

BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215

MINUTES

Regular Meeting

September 10, 2025

Charles L. Spragg School

Library

601 Buffalo Avenue

6:00 PM

I. Regular Meeting

Mrs. Di Giacomo called the meeting to order at 6:01 PM. This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

II. Flag Salute

III. Roll Call

Mr. Bouchard ('25) - A	Ms. Cramer ('27) - P	Mrs. DiGiacomo ('26) - P
Ms. Fuentes ('25) - P (6:03)	Mr. Guercioni ('26) - P	Mrs. Nava ('27) - P
Ms. Rogers ('25) - P		

Also present was Superintendent Adrienne Shulby and Business Administrator/Board Secretary Allyson Ziegler

IV. Presentation of Spring 2025 NJSLA Data by Mrs. Williscroft

Mrs. Williscroft presented detailed data pertaining to the 2024-2025 NJSLA. Ms. Rogers asked for clarification regarding the 63.5% below proficiency in Grade 5 Science. Dr. Forester said that they are taking a look at the science curriculum and using new procedures and materials. Mrs. Williscroft said that they are using Generation Genius, and mentioned that the vocabulary associated with science is much more difficult today than in years past. Mr. Ross also added that when the test changed years ago, they made it a lot more reading comprehension and has a feeling the reduction in proficiency is more than likely a statewide issue. Mrs. Nava asked if demographics/trends were being considered. Mrs. Shulby mentioned that the students can show up in more than one demographic figure. Mrs. DiGiacomo mentioned the Grade 3 trend down in ELA. Mr. Ross was curious about the groupings and suggested how the data is tracked moving forward following certain groupings might be more beneficial for analytic purposes. All openly discussed possible reasons. Mrs. Williscroft mentioned that this school year they are doing a lot to improve upon success through professional development and partnerships.

V. Open Floor to Public

No comments.

VI. Comments for the Good of the Board

No comments.

VII. Monthly Reports

a. Administrative Reports

i. Superintendent / Principal Report

Mrs. Shulby said the new school year is off to a great start. Back to School nights are coming up. On the agenda this evening is the final adoption of the new agreement with the EHCEA. She also mentioned that enrollment has been fluid with CLS at 253 and EHCCS at 280.

ii. Business Administrator Report

Mrs. Ziegler said that since we are undergoing QSAC review this year, that one of the components of the review involves the County Business Administrator conducting a walkthrough of both schools. She will be looking for code related compliance as they relate to school facilities. Mr. Heriegel, Mrs. Ziegler, Dr. Forester, and Mrs.

Shulby conducted pre-walkthroughs this past week in preparation. The new district architects visited the district on August 26 and walked both buildings to become acclimated and took blueprints. They scoped out the CLS bathrooms as we anticipate the renovation project starting next summer. Finally, the auditors will be returning early October to wrap up their FY 24-25 testing.

iii. Director of Special Projects Report

Mrs. Williscroft stated that REACH started this week. She recognized Mr. Donnel Dulay for being invited to speak on a panel for the 21st CCLC grant program. The district started piloting their new math curriculum. This year EHCCS will be offering Algebra, Advanced 1 and 2. Ms. Rogers did inquire why REACH did not start the first day of school. Mrs. Williscroft stated that admissions were rolling and continued into the first week, so they wanted to ensure we were prepared for the program to start. It was suggested that maybe AM REACH possibly start earlier.

iv. EHCCS Principal Report

Dr. Forester said the school year was off to a great start. She has seen a significant difference in school population as it relates to discipline and work ethic. She was excited over the new security cameras and swipes and impressed with the upgrades and how it will further foster a safe learning environment. Back to School Night was changed so as not to conflict with Cedar Creek's. She also stated that Grade 8 who scored the highest will receive a movie and pizza party.

v. Supervisor of Early Childhood/LDTC Report (Mrs. Macchione was not present)

vi. Board Solicitor's Report - None.

b. Board Committee Reports - None.

Mrs. DiGiacomo stated that if Mr. Bouchard is on any committees who hold meetings during the year, to let her know so she or someone else can sit in for him while he is out.

- i. Personnel
- ii. Curriculum/Programs
- iii. Finance
- iv. Policy
- v. Buildings/Grounds

VIII. Board Minutes

Motion: Mr. Guercioni

Second: Ms. Rogers

a. **APPROVE (roll call):**

i. August 13, 2025 Regular Meeting Attachment

Roll Call:

Mr. Bouchard ('25) - A Ms. Cramer ('27) - Y Mrs. DiGiacomo ('26) - Y
Ms. Fuentes ('25) - Y Mr. Guercioni ('26) - Y Mrs. Nava ('27) - Y
Ms. Rogers ('25) - Y

IX. Financial Items

Motion: Ms. Cramer

Second: Ms. Rogers

a. **APPROVE (roll call):**

i. Board Secretary Report – July 2025 Attachment

ii. Report of Receipts and Disbursements – July 2025 Attachment

b. **APPROVE (roll call):** Board Certification

Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 7/31/25 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

c. **APPROVE (roll call):** Monthly Purchase Orders/Bills Handout

Bills to be Approved for Payment	\$ 704,337.53
Checks to be Ratified	\$ 236,013.19
Payroll to be Ratified	\$ 173,238.80

d. **APPROVE (roll call):** Budget transfers in the 2025-2026 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

i. September 10, 2025 (2024-2025) Fund 10 - \$545 Attachment

e. **APPROVE (roll call):** Services Agreement with Boost Lingo for remote translation services to be used during meetings for the 2025-2026 school year.

Ms. Rogers asked who the meetings were for. Students or Parents? Mrs. Williscroft said it was for any meetings with parents where their child was discussed, it could be in their own language.

- f. **APPROVE (roll call):** Acceptance of funds for the Small, Rural School Achievement Grant for Fiscal Year 2026 in the amount of \$17,759.
- g. **APPROVE (roll call):** The revised bank signatories for all school funds.

Attachment

Roll Call:

Mr. Bouchard ('25) - A	Ms. Cramer ('27) - Y	Mrs. DiGiacomo ('26) - Y
Ms. Fuentes ('25) - Y	Mr. Guercioni ('26) - Y	Mrs. Nava ('27) - Y
Ms. Rogers ('25) - Y		

X. Non-instructional Operations Items

Motion: Mr. Guercioni

Second: Ms. Rogers

- a. **APPROVE (roll call):** Routing Chart for the 2025-2026 school year. *Attachment*
- b. **APPROVE (roll call):** Biannual Statement of Assurance submission to the Atlantic County Office of Education for EHCPD 2025-2026 Use of Paraprofessional Staff. *Attachment*
- c. **APPROVE (roll call):** The following facilities use requests:
 - i. Egg Harbor Wolves to use the EHCCS Gym for basketball during the 2025-2026 school year.
 - ii. National Multiple Sclerosis Society to use the EHCCS parking lot for the Bike MS City to Shore charity bike ride on September 27, 2025.
- d. **APPROVE (roll call):** The following Cedar Creek High School students to volunteer at the EHCCS during the 2025-2026 school year:
 - i. Alex Ebert
 - ii. Delylah Guzman
- e. **APPROVE (roll call):** The following Cedar Creek High School students to volunteer to assist with the REACH program/21st CCLC grant for the 2025-2026 school year:

<ul style="list-style-type: none"> i. Altagracia, Samantha A ii. Amadio, Elizabeth G iii. Angelini, Olivia M iv. Beatty, Alyssa R v. Brasch, KayLeAnn C vi. Caruso, Kendall A vii. Caucci, Corianna E 	<ul style="list-style-type: none"> viii. Christopher, Emalyn J ix. Coombs, Sebastian M x. Cote, Robert T xi. Crawford, Julianna S xii. Cruz, Masen S xiii. Dase, Jakob A xiv. Dunn, Madison B
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xv.	Elisma, Frantzia W	xxx.	Newman, Rider
xvi.	Finn, Dorsey J	xxxii.	Patel, Naman N
xvii.	Finn, McKenzie C	xxxiii.	Pratt, Mary R
xviii.	Ghazaz, Sabrine	xxxiv.	Polite, Markus B
xix.	Gioconda, Jack M	xxxv.	Quay, Stephen C
xx.	Gonzales Jr, Richie C	xxxvi.	Rood, Clinton J
xxi.	Hadley, Adison	xxxvii.	Rubsam, Samantha L
xxii.	Hardiman, Jake W	xxxviii.	Seltzer, Emily M
xxiii.	Kamenar, Zachary M	xxxix.	Senn, Sonia
xxiv.	Levine, Joshua C	xl.	Speigel, Luke J
xxv.	Maione, Francesco G	xli.	Thomas, Adrienne E
xxvi.	Moliver, Kaitlyn E	xlii.	Torchia, Madeline E
xxvii.	Montag, Sophia	xliii.	Vecchio, Vincenzo G
xxviii.	Moore, Leah K	xliv.	Wagner, Kailey M
xxix.	Muzyka, Abigayle J	xl.	Williams, Heidi
xxx.	Neider, Jayce P	xlvi.	Winterbottom, Emily

Roll Call:

Mr. Bouchard (‘25) - A	Ms. Cramer (‘27) - Y	Mrs. DiGiacomo (‘26) - Y
Ms. Fuentes (‘25) - Y	Mr. Guercioni (‘26) - Y	Mrs. Nava (‘27) - Y
Ms. Rogers (‘25) - Y		

XI. Personnel Items – as recommended by the Superintendent of Schools

Motion: Ms. Cramer

Second: Mr. Guercioni

- a. **RATIFY and AFFIRM (roll call):** The negotiated agreement between the Egg Harbor City Education Association and the Egg Harbor City Board of Education for the period July 1, 2025 through June 30, 2029.
- b. **RESCIND (roll call):** To accept the rescinded appointments of the following positions:
 - i. Evette Kaplan - .85 Aide for CLS, effective 2025-2026
- c. **APPROVE (roll call):** Stipend/Extracurricular activity assignments for the 2025-2026 school year at the contractual rate:
 - i. Simon Mohr - EHCCS Girls Basketball Coach at \$2,850
- d. **RATIFY and AFFIRM (roll call):** Approve all CLS Staff as Climate Committee substitutes for the 2025-2026 school year.
- e. **RATIFY and AFFIRM (roll call):** Approve all district certificated staff as sports chaperones for the 2025-2026 school year.

f. **APPROVE (roll call):** Leaves of Absences for the following personnel:

	SMID#	Type Leave	Anticipated start date	Anticipated end date	Notes	Initial approval if a revision
1	67688663	FMLA	10/30/2025	12/19/2025	Unpaid	
		FMLA/NJFLA	12/22/2025	2/10/2026	Unpaid	
		NJFLA	2/11/2026	3/10/2026	Unpaid	

g. **RATIFY and AFFIRM (roll call):** Leaves of Absences for the following personnel:

	SMID#	Type Leave	Anticipated start date	Anticipated end date	Notes	Initial approval if a revision
1	48695142	NJFLA	9/24/2025	10/7/2025	Unpaid	4/9/2025

h. **RATIFY and AFFIRM (roll call):** Appointment of the following staff to the 21st CCLC REACH Program, for the period September 2025 to June 2026, funded by the 21st CCLC Grant, FY 2026.

i. Program Coordinator - Up to 15 hours per week (1 staff daily)

1. Cindi Craig
2. Katherine Minutella

ii. Program Coordinator Substitute - Up to 15 hours per week (1 staff daily, on an as needed basis)

1. Gianna Miranda
2. Heather Cullen

iii. Data Entry Clerk - Up to 15 hours per week

1. Yvette Ortiz

iv. AM REACH Staff - Up to 5 hours per week (3 staff daily)

- | | |
|---------------------|-------------------|
| 1. Gia Murphy | 4. Gianna Miranda |
| 2. Thomas D'Attilio | 5. Lorie Walsh |
| 3. Heather Cullen | |

v. PM REACH Staff Monday - Thursday - Up to 12 hours per week (6 staff daily)

- | | |
|------------------------|------------------------|
| 1. Alexandra Boschetti | 3. Brian Matthews |
| 2. Karina D'Eletto | 4. Alexandra Machinski |

5. Simon Mohr
6. Patrick Barry
7. Gia Murphy

8. Nicolette Wilson
9. Jordan Melchionni
10. Heather Cullen

vi. PM REACH staff Fridays - Up to 3 hours per week (4 staff daily)

- | | |
|------------------------|----------------------|
| 1. Alexandra Boschetti | 6. Patrick Barry |
| 2. Karina D'Eletto | 7. Gia Murphy |
| 3. Brian Matthews | 8. Nicolette Wilson |
| 4. Alexandra Machinski | 9. Jordan Melchionni |
| 5. Simon Mohr | 10. Heather Cullen |

vii. PM REACH Academic Specialist Instructor Monday - Thursday, up to 5 hours per week (1 staff daily)

1. Andrew Ross
2. Pamela Clouser

*Hourly rate as specified in the grant application, which is currently pending final NJDOE approval.

Roll Call:

Mr. Bouchard ('25) - A	Ms. Cramer ('27) - Y	Mrs. DiGiacomo ('26) - Y
Ms. Fuentes ('25) - Y	Mr. Guercioni ('26) - Y	Mrs. Nava ('27) - Y
Ms. Rogers ('25) - Y		

XII. Student Items

Motion: Mr. Guercioni

Second: Ms. Rogers

- a. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building Principal, HIB Coordinator, or designee. *Handout*
- b. **RESCIND (roll call):** The following Out of District Tuition Contract with Atlantic County Special Services School District for the 2025-2026 school year:
 - i. Student #20381874, Tuition Amount \$37,500
- c. **RATIFY and AFFIRM (roll call):** The following Out of District Tuition Contract with Atlantic County Special Services School District for the 2025-2026 school year:
 - i. Student #20372150, Tuition Amount \$40,000
- d. **APPROVE (roll call):** The following student enrichment trips, funded locally:

- i. 6th Grade students to visit the Edelman Fossil Park and Museum, 66 Million Mosasaur Way, Sewell, NJ on Thursday, May 28, 2026.
 - ii. Walking Trips for Ms. Baldini and Ms. D'Eletto's students to volunteer at the community food bank at Moravian Church on 9/16/25, 10/14/25, 11/18/25, 12/16/25, 1/20/26, 2/17/26, 3/17/26, 4/14/26, 5/19/26 (free).
- e. **RATIFY and AFFIRM (roll call):** The following bus routes hosted by Greater Egg Harbor Regional High School District for the 2025-2026 school year plus a 5% administrative fee:
- i. Contract EHC-B1 (*quoted contract*) for \$164 per diem to transport homeless students #20402130 and #20382000 to Egg Harbor City School District for the period September 2, 2025 through June 30, 2026.
 - ii. Contract EHC-B (*quoted contract*) for \$128 per diem to transport homeless student #20372073 to Egg Harbor City School District for the period September 2, 2025 through June 30, 2026.

Roll Call:

Mr. Bouchard ('25) - A	Ms. Cramer ('27) - Y	Mrs. DiGiacomo ('26) - Y
Ms. Fuentes ('25) - Y	Mr. Guercioni ('26) - Y	Mrs. Nava ('27) - Y
Ms. Rogers ('25) - Y		

XIII. Program Items

Motion: Ms. Rogers

Second: Mr. Guercioni

- a. **RATIFY and AFFIRM (roll call):** Addendum to Standing Orders for Egg Harbor City Public School District Nurses 2025-2026 school year. *Attachment*

Roll Call:

Mr. Bouchard ('25) - A	Ms. Cramer ('27) - Y	Mrs. DiGiacomo ('26) - Y
Ms. Fuentes ('25) - Y	Mr. Guercioni ('26) - Y	Mrs. Nava ('27) - Y
Ms. Rogers ('25) - Y		

XIV. Professional Development

Motion: Ms. Cramer

Second: Mr. Guercioni

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act (ESSA),

local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- a. **APPROVE (roll call):** Professional Development Workshops for the 2025-2026 school year. *Attachment*

Roll Call:

Mr. Bouchard ('25) - A	Ms. Cramer ('27) - Y	Mrs. DiGiacomo ('26) - Y
Ms. Fuentes ('25) - Y	Mr. Guercioni ('26) - Y	Mrs. Nava ('27) - Y
Ms. Rogers ('25) - Y		

XV. Policies / Regulations Items

XVI. New Business

XVII. Informational Items

XVIII. Open to Public

Mrs. DiGiacomo said that she heard on social media that Teachers Pay Teachers could possibly be going away. There have been conversations in schools in the US doing away with it as it may not be approved materials that align with state standards. Mrs. Williscroft stated that for now EHC teachers are still using some of the materials that they previously purchased.

Ms. Fuentes asked what we would do if we lost the REACH grant as she had heard funds could be cut. Mrs. Williscroft said we were notified that we have been selected as a recipient and from what we have heard it is for another five years. Mrs. Shulby stated in years where we lost the grant, we had found another one that took its place, although not as much. Mrs. Ziegler stated that we applied for \$475,000 and have not yet heard if we were approved for that amount yet. Ms. Fuentes asked about what happened with the YMCA and Mrs. Shulby stated they could not properly staff the program each day.

Mrs. Nava commented on the Grade 3 to Grade 4 transition and spoke highly of the Grade 4 team.

Ms. Fuentes recognized Dr. Forester and her building's cell phone use policy and how successful it has been for the last few years.

XIX. Calendar Dates -

September 18, 2025	CLS Back to School Night, 12:50 dismissal
September 25, 2025	EHCCS Back to School Night, 12:50 dismissal
September 30, 2025	CLS Student Pep Rally
September 30, 2025	CLS Picture Day

October 8, 2025

Board of Education Meeting

XX. Adjournment Time

Motion: Ms. Rogers

Second: Mr. Guercioni

Time: 6:52pm

Roll Call:

Mr. Bouchard ('25) - A

Ms. Cramer ('27) - Y

Mrs. DiGiacomo ('26) - Y

Ms. Fuentes ('25) - Y

Mr. Guercioni ('26) - Y

Mrs. Nava ('27) - Y

Ms. Rogers ('25) - Y