

**QUINTON BOARD OF EDUCATION
PUBLIC MEETING AGENDA
Thursday, October 23, 2025**

I. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Quinton Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, the Quinton Township School, the Elmer Times and the South Jersey Times.

II. ROLL CALL

Board Secretary will roll call the attendance:

Joseph Longo ____ Zachary Mayer ____ Anthony Mott ____ Joanne Nacucchio ____
Abram Norman ____ Tracy Scull ____ Michael Sites ____ Lawrence Winkels ____
Jeannette Harrington ____

III. RECESS INTO EXECUTIVE SESSION

It is recommended that the Board of Education approve adopting the resolution to adjourn into executive session:

**QUINTON TOWNSHIP BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be 30 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ____ 1. Confidential matters per statute or court order
- ____ 2. Matters that would impact rights to receive federal funds
- ____ 3. Unwarranted invasion of individual privacy
- ____ 4. Collective bargaining with the Quinton Education Association
- ____ 5. Acquisition of real property or investment of public funds
- ____ 6. Tactics or techniques utilized in public safety procedures
- ____ 7. Litigation, contract negotiations, or attorney-client privilege
- X 8. Personnel matters
- ____ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above

QUINTON TOWNSHIP BOARD OF EDUCATION PUBLIC AGENDA

October 23, 2025

discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motion: _____ Second: _____ Time: _____

Voice Vote: Yes _____ No: _____ Abstain: _____

IV. RESUMPTION OF PUBLIC PORTION OF THE MEETING

It is recommended that the Board of Education resume the public portion of the meeting.

Motion: _____ Second: _____ Time: _____

Voice Vote: Yes _____ No: _____ Abstain: _____

V. PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

VI. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Quinton Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, the Quinton Township School, the Elmer Times and the South Jersey Times.

VII. ROLL CALL

Board Secretary will roll call the attendance:

Joseph Longo ____ Zachary Mayer ____ Anthony Mott ____ Joanne Nacucchio ____

Abram Norman ____ Tracy Scull ____ Michael Sites ____ Lawrence Winkels ____

Jeannette Harrington ____

VIII. PUBLIC COMMENT I

It is recommended that the Board of Education approve to open the Audience Participation portion of the meeting for agenda items only.

Motion: _____ Second: _____

Voice Vote: Yes _____ No: _____ Abstain: _____

The Board has included first public comment on their agenda to hear comments and suggestions from the community on agenda items only. As suggested by the New Jersey School Boards Association, this is not structured as a question/answer session. Should you desire a response from your comments and/or questions, please state this when you speak and the superintendent or board secretary will provide a response within ten days. If your questions or comments pertain to student, personnel items, or negotiations, we would ask that you see the superintendent at a later date, since we do not discuss these items in public. Pursuant to NJSA 10:4-12(b), the Open Public Meetings Act, the Board shall not discuss personnel matters and shall not respond to comments made by members of the public.

1. When addressed by the board, please respect the following procedure:

QUINTON TOWNSHIP BOARD OF EDUCATION PUBLIC AGENDA

October 23, 2025

2. When recognized by the Board President, state your full name and address.
3. Identify the topic on which you wish to comment.
4. Limit your comments to that specific topic.
5. Please remember that derogatory remarks about a staff member could result in a defamation of character lawsuit.
6. Please refrain from interrupting without being recognized.
7. Members of the public that neglect to follow Board procedures may be asked to leave the meeting.
8. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.
9. All statements shall be directed to the presiding officer; no participant may address or question board members individually.
10. Comments regarding personnel matters are discouraged and cannot be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility, nor will it be liable for any comments made by members of the public.
11. Per policy 9322, Each speaker's statement will be limited to three (3) minutes in duration.

I. CLOSURE OF THE PUBLIC COMMENT #1 PORTION OF THE MEETING

It is recommended that the Board of Education approve to close the Audience Participation portion of the meeting.

Motion: _____ Second: _____
Voice Vote: Yes _____ No: _____ Abstain: _____

IX. MINUTES

1. It is recommended that the Board of Education approve the regular minutes for the September 25, 2025 and October 9th, 2025 meeting.

Motion: _____ Second: _____
Voice Vote: Yes _____ No: _____ Abstain: _____

X. CORRESPONDENCE

XI. BOARD OF EDUCATION BUSINESS

A. OLD BUSINESS

B. NEW BUSINESS

1. Complete the Board Self-Evaluation by November 14th by logging on to www.njsba.org and navigating to the "Online Evaluations for Superintendents and Boards" page. Summary will be presented at the November meeting. FAQ about Board Self-Evaluation

C. Superintendent's Update - Discussion

D. Principal's Update - Discussion

Motion: _____ Second: _____
Voice Vote: Yes _____ No: _____ Abstain: _____

XII. SUPERINTENDENT ITEMS FOR APPROVAL

QUINTON TOWNSHIP BOARD OF EDUCATION PUBLIC AGENDA

October 23, 2025

The Superintendent recommends that the Board of Education approve the following item(s):

A. **Building and Grounds**

1. **Emergency Drills** - Approve the following emergency school drills:
Fire Drill - 10/17/2025
Security Drill (Bomb Threat) - 10/31/25
2. **Monthly Facility Self-Inspection List** - Review of the School Monthly Facility Self-Inspection List for October 2025 as completed by the Building and Grounds Manager.
3. **Annual School Facilities Checklist** - Approve the submission of the Annual School Facilities Checklist to the Salem County Office of Education.

B. **Curriculum**

1. **Library Books** - Approve the list of books to be cataloged in the library.

C. **Administrative**

1. **NJSLA Spring 2025** - Review the NJSLA scores for the 2024-2025 school year.
2. **Choice Program** - Website information including the timelines, applications and forms for enrollment have been updated for the 2026-2027 school year in English and Spanish.

D. **Personnel**

1. **Cafeteria Aide** - Approve hiring employee number: 587 as a cafeteria worker/playground aide at an hourly salary of \$15.49 (prorated for this contract). Effective upon completion of all hiring paperwork.
2. **Substitute List** - Approve the following individuals as substitutes for the 2025-2026 school year at the Board approved rate:
 - a. Stephanie Gillen - Non Instructional
3. **Job Description Update** - Approve the updated job descriptions and for the positions of Chief School Administrator (CSA) and Assistant Principal.
 - i. Chief School Administrator Job Description
 - ii. Assistant Principal Job Description
4. **CSA Contract Approval** - approve the employment Contract for Chief School Administrator for employee number: 93613115, as presented.
5. **Business Administrator Contract** - approve the revised employment contract for employee number: 62504006, School Business Administrator/Board Secretary, for the 2025-2026 school year, as approved by the Executive County Superintendent of Schools.

QUINTON TOWNSHIP BOARD OF EDUCATION PUBLIC AGENDA

October 23, 2025

6. **Interim Assistant Business Administrator Contract** - approve the per diem contract for employee number: 588, as interim assistant Business Administrator, for the 2025–2026 school year, as approved by the Executive County Superintendent of Schools.

E. Facilities Use - Approve the following requests for use of facilities:

ORGANIZATION	CONTACT	DATE(S)	HOURS	EVENT	ROOM/ AREA
QTS	Gwen Herman	11/12/25	5:00 PM - 7:30 PM	Literacy Night + evening book fair hours	Library, gym, and some classrooms

F. Student Personnel

1. **Field Trips** - Approve the attached list of upcoming Field Trips for the 2025-2026 school year.
2. **Fundraising Field Trips** - Approve the attached list of upcoming fundraising carpool trips for the Music Performance trip to California.
 - a. Road Clean Up
 - b. Centurians MC Club Performance
 - c. Shades of Harmony Concert
3. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the second reading for the period of September 4, 2025 to September 25, 2025 with no incidents.
4. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the first reading for the period of September 26, 2025 to October 20, 2025 with no incidents.
5. **HIB Self-Assessment** - Approve the submission of the 2024-2025 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act to the NJDOE by the due date.

Motion: _____ Second: _____

Roll Call Vote:

Joseph Longo ____ Zachary Mayer ____ Anthony Mott ____ Joanne Nacucchio ____
Abram Norman ____ Tracy Scull ____ Michael Sites ____ Lawrence Winkels ____
Jeannette Harrington ____

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

The Superintendent and Business Administrator recommend that the Board of Education approve the following item(s):

1. Board Secretary Certification

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Quinton Township Board of Education certifies that as of **May 31st, 2025** and **June 30, 2025** and after review of the Secretary's

QUINTON TOWNSHIP BOARD OF EDUCATION PUBLIC AGENDA

October 23, 2025

Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a) 1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 3**, I certify that as of **May 31st, 2025** and **June 30, 2025**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Quinon Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending **May 31, 2025 and June 31, 2025**.

2. **Cash Reconciliation Report** - Approve the cash reconciliation report for the month of **May 2025 and June 2025**.

3. **Transfers** - Approve the transfer list for the month of **May 2025 and June 2025**.

4. **Bills to be Paid** - Approve payroll and agency for the month of **September 2025** and the bills list for the month of **October 2025**.

5. **Travel Expenses** - Approve the payment of travel expenses incurred as a result of attendance by district staff and board of education members at trainings, meetings, educational/informational programs and workshops/seminars, as previously approved by the Superintendent.

6. **Workshop/Seminar Requests** - Approve the workshop/seminar requests, as previously approved by the Superintendent:

Staff ID	Location	Workshop/Seminar	Date	Cost	Travel
52858073	Virtual	Catching Up Your English Language Learners	11/21/2025	\$295.00	N/A

7. **CPR Training** - Approve the payment of \$480 to employee number: 79560520 to provide CPR training and assessment to renew certifications for ten (10) staff members.

8. **CMP and Form M-1** - Approve, by Resolution the submission of the Comprehensive Maintenance Plan, M-1 and Detailed Expenditures to the Salem County Office of Education.

9. **Transportation** - Approve the 2025-2026 transportation with GCSSSD and Cumberland Transportation Cooperative at the following amounts (costs shared with other districts):

Vendor	Route #	Destination	# of Quinton Students	Route Cost
--------	---------	-------------	-----------------------	------------

QUINTON TOWNSHIP BOARD OF EDUCATION PUBLIC AGENDA
October 23, 2025

GCSSSD	Y659	SCIT - Schalick HS	1	\$16,547.00
GCSSSD	Y1564	SCIT - Woodstown HS	18	\$52,722.00
GCSSSD	Y1957B	SCIT - PVHS	1	\$13,770.00
GCSSSD	Y521	SCSSSD - Salem Campus	2	\$56,339.00
GCSSSD	Y1672	SCSSSD - Cumberland	2	\$33,761.00
Cumberland	25-262	Pineland Learning Center	2	\$51,640.20
GCSSSD	Y1987Q	Olivet School	1	\$50,400.00
GCSSSD	Y1929B	McKinney Vento to QTS	2	\$42,539.00
GCSSSD	Y1974Q	LARC	1	\$94,32.00

10. District Performance Review - Approve the submission of the New Jersey Quality Single Accountability Continuum (NJQSAC) District Performance Review and action plan for the 2024–2025 school year, as required by the New Jersey Department of Education.

11. Transportation - Approve transportation changes for Quinton resident #6967649227 to LARC effective November 3rd, 2025 through June 30, 2026. Change is going from Holcomb per diem rate of \$524.00 to BR Williams per diem rate of \$535.00.

12. Out Of District Placements - approve the student(s) listed be approved for Out of District Placement and contracts for students attending Quinton Township Schools Preschool Disabled Program:

District Fiscally Responsible	Program/ School	New/ Existing Student	Student ID	Start Date	End Date	Account Number	Bd. Appr Rates
Quinton TWP	LARC	Existing	6967649227	9/1/25	06/30/26		25/26 Tuition \$71,685.60
Quinton TWP	Pineland Learning Center	New	4037489861	9/29/25	6/30/26		25/26 Tuition \$55,545.00

Motion: _____ Second: _____

Roll Call Vote:

Joseph Longo ____ Zachary Mayer ____ Anthony Mott ____ Joanne Nacucchio ____
Abram Norman ____ Tracy Scull ____ Michael Sites ____ Lawrence Winkels ____
Jeannette Harrington ____

XIV. REPRESENTATIVE TO SALEM CITY BOARD OF EDUCATION

1. The September minutes are submitted for board review.

QUINTON TOWNSHIP BOARD OF EDUCATION PUBLIC AGENDA
October 23, 2025

XV. OTHER BOARD MEMBER AND COMMITTEE REPORTS - Discussion

XVI. PUBLIC COMMENT II

It is recommended that the Board of Education approve to open the Audience Participation portion of the meeting. All questions or comments.

Motion: _____ Second: _____
Voice Vote: Yes _____ No: _____ Abstain: _____

The Board has included public comment on their agenda to hear comments and suggestions from the community. As suggested by the New Jersey School Boards Association, this is not structured as a question/answer session. Should you desire a response from your comments and/or questions, please state this when you speak and the superintendent or board secretary will provide a response within ten days. If your questions or comments pertain to student, personnel items, or negotiations, we would ask that you see the superintendent at a later date, since we do not discuss these items in public. Pursuant to NJSA 10:4-12(b), the Open Public Meetings Act, the Board shall not discuss personnel matters and shall not respond to comments made by members of the public.

12. When addressed by the board, please respect the following procedure:
13. When recognized by the Board President, state your full name and address.
14. Identify the topic on which you wish to comment.
15. Limit your comments to that specific topic.
16. Please remember that derogatory remarks about a staff member could result in a defamation of character lawsuit.
17. Please refrain from interrupting without being recognized.
18. Members of the public that neglect to follow Board procedures may be asked to leave the meeting.
19. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.
20. All statements shall be directed to the presiding officer; no participant may address or question board members individually.
21. Comments regarding personnel matters are discouraged and cannot be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility, nor will it be liable for any comments made by members of the public. Per policy 9322, Each speaker's statement will be limited to three (3) minutes in duration.

XVII. CLOSURE OF THE PUBLIC COMMENT II PORTION OF THE MEETING

It is recommended that the Board of Education approve to close the Audience Participation portion of the meeting.

Motion: _____ Second: _____
Voice Vote: Yes _____ No: _____ Abstain: _____

XVIII. ADJOURNMENT

It is recommended that there being no further business to come before the Board of Education, the meeting be adjourned.

Motion: _____ Second: _____ Time: _____
Voice Vote: Yes _____ No: _____ Abstain: _____