

**THE W. L. GILBERT SCHOOL CORPORATION
BUILDING & GROUNDS COMMITTEE MEETING**

Wednesday, September 17, 2025

THE GILBERT SCHOOL

6:00 PM

Library

MINUTES

1. OPENING OF MEETING

Chair Scott Beecher calls the meeting to order at 6:00pm. Jonathan Morhardt and Tara Sundie are present. Michael Susi (Head of School) and Mike Pelletier (Facilities Director) are staff in attendance.

2. APPROVAL OF MINUTES

Motion to approve Minutes of Regular Meeting on August 20, 2025 made by Tara Sundie, seconded by Jonathan Morhardt and carried out.

3. DISCUSSION/UPDATES

A. Gymnasium Renovation:

Mr. Susi states that he hopes to apply for grant support following the completion of some projects. He reports that a long-term agreement with the Town of Winchester positively positions Gilbert School to apply for grants.

B. Other Projects/Repairs:

Mr. Susi reports that the boiler repairs are in the works. He states that some of the trees on the property will need to be addressed. He has reached out to a consultant – referred to him by CAPSS – regarding updating the science labs and bus loop. This consultant has previous experience with high schools, as well as working with the State. We have received \$56,000 through District Repair and Improvement Project (DRIP) funding and are likely able to use those dollars to cover consultant fees. There is no cost to us yet, no fees are incurred as we are simply in the exploratory phase. Mr. Pelletier states that we are currently waiting on tubes to complete the boiler repair. Regarding the concrete repairs out front, there is a crack and some issues with levelness; he has reached out to the contractor to remedy the issues. Entire Board who was in attendance for B&G meeting took a tour of the gym.

4. ADJOURNMENT

Motion to adjourn at 6:22pm made by Jonathan Morhardt, seconded by Tara Sundie and unanimously approved.

Respectfully submitted,
Tara Sundie