



NEW



UPDATE

## COMPLETE, SIGN, AND RETURN THIS FORM ALONG WITH A COMPLETED AND SIGNED COPY OF YOUR IRS FORM W-9.

Name (as shown on your Income tax return)

Business Name/disregarded entity name (If different from above)

Address (number, street, and apt or suite no.)

City, state and ZIP code

Business Website

## SUPPLIER QUESTIONNAIRE

1. Are you or any principal or partner of this business a current employee of Great Plains Tech or a relative of any employee or Great Plains Tech Board of Education member?

☐ YES☐ NO

If YES, please specify relative's name and relationship:

2. Does your business accept purchase orders?

☐ YES☐ NO

3. How would your business like to receive payment?

☐ ACH☐ Epayable☐ Paper Check

If ACH, please provide your Routing and Account Number.

Bank Routing #:

Bank Account #:

## PURCHASE ORDER CONTACT INFORMATION

## REMITTANCE INFORMATION

Contact Name for Orders

Phone #

Mailing Address (number, street, and apt or suite no.) for P.O.'s

City, State and ZIP code

Email address to send purchase order

Fax #

Name to be printed on check

Phone #

Remittance Mailing Address

City, State and ZIP code

Accounts Receivable Contact Name/email address

Fax #

## COMPLIANCE AND AGREEMENT

- ☐ Yes, our employees enter or work on Great Plains Tech premises (IF THIS BOX IS CHECKED "YES", THEN SEE THE INSURANCE REQUIREMENTS)
- ☐ No, our employees do not enter or work on Great Plains Tech premises

## DECLARATION REGARDING THE PROHIBITION OF SEX OFFENDERS AND CONVICTED FELONS ON SCHOOL PREMISES

The undersigned represents that he/she is the owner or an officer of the above named and as such has the authority to make this declaration to Great Plains Technology Center School District No. V-9, as required by Section 6-101.48 of Title 70 of the Oklahoma Statutes. I declare that no employee working on school premises during normal working hours under the authority of the named entity has been convicted of any sex offense subject to the Sex Offenders Registration Act or another state/federal sex offender registration provisions. I further declare that no employee working on school premises during normal working hours under the authority of the named entity has been convicted of a felony offense within the past ten (10) years.

## I further understand the Title S7, Oklahoma Statutes, Section S89 provides as follows:

It is unlawful for any person registered pursuant to the Sex Offenders Registration Act or The Mary Rippy Violent Crime Offenders Registration Act to work with or provide services to children or to work on school premises, or for any person or business who offers or provides services to children or contracts for work to be performed on school premises to knowingly and willfully allow any employee to work with children or to work on school premises who is registered pursuant to the Sex Offenders Registration Act or The Mary Rippy Violent Crime Offenders Registration Act. Upon conviction for any violation of the provisions of this subsection, the violator shall be guilty of a misdemeanor punishable by a fine not to exceed One Thousand Dollars (\$1,000). In addition, the violator may be liable for civil damages.

I certify that all information provided is true and correct.

Signature

Title

Date

## VENDORS MUST AGREE to the following conditions to establish a business relationship with Great Plains Tech:

1. Invoices are paid in arrears after the order is shipped, received, inspected and accepted by Great Plains Tech. State statute allows 45 days for payment and no late penalty or fees.
2. Goods & Services are to be delivered F.O.B. destination as per the shipping address on the P.O.
3. ALL purchases are **TAX EXEMPT** from sales tax per state statute. Non-expiring permit: EXM-10081636-03

YOU ARE RESPONSIBLE FOR NOTIFYING GREAT PLAINS TECH ABOUT CHANGES IN THE ABOVE INFORMATION