



BOARD COMMITTEES

Note: Board Committees are subject to new 2025 KOMA notification law, with public notification for all the following committees.

BENEFITS STUDY COMMITTEE

Committee meets about 3-4 times per year with representatives of the district's benefits consultant to discuss changes, etc. in health insurance and other benefits. Meetings are usually held after school and last about one hour. The committee also includes the Director of Finance and Assistant Superintendent of Human Resources.

**1-3 BOE
MEMBERS**

BUDGET COMMITTEE

The budget committee meets quarterly to address district finance issues and make recommendations to the full Board of Education.

**1-3 BOE
MEMBERS**

CLASSIFIED STAFF MEET AND CONFER

Meets 4-5 times a year from March to July. Meetings last approximately an hour. The committee participates in discussion with classified staff relevant to the language in the Classified Employees' Policy. The committee consists of the Assistant Superintendent of Human Resources, the Director of Finance, the Director of Operations, and classified representatives.

**1-3 BOE
MEMBERS**

TEXTBOOK, INSTRUCTIONAL MATERIAL, AND MEDIA CENTER REVIEW COMMITTEE

This committee meets on an as needed basis to handle complaints concerning textbooks, media center or instructional materials.

**1-3 BOE
MEMBERS**

NEGOTIATIONS (IBB) COMMITTEE

Begins meeting around February and continues until the negotiation process is finished. Meetings are held during the day, evenings, and weekends. Committee consists of the Superintendent, Assistant Superintendent of Human Resources, Assistant Superintendent of Teaching and Learning, and DNEA representative.

**3 BOE
MEMBERS**

POLICY COMMITTEE

The committee meets as needed. Recommendations for revisions or new policies are sent to committee members for review. Committee members review and provide feedback. Days and times are flexible. The superintendent facilitates this committee.

**1-3 BOE
MEMBERS**

SCHOOL HANDBOOK COMMITTEE

The purpose of this committee is to listen to all revisions recommended for student handbooks and to provide feedback on those recommendations. This is usually one meeting per year, sometime around the end of March/beginning of April.

**1-3 BOE
MEMBERS**





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STRATEGIC PLAN STEERING COMMITTEE

A committee to help establish the district's five-year strategic plan. They establish the mission, beliefs, goals/strategies. This committee will review a yearly update of the Strategic Plan progress and reconvene as needed.

**1-3 BOE
MEMBERS**

STRATEGIC PLAN SUB COMMITTEES

STRATEGY 1: EC-12+ Academic Achievement

STRATEGY 2: Culture, Climate & Equity

STRATEGY 3: Student & Staff Support for Special Services

STRATEGY 4: Student & Staff Mental Health & Wellness Supports

STRATEGY 5: Facilities and Partnerships

STRATEGY 6: Personnel Recruitment, Retention & Development

1-3 BOE MEMBERS

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TEXTBOOK SELECTION COMMITTEE

The committee reviews district textbooks that are proposed from adoption following the curriculum review cycle. They make recommendations to the Assistant Superintendent of Teaching and Learning and the Instructional Coordinators.

**1-3 BOE
MEMBERS**

WELLNESS COMMITTEE

The wellness committee meets approximately once per month. There is one representative from each building also in attendance. The intent of this committee is to recommend policy changes or additions to the district wellness plan and to monitor buildings to ensure they are following through on their wellness plans they have chosen.

**1-3 BOE
MEMBERS**

ADMINISTRATIVE COMMITTEES/COUNCILS

Note: Administrative Committees are not Board appointed committees and are not subject to new 2025 KOMA notification law.

ATHLETIC REVIEW COMMITTEE

The committee reviews athletic issues related to 1) the addition or deletion of a sport or activity, 2) the addition or deletion of coaches or sponsors for a particular sport or activity, and 3) other issues deemed appropriate by the superintendent and/or board of education. This committee meets on an as needed basis.

BUILDING SITE COUNCILS

SITE Council serves to offer guidance and counsel to the school on performance goals and objectives. It facilitates communication between schools, school organizations and the community.

CALENDAR COMMITTEE

Language in the Certified Agreement under Holidays identifies, "The length and placement of days for the holidays and recesses shall be recommended to the Board of Education by the Superintendent of Schools after input from a DNEA calendar committee". We have also included classified representation and parent representation on this committee. The calendar committee meets three to five times during the school year between November-February. The calendar committee looks at requirements identified in the contract, options that contribute to an overall effective student calendar, and then review proposals.





ADMINISTRATIVE COMMITTEES

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CAPITAL IMPROVEMENTS AND FACILITIES

Committee deals with all issues related to the district's physical infrastructure and facilities, including grounds. The committee reviews requests for special use of facilities, modification of facilities, and construction of new facilities. The Director of Operations facilitates this committee.

DISTRICT LEADERSHIP TEAM - KESA

For KESA, the District Leadership Team (DLT) oversees and approves building-level KESA work, leads/facilitates the district needs assessment, establishes the district's goals for the five-year cycle, develops an action plan for each goal, oversees the implementation of the action plans, and analyzes the effectiveness of the action plans.

DISTRICT SITE COUNCIL - KESA

Representing the district's parents, community, and business/industry, the District Site Council (DSC) provides input during every step of the growth process. The DSC reviews and provides input/feedback on the work of the District Leadership Team (DLT). This includes needs assessment, goal area selection, leadership goal and action plan development, evidence/data, and analysis of growth.

I MAKE A DIFFERENCE AWARDS COMMITTEE

Committee members receive nominations, read information, and select an employee and volunteer for the award each month. Awards are given out September-November and January-May. The Director of Communications oversees the committee.

MILITARY CONNECTED EDUCATIONAL PARTNERSHIP COUNCIL

This council focuses on collaborative effort between McConnell Air Force Base officials and the Superintendent along with District Leadership. It creates opportunities for excellence in military education as well as assists parents in navigating through school systems and explore educational alternatives. This council encourages on and off base partners to work in unison to support military families.

PROFESSIONAL DEVELOPMENT COMMITTEE/PDC

The committee meets 3-4 times a year. Discuss and make decisions regarding professional development for certified staff.

SAFETY AND SECURITY COMMITTEE/ DISTRICT CRISIS TEAM

The Safety and Security committee meets during the year for updates on safety and security inspections done at various facilities and to hear how we are progressing at activities addressed in the safety and security plan. The committee also provides recommendations on additional security measures to be addressed.

SPECIAL EDUCATION ADVISORY COMMITTEE (SEAC)

The Special Education Advisory Committee is comprised of elected staff members and district representatives. The purpose of SEAC is to provide an anonymous way to share special education staff concerns with the Director of Special Services.





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SUPERINTENDENT'S ADVISORY COUNCIL

The purpose of the Superintendent's Advisory Council is to provide an ongoing dialogue between district staff and the Superintendent. This dialogue is to occur on a regular basis (once a month from September through May) and provides two-way communication.

SUPPLEMENTAL REVIEW COMMITTEE

The committee reviews supplemental pay structures and other associated issues. This committee meets on an as needed basis.

TEACHER EVALUATION COMMITTEE

This committee is organized to review the certified staff evaluation form and make recommendations for revisions. This committee meets on an as needed basis.

TECHNOLOGY/ COMPUTER REFRESH COMMITTEES

This committee helps review devices and makes a recommendation to the Director of Technology.

WEB PRESENCE COMMITTEE

Secondary building and department staff representatives meet regularly to hear about updates and learn tips and tricks on web design to manage their building/department web pages. This committee is overseen by the Director of Communications.

APPOINTMENTS

DRC REPRESENTATIVE

Representatives serve on the DRC board and represent the interest of Derby Public Schools. Two members of the DRC Board are appointed by the Derby Board of Education.

KASB GOVERNMENTAL RELATIONS NETWORK REPRESENTATIVE

This board member represents the board at the KASB annual delegate convention and also votes on all issues at the convention.

**1 BOE
MEMBER**

