



CONEJO VALLEY UNIFIED SCHOOL DISTRICT
Conejo Valley High School (CVUSD Board Room)
1402 E. Janss Road, Thousand Oaks, CA 91362

BOARD OF EDUCATION REGULAR BOARD MEETING
Wednesday, September 17, 2025

MINUTES

1. CLOSED SESSION

A. Comments – Public

President Powell announced that there were no public comment requests submitted, and the Board convened into Closed Session at 5:30 p.m. where the following item was discussed:

B. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code Section 54956.9(d)(1), Case OAH 2025050376

C. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code Section 54956.9(d)(1), Case OAH 2025060156

Closed Session at 5:56 p.m.

2. OPEN SESSION

A. Call the Meeting to Order

Call to Order: President Powell called the meeting to order at 6:01 p.m.

Board Members present: Board President Lisa Powell, Board Vice President Karen Sylvester, Board Clerk Bill Gorback, Board Trustees Lauren Gill and Cindy Goldberg, and Student Board Trustee Finneas Kerns.

Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Kenneth Loo, Assistant Superintendent, Instructional and Student Services; and Shauna Ashmore, Assistant Superintendent, Human Resources.

B. Pledge of Allegiance

C. Announcements from Closed Session and Open Session Procedures

President Powell announced that the following items were discussed in Closed Session:

B. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code Section 54956.9(d)(1), Case OAH 2025050376

Trustee Gorback made the motion to approve the Settlement Agreement for Case OAH 2025050376, seconded by Trustee Sylvester. **Motion carried: 5-0.**

C. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code Section 54956.9(d)(1), Case OAH 2025060156

Trustee Goldberg made the motion to approve the Settlement Agreement for Case OAH 2025060156, seconded by Trustee Gill. **Motion carried: 5-0.**

D. Approval of the Agenda

Trustee Goldberg made the motion to approve the agenda as submitted, seconded by Trustee Kerns. There was no board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kerns.**

E. Report from Parent Organization – Conejo Schools Foundation

Executive Director Lana Clark reported on the foundation’s mission and highlighted contributions of over \$500,000 in 2024–25 toward student support programs such as the CSF Student Support Fund, Conejo Closet, end of year celebrations for McKinney-Vento students, and more. She also noted ongoing and upcoming initiatives including support toward the Spelling Bee, Play It Forward, BreakThrough Program support, Parent Outreach Program, Get Ahead and Summer Academy programs, All District Music Festival, specialists at various school sites, State of the Schools, language mini grants, and CSF teacher grants, as well as community fundraisers such as the Annual Soirée, Acorns for Education, and Charity Karaoke.

F. Presentation: Conejo Recreation and Park District (CRPD) Partnership Programs

Rochelle Callis and Melissa Ruwhiu of the Conejo Recreation and Park District presented on the joint use partnership with CVUSD, highlighting shared resources, existing student programs, and community benefits, and shared a video highlighting key initiatives.

G. Comments – Public

President Powell announced that there were no public comment requests submitted.

3. ACTION ITEMS – GENERAL

A. Instructional Services – Adoption of Annual Resolution #25/26-07 – Pupil Textbook and Instructional Materials

Trustee Sylvester made the motion to approve, seconded by Trustee Goldberg. There was no board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kerns.**

B. Student Services – Adoption of Annual Resolution #25/26-08 in Support of LGBTQ+ History Month

Trustee Gorbach made the motion to approve, seconded by Trustee Kerns. There was no board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kerns.**

C. Human Resources – Adoption of Annual Resolution #25/26-09 in Support of Week of the School Administrator

Trustee Goldberg made the motion to approve, seconded by Trustee Sylvester. There was no board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kerns.**

4. ACTION ITEMS – CONSENT

Trustee Goldberg made the motion to approve the Consent Agenda as submitted, seconded by Trustee Sylvester. There was no board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kerns.**

CONSENT AGENDA ITEMS:

- A. Board of Education - Approval of Minutes**
- B. Board of Education - Approval of Amendments to Board Bylaw 9224 - Oath or Affirmation**
- C. Board of Education - Approval of Amendments to Board Policy and Administrative Regulation 1113, and Adoption of New Exhibit 1113 - District and School Websites**
- D. Human Resources - Personnel Assignment Orders**
- E. Human Resources - Approval of Amendments to Board Policy and Administrative Regulation 4030 - Nondiscrimination in Employment**
- F. Human Resources - Ratification of Renewal Contract with M & L Partnership, Incorporated**
- G. Instructional Services - Approval of Contracts Under \$5,000**
- H. Instructional Services - Approval of Renewal Contract - DJ Mojoe – Sequoia**
- I. Instructional Services - Approval of Renewal Contract - In-N-Out Burger – Colina**
- J. Instructional Services - Overnight Trip Request for the Journalism and Yearbook Club at Thousand Oaks High School**
- K. Instructional Services - Approval of New Contract with Electric Sky Drones Show LLC for Newbury Park High School**
- L. Instructional Services - Approval of 2025-2026 Master SELPA and Renewal Contract with Amergis Healthcare Staffing, Inc.**
- M. Student Services - Approval of Contracts Under \$5,000**
- N. Student Services - Approval of 2025-2026 SELPA Master Contract with Ro Health, LLC**
- O. Student Services - Approval of Amendment No. 01 to the Contract with Everway LLC**
- P. Student Services - Approval of Renewal Contract - 2025-2026 SELPA Master Contract with Amergis Healthcare Staffing, Inc.**
- Q. Student Services - Approval of Renewal Contract - 2025-2026 SELPA Master Contract with STAR of CA LLC**
- R. Student Services - Approval of Designation of Community Advisory Committee Representative and Alternate**
- S. Student Services - Approval of New Contract with Telos Residential Treatment LLC**
- T. Student Services - Approval of Visiting Speaker and Artist Performance Agreement - RISE Consultants**

- U. Student Services - Approval of New Contract with School Health Nursing Solutions, Inc.**
- V. Business Services - Disposal of Surplus and Obsolete Equipment**
- W. Business Services - Approval of Purchase Order Report (POs exceeding \$5,000)**
- X. Business Services - Ratification of Purchase Order Report (POs under \$5,000)**
- Y. Business Services - Acceptance of Donations/Gifts**
- Z. Business Services - Approval of Transfer of Funds - August 2025**
- AA. Business Services - Ratification of Warrants - August 2025**
- BB. Business Services - Notices of Completion**
- CC. Business Services - Approval of Facilities Use Improvement, Storage, and Maintenance Agreements**
- DD. Business Services - Ratification of Agreement with Bank of America / BofA Securities for Underwriter Services**
- EE. Business Services - Approval of New Agreement with Schneider Electric for EcoStruxture Building Operation (EBO) Software Upgrade**
- FF. Business Services - Approval of Addendum to the Certification of Signatures for 2025-2026**
- GG. Business Services - Approval of Amendment to Board Policy and Administrative Regulation 0450 - Comprehensive Safety Plan**
- HH. Business Services - Approval of Award of Contract for Swimming Pool Chemicals**

5. INFORMATION/DISCUSSION ITEMS – GENERAL

A. Instructional Services – Approval of 2025/2026 School Plans for Student Achievement (SPSA)

Mr. Loo shared background on the development of the 2025/2026 SPSAs, including their implementation timeline, availability on the district website, and plans for communication to families. Mr. Loo responded to questions from board members regarding clarification on the development process, changes to SPSAs based on dashboard data, their intended use, and how sites will integrate dashboard information into their plans.

B. Board of Education – Discussion of Board Policy 0000 – Vision/Mission

President Powell clarified that three board policies in the 0000 series were updated to align with the CVUSD Governance Handbook to reflect the Board's decision to adopt a single mission statement instead of separate mission and vision statements, and to provide phrasing flexibility for future boards.

C. Board of Education – Discussion of Board Policy 0100 – Philosophy

President Powell clarified that Board Policy 0100 reflects the district's overall philosophy, which was developed collaboratively through the CVUSD Governance Handbook, and is now incorporated into the policy. Dr. McLaughlin responded to a board member's question regarding how board-recommended changes are tracked for reference in future updates. The board reached consensus to incorporate a reference to student voice within existing bullet #10.

D. Board of Education – Discussion of Board Policy 0200 – Goals for the School District

There was no board discussion on this agenda item.

E. Human Resources – Discussion of Board Policy and Administrative Regulation

4119.11/4219.11/4319.11 – Sexual Harassment

Mrs. Ashmore provided background on the Gamut updates, noting the enforcement of pre-August 2024 Title IX regulations, clarifications on characteristics that may constitute sexual harassment under state and federal law, and added a reference to new Exhibit 4119.12 – Title IX Sexual Harassment Complaint Procedures Status. There was no board discussion on this agenda item.

F. Human Resources – Discussion of Administrative Regulation 4119.12 – Title IX Sexual Harassment Complaint Procedures and Exhibit-E(1) 4119.12 – Title IX Sexual Harassment Complaint Procedures Status

Mrs. Ashmore provided background on the Gamut updates, noting the enforcement of pre-August 2024 Title IX regulations, the new requirement to retain insurance records relating to sexual assault indefinitely, and the addition of new Exhibit 4119.12 – Title IX Sexual Harassment Complaint Procedures Status. There was no board discussion on this agenda item.

G. Board Committee Reports

Trustees Sylvester and Gorback shared key takeaways from the School Choice Committee meeting. Trustee Goldberg reported on her participation in the Greater Conejo Valley Chamber of Commerce Education and Workforce Development Committee meeting, and President Powell shared key takeaways from the annual summit of the Conejo Coalition for Youth and Families.

H. Comments – Board of Education

Board members provided comments.

I. Comments – Superintendent

Dr. McLaughlin provided comments.

6. ADJOURNMENT

A. Future Board Topics / Activities

Board members added the following topic for discussion at a future board meeting:

- Cell phone update (Spring 2026)

B. Adjournment

President Powell adjourned the Open Session at 7:10 p.m. The next regularly scheduled board meeting will be Wednesday, October 8, 2025, 5:00 p.m. – Closed Session; 6:00 p.m. - Open Session, at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

October 8, 2025

Date



Board Clerk

October 8, 2025

Date



Superintendent

Please note that all regular CVUSD board Meetings are recorded for public viewing, are considered matters of Public Record, and are housed on the CVUSD website in perpetuity. The video recording of this board meeting can be viewed on the CVUSD website on the Board of Education page under *Board Meeting Videos – Watch Meetings Live* at the following link:

<https://www.conejousd.org/domain/122>