

Tacoma Public Schools

Head Start Policy Council



Policy Council Meeting Minutes – April 23, 2025 (Star Center)

Meeting called to order at 1:05 p.m.

Roll Call - The following sites were represented at the meeting:

17 sites with elected members, 6 sites in attendance (35.2%) – Chair only votes in a tie

- Birney (Rep.)
- Franklin (Rep.)
- Blix (Rep.)
- Roosevelt (Rep.)
- Downing (Rep.)
- PC Chair
- Edison (M.A.L.)

Minutes from March Meeting

A motion was made by the Franklin Rep. to approve the March meeting minutes. Motion seconded by Birney Rep. Motion approved.

Director's Report

Staffing: The program is fully staffed.

Continuation Grant: Leadership team is working on completing the grant application.

Federal Updates: The President's budget proposal is to cut funding to Head Start. This is just a proposal. Congress determines funding. There is bi-partisan support for Head Start.

Community Assessment: The community assessment report has been completed. It is being reviewed and will be available at the May meeting.

Budget Report:

Expenses and balances from the operational budget, which includes salaries, benefits, and discretionary (supplies & services) was shared with the council. The training budget expenses, and current balance was also shared. A credit card report showing charges for March was presented. The program is on mark with salaries and benefits.

Action Item:

The Executive Board recommends that the council approve the carryover of funds remaining from the 24-25 school year into the 25-26 school year to support increased operational expenses, such as salaries and benefits. Motion was made by the Franklin Rep. to approve the carryover. Motion seconded by Birney Rep. Motion approved.

Field Trip Policy

The program's Field Trip Policies and Procedures was given to members to review. A discussion was had regarding costs associated with parents attending field trips (admission, extra bus expenses). The policy will be reviewed again at the May meeting and the council can vote on any changes.

InKind

The winner of the most hours was Stanley. Most improved was Geiger.

Share-Out

No share-outs at this meeting.

Meeting adjourned at 2:00 p.m.