number of lost and found items in the Attendance Office. These items include clothing, jewelry, glasses, water bottles, ID cards and others. If you have lost something, check in the Attendance Office to see if it was turned in. All items will be donated or disposed of before the Thanksgiving break so don't delay.

### ATTENDANCE OFFICE. ATTENDANCE OFFICE EARLY LEAVE PROCEDURES

Please follow the procedures below if your student will need to be released from school early.

**OPTION 1** – Write a note for your student with name, ID number, birthdate, time to be dismissed and reason for leaving early (i.e., doctor or dental appointment, personal, religious reason, etc.) and have the student bring it to the Attendance Office before school starts, or by nutrition at the latest and the student may return to the Attendance Office at nutrition or lunch to pick up the early leave pass.

**OPTION 2** – You may send an email to [attendance@ghctk12.com](mailto:attendance@ghctk12.com) before 10:00am with the student's name, ID number, birthdate, time to be dismissed and reason for leaving early (i.e., doctor or dental appointment, personal, religious reason, etc.) and the student may pick up their early leave pass from the Attendance Office at nutrition or lunch. If the student is unaware of the early leave, please indicate that in the email.

For both option 1 and option 2, the student will show the early leave pass to the teacher at the appropriate time and will then be able to exit the campus through the Main Office building on the Kingsbury Street side of campus.

**OPTION 3** – Come to the entrance of the Main Office building on the Kingsbury side of campus to fill out a request form for your student and the student will be summoned from the class to meet you at the front desk. This option can sometimes take 15-20 minutes so please allow for this in your schedule.

**PLEASE NOTE:** Unscheduled student pick up requests cannot be accommodated at the front desk between 2:45 p.m. and 3:20 p.m. During that time, our staff is preparing for dismissal duties. Early leaves during that time will need to be submitted to the Attendance Office using option 1 or 2 above. Also, please keep in mind that students are **NOT** permitted to leave campus during gap period on Tuesdays.

