



Casco Bay High School

For Expeditionary Learning
196 Allen Avenue
Portland, ME 04103
Ph (207)874-8160 • Fax (207) 797-5437
<http://CBHS.portlandschools.org>

Priya Natarajan, Principal
natarp@portlandschools.org

Planned Absence Request Form

Attendance Email: cbhsattendance@portlandschools.org

Student Name: _____

Household Address: _____

Student Grade: _____

Dates Student Will Be Absent: _____

Date student will return to school: _____

Reason for Absence:

Please check here if travel will be outside of the USA: ☐

Parent/Guardian Signature

Date

Parent Guardian Printed Name

Administrator Signature

Date

If absence is due to a Personal Illness/Injury, please attach medical documentation.

If emailing, please send to: cbhsattendance@portlandschools.org

FOR OFFICE: In IC

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Share with crew teacher, and file front office.